



## Haldimand-Norfolk Health Unit – Special Board of Health

December 1, 2020

2:00pm

Council Chambers\*\*

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\*\*Due to Covid-19 restrictions, there is no public access to Council Chambers. Proceedings are web-streamed live and archived on the County's website. Deputations are presented electronically.

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1. **Approval of Agenda/Changes to the Agenda**
2. **Disclosure of Pecuniary Interest**
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4. **Staff Reports/Discussion Items**
  - A) Medical Officer of Health Update
5. **Communications**
  - A) Evelyn Eichenbaum Manager, Citizen & Legislative Services/Clerk Haldimand County  
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A) [By-Law 2020-12-BH](#)

19

Being a By-Law to Confirm the Proceedings of The Regular Board of Health for the Haldimand-Norfolk Health Unit at this Board of Health Meeting held on the 1<sup>st</sup> of December, 2020.

## 8. Adjournment

### Contact Information

Kevin Klingenberg, Deputy Clerk, Manager Legislative and Information Services  
[clerks@norfolkcounty.ca](mailto:clerks@norfolkcounty.ca)



Meeting schedules available online at [http://www.norfolkcounty.ca/council\\_meetings/](http://www.norfolkcounty.ca/council_meetings/)



**Haldimand-Norfolk Health Unit – Board of Health  
Special Meeting Minutes**

October 27, 2020

1:00 p.m.

Council Chambers

2nd Floor County Administration Building

50 Colborne Street South, Simcoe

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**Present:** Mayor Kristal Chopp, Tom Masschaele, Michael Columbus, Chris Van Paassen, Ian Rabbitts, Ryan Taylor, Amy Martin, Kim Huffman

**Absent with Regrets:** Roger Geysens

**Also Present:** Jason Burgess, Marlene Miranda, Dr. Shanker Nesathurai, Stephanie Andy Grozelle,

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**Approval of Agenda (Item 1)**

**1. (Masschaele/Taylor)**

THAT the Board of Health agenda be approved with the following changes:

Renumbered item A i) Craig Manley, CAO, and Cathy Case, General Manager Corporate Services Haldimand County  
Re: Staff comments Report HSS 20-21

Renumbered item A ii) Deputation Dusty Zamecnik, Chair Agricultural Advisory Board  
Re: Comments Report HSS 20-21

Renumbered item A iii) Staff PowerPoint Presentation HSS 20-21  
(2/3rds required)

AND THAT the balance be renumbered accordingly.

Carried.

**Disclosure of Pecuniary Interest (Item 2)**

None were declared.

**Staff Reports/Discussion Items (Item 3)**

A) Deferred Motion - October 6, 2020 Meeting

The mover and seconder agreed to withdraw the deferred motion.

A) i) Added Item

Craig Manley, CAO, and Cathy Case, General Manager Corporate Services Haldimand County

Re: Staff comments Report HSS 20-21

**2.**

**(Taylor/Columbus)**

THAT the correspondence of Craig Manley, CAO, and Cathy Case, General Manager Corporate Services Haldimand County, be received as information.

Carried.

A) ii) Added Item

Deputation Dusty Zamecnik, Chair Agricultural Advisory Board

Re: Comments Report HSS 20-21

Dusty Zamecnik, Chair Agricultural Advisory Board addressed the Board of Health respecting Report HSS 20-21 and responded to questions.

**3.**

**(Columbus/Van Paassen)**

THAT the deputation of Dusty Zamecnik be received as information.

Carried.

A) iii) Added Item

PowerPoint Presentation HSS 20-21

Marlene Miranda, General Manager Health and Social Services presented report HSS 20-21 and responded to questions of the Board.

A) iv) Renumbered

Staff Report HSS 20-21

Re: COVID-19 Update and Sustainability Plan-Additional Information

Marlene Miranda, General Manager Health and Social Services along with Dr. Shanker Nesathurai, Medical Officer of Health, presented

report HSS 20-21 and responded to questions of the Board.

Member Martin requested the motion be divided for voting purposes.

**4. (Martin/Columbus)**

THAT staff be directed to investigate cost recovery options from all industries;

AND THAT staff present further options for User Fees during the 2021 budget deliberations;

AND THAT fees be reviewed prior to 2022 with advanced notice to stakeholders;

AND THAT a letter be sent to the Minister of Health to request 100% funding of the costs of COVID-19 response that exceed the 2020 Annual Service Plan and Budget;

AND THAT the Board of Health send a letter to the Ministry of Health and the Ontario Ministry of Agriculture Food and Rural Affairs and Service Canada to advocate for funding and policy changes to support the Agricultural Community during the self-isolation period and to provide policy for post isolation to manage COVID-19;

AND FURTHER THAT staff advise the Ministry of Health of the program and services reductions as outlined in Scenario 3.

Chair Chopp requested a Recorded Vote:

The motion CARRIED on the Following Recorded Vote.

Yeas: Columbus, Martin, Van Paassen, Huffman, Masschaele, Taylor

Total: 6

Nays: Chopp, Rabbits

Total: 2

Absent: Geysens

Total: 1

**5. (Martin/Huffman)**

THAT Staff Report HSS 20-21, COVID-19 Update and Sustainability Plan-Additional Information be received as information;

AND THAT the Board of Health authorize Scenario 2 to hire required staff until June 2022, to continue in the response of COVID-19 while reopening mandated public health programs and services;

AND THAT the Approved 2020 Board of Health Operating Budget be amended to include \$ 400,000 for the COVID-19 Team and the purchase of the EMR;

AND THAT the Board of Health approve a Cooperative Purchasing Initiative with the City of Toronto Request for Proposal No. 3405-18-0353, in accordance with the Norfolk County Purchasing Policy ECS-02 Section 4.1, for the implementation of an Electronic Medical Record (EMR) solution to support staff in clinical documentation;

AND THAT the General Manager, Health and Social Services be authorized to execute a contract with IntraHealth Canada Limited for the Electronic Medical Records (EMR) solution in the amount up to \$ 400,000 (excluding HST) for a term ending August 31, 2021 with the option to extend for three (3) consecutive one (1) year periods.

Chair Chopp requested a Recorded Vote:

The motion was DEFEATED on the Following Recorded Vote.

Yeas: Rabbits, Martin, Huffman, Taylor

Total: 4

Nays: Chopp, Masschaele, Van Paassen, Columbus

Total: 4

Absent: Geysens

Total: 1

6.

**(Martin/Taylor)**

THAT Staff Report HSS 20-21, COVID-19 Update and Sustainability Plan-Additional Information be received as information;

AND THAT the Board of Health authorize Scenario 3 to hire up to 17.2 (FTE's) required staff until June 2022, to continue in the response of COVID-19 while reopening mandated public health programs and services;

AND THAT the Approved 2020 Board of Health Operating Budget be amended to include \$ 400,000 for the COVID-19 Team and the purchase of the EMR;

AND THAT the Board of Health approve a Cooperative Purchasing Initiative with the City of Toronto Request for Proposal No. 3405-18-0353, in accordance with the Norfolk County Purchasing Policy ECS-02 Section 4.1, for the implementation of an Electronic Medical Record (EMR) solution to support staff in clinical documentation;

AND THAT the General Manager, Health and Social Services be authorized to execute a contract with IntraHealth Canada Limited for the Electronic Medical Records (EMR) solution in the amount up to \$ 400,000 (excluding HST) for a term ending August 31, 2021 with the option to extend for three (3) consecutive one (1) year periods.

Chair Chopp requested a Recorded Vote:

The motion CARRIED on the Following Recorded Vote.

Yeas: Rabbitts, Martin, Huffman, Taylor, Chopp, Masschaele  
Total: 6  
Nays: Van Paassen, Columbus  
Total: 2  
Absent: Geysens  
Total: 1

- B) Staff Report HSS 20-19  
Re: Ontario Seniors Dental Care Program Capital Funding Budget Amendment

Kike Ogunsulire, Manager, School Health & Substance Use, presented report HSS 20-19 and responded to questions of the Board.

7. **(Huffman/Taylor)**  
THAT Board of Health report HSS 20-19 be received for information;

AND THAT the Approved 2020 Operating Budget and the Approved 2020-2029 Capital Plan be amended as outlined in the report.

Carried.

8. **(Van Paassen/Taylor)**  
THAT the rules of order be waived to allow the Chair to seek the Board of Health support of a letter.

Carried.

9. **(Van Paassen/Taylor)**  
THAT the Board of Health support the Mayors letter dated October 21, 2020 to the Prime Minister and Premier of Ontario respecting Migrant Farm Workers.

Carried.

**Confirming By-Law (Item 4)**

A) By-Law 2020-10-BH

Being a By-Law to Confirm the Proceedings of The Special Board of Health for the Haldimand-Norfolk Health Unit at this Board of Health Meeting held on the 27<sup>th</sup> of October, 2020.

**10. (Columbus/Taylor)**

THAT By-Law 2020-10-BH Being a By-Law to Confirm the Proceedings of The Special Board of Health for the Haldimand-Norfolk Health Unit at this Board of Health Meeting held on the 27<sup>th</sup> of October, 2020, be approved, signed by the Mayor and Clerk and affixed with the Corporate Seal.

Carried.

**Adjournment (Item 5)**

The Board of Health adjourned at 4:03 pm.

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chair





## Haldimand-Norfolk Health Unit – Special Board of Health Minutes

November 3, 2020  
2:00pm  
Council Chambers\*\*  
2nd Floor County Administration Building  
50 Colborne Street South, Simcoe

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**Present:** Chair Kristal Chopp, Tom Masschaele, Roger Geysens, Michael Columbus, Ian Rabbitts, Ryan Taylor, Amy Martin,

**Absent with Regrets:** Chris Van Paassen, Kim Huffman

**Also Present:** Marlene Miranda, Dr. Shanker Nesathurai, Stephanie Pongracz, Owen Jaggard

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### Approval of Agenda/Changes to the Agenda (Item 1)

1. **(Martin/Rabbitts)**  
THAT the agenda be approved as presented.

Carried.

### Disclosure of Pecuniary Interest (Item 2)

### Adoption/Correction of Board of Health Meeting Minutes (Item 3)

- A) Board of Health - October 6, 2020
- B) Special Board of Health - October 27, 2020

The minutes of the Board of Health Meeting dated October 6, 2020 and the Special Board of Health - October 27, 2020 having been circulated for review and there being no errors or omissions noted were declared as adopted, signed by the Chair and Board Clerk and affixed with the Corporate Seal.

**Communications (Item 4)**

- A) Memo on Staff Report HSS 20-21  
Re: COVID Update and Sustainability Plan - Additional Information – Program and Service Reductions.

**2. (Masschaele/Taylor)**

THAT the memo on Staff Report HSS 20-21 regarding COVID Update and Sustainability Plan - Additional Information – Program and Service Reductions be received as information.

Carried.

**Staff Reports/Discussion Items (Item 5)**

- A) Medical Officer of Health Update

Dr. Nesathurai provided an update to the Board of Health. Staff responded to questions of the Board of Health.

**3. (Rabbits/Taylor)**

THAT the update from Dr. Nesathurai, Medical Officer of Health be received as information.

Carried.

- B) Staff Report HSS 20-11

Re: Annual Service Plan, Budget Submission and Funding Update

Stephanie Pongracz, Director, Public Health and Marlene Miranda, General Manager, Health and Social Services & Chief Nursing Officer, presented Staff Report HSS 20-11 regarding Annual Service Plan, Budget Submission and Funding Update and responded to the questions of the Board.

**4. (Masschaele/Columbus)**

THAT Staff Report HSS 20-11, Annual Service Plan, Budget Submission, and funding Agreement 2020 be received as information;

AND THAT the Approved 2020 Haldimand-Norfolk Health Unit Operating Budget be amended to include \$14,700 in base funding and \$892,400 in one-time funding;

AND FURTHER THAT the Board of Health endorse the delivery of one-time programs as outlined in the report.

Carried.

**General Announcements (Item 6)**

**Confirming By-Law (Item 7)**

A) By-Law 2020-11-BH

Being a By-Law to Confirm the Proceedings of The Regular Board of Health for the Haldimand-Norfolk Health Unit at this Board of Health Meeting held on the 3rd of November, 2020.

**5. (Taylor/Rabbits)**

THAT By-Law 2020-11-BH Being a By-Law to Confirm the Proceedings of The Regular Board of Health for the Haldimand-Norfolk Health Unit at this Board of Health Meeting held on the 3rd of November, 2020 be approved, signed by the Chair and Board Clerk and affixed with the Corporate Seal.

Carried.

**Adjournment (Item 8)**

The Board of Health adjourned at 2:37 pm.

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Board of Health Chair

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Board Clerk



November 24, 2020

Norfolk County Board of Health  
Andy Grozelle, Clerk  
50 Colborne St. S.  
Simcoe, ON N3Y 4H3

Dear Mr. Grozelle :

**RE: Board of Health Governance**

Please be advised that on November 23, 2020 , Haldimand County Council adopted the following resolution:

1. WHEREAS the Haldimand Norfolk Health Unit services the needs of residents in both Haldimand County and Norfolk County;
2. AND WHEREAS the Board of Health, which governs decision-making for residents in both municipalities, consists of the Mayor and eight members of Norfolk Council;
3. AND WHEREAS Haldimand County is obliged to cover 40% of funding for the Health Unit with no governance representation on policy, program, or budget matters;
4. AND WHEREAS the current model for the Board of Health is not consistent with the governance principles of transparency and accountability;
5. AND WHEREAS members of Haldimand County Council would like to see a new governance structure established that includes members of Haldimand County Council as part of the decision-making body,
6. NOW THEREFORE BE IT RESOLVED THAT the Board of Health be requested to consider support for a modified governance structure that would incorporate members of Haldimand County Council as voting members of the Board of Health;
7. AND THAT staff be directed to develop options for a revised Board of Health governance structure, identify an implementation process, and report back to an upcoming Council in Committee meeting on next steps.



Central Administration Building  
53 Thorburn St. S.  
Cayuga, ON N0A 1E0  
[www.HaldimandCounty.ca](http://www.HaldimandCounty.ca)

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Should you require further information, please the undersigned, at 289-209-8324 extension 6349.

Sincerely,

A handwritten signature in black ink that reads "E Eichenbaum". The signature is fluid and cursive.

Evelyn Eichenbaum  
Manager, Citizen & Legislative Services/Clerk

EE/cb



**Norfolk County Agricultural Advisory Board**  
The Corporation of Norfolk County

Tuesday October 27, 2020  
9 a.m.  
Digital Meeting

Present: Dusty Zamecnik, Hayden Dooney, Trish Fournier, Ann Vermeersch, Anita Buehner, Mike Berkel, Mike Bakos, Anthony De Carolis

Absent with regrets: Mike Columbus, Remi Van De Slyke, Jim Hill

Also attending: Zvi Lifshiz, Chris Garwood (staff liaison), Jacob Robinson (recorder)

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- 1. Ceremonial Activities**
  - 2. Approval of Agenda/Changes to the Agenda**
  - 3. Disclosure of Pecuniary Interest**
  - 4. Presentations**
  - 5. Approval of Meeting Minutes**

A) Agricultural Advisory Board Minutes – Oct. 8, 2020

The Agricultural Advisory Board meeting minutes of Oct. 8, 2020, having been circulated and no errors or omissions noted, were declared as adopted.

- 6. Communications**

A) Economic Impact Analysis

Trish gave an update of the Economic Recovery Task Force. The group will meet with various boards and have come up with four main questions that will be asked to various industry representatives. The discussion included, but was not limited

to, how this affects the farm industry for 2021, suggestions the board has for the group. Board members are invited to provide feedback by Oct. 31. Accepted as information.

#### B) Cost Coverage

Hayden spoke about the Section 22 order and the costs associated with the order. Accepted as information.

**MOTION (Dooney/Buehner)** WHEREAS *the Medical Officer of Health for Haldimand-Norfolk has a section 22 order on Migrant Farm Workers that only 3 people per bunkhouse are permitted to quarantine together*

AND WHEREAS *this rule is specific only to the Haldimand-Norfolk Health Unit*

AND WHEREAS *hotels and short-term accommodation was available for use in 2020 for quarantine and this may not be the case in 2021 as short term accommodations are once again available for Ontarians due to restrictions being lifted*

AND WHEREAS *this adds significant costs and logistical challenges to farmers in Haldimand-Norfolk.* **Carried.**

**MOTION (Dooney/Fournier)** THAT the AAB ask the Board of Health to recognize the additional costs imposed on farmers in Haldimand-Norfolk and

FURTHER THAT the Board of Health provide funding to ensure farmers in Haldimand-Norfolk are not put at an economic disadvantage from additional quarantine costs incurred from the Haldimand-Norfolk specific quarantine rules. **Carried.**

**MOTION (Zamecnik/Buehner)** WHEREAS *the Agriculture Advisory Board has been asked through the Norfolk County CAO to comment on their position as it relates to a Norfolk / Haldimand run quarantine program for 2021*

WHEREAS agriculture enterprises and their partners at the Health Unit have a greater understanding of operating in a Covid world



*AND WHEREAS the Agriculture Advisory Board fully endorses a consistent approach with all services and policy creation that address proactively unintentional consequences of inequity for agriculture operations*

*AND WHEREAS agriculture operations come in all shapes and sizes*

*AND WHEREAS there needs to be options available that meet the need of the broader agriculture community to help them deal with impacts to staffing in their operations due to Covid-19. **Carried.***

*MOTION (Dooney/Fournier:) THAT in the absence of a province wide quarantine program the Agriculture Advisory Board fully supports a Haldimand and Norfolk run quarantine program and asks the Board of Health to define in writing what services would be provided for a Norfolk / Haldimand run program*

*FURTHER THAT the Board of Health define what cost would be to participate in a Norfolk / Haldimand run quarantine program*

*FURTHER THAT the Board of Health make the details of that program available for consideration of all Haldimand and Norfolk agriculture operations as soon as possible, ahead of the 2021 season to allow for confirmed participation. **Carried.***

C) Committee Applications

Chris G. updated the board on resident applications – 11 received. Board may also speak to individuals specifically to gauge their interest, what happens next.

C) AAB Tracking Table

D) Questions to Economic Recovery Task Force Committee

Trish relayed the four main questions being asked by the Task Force for all committees and the board provided answers and suggestions. Board will invite seasonal farm workers to speak at a future AAB meeting about what the group can do to make things better for their employees. Accepted as information.

## 7. Other Business

Dusty provided an update on situation involving Trinidad farm workers in Norfolk County unable to return home at the moment.

## 8. Adjournment – 11:15 a.m.

## 9. Meeting Schedule

- Next meeting Mid-November

### Contact Information

Jacob Robinson, Committee Coordinator

[Jacob.robinson@norfolkcounty.ca](mailto:Jacob.robinson@norfolkcounty.ca)





## The Board of Health

### By-Law 2020-12-BH

**Being a By-Law to Confirm the Proceedings of The Board of Health for the Haldimand-Norfolk Health Unit at this Board of Health Meeting held on the 1<sup>st</sup> of December, 2020.**

**WHEREAS** Section 56 of the Health Protection and Promotion Act, R.S.O. 1990, c.H.7, as amended, provides that every Board of Health shall pass a by-law respecting the calling and proceedings at meetings;

**AND WHEREAS** it is deemed expedient that the proceedings of the Board at this Board of Health Meeting be confirmed and adopted by By-Law.

**NOW THEREFORE** the Board of Health for the Haldimand-Norfolk Health Unit hereby enacts as follows:

1. That the actions of The Board of Health for the Haldimand-Norfolk Health Unit at this Board of Health Meeting held 1<sup>st</sup> Day of December, 2020, and each motion and resolution passed and other action taken by The Board of Health for The Haldimand-Norfolk Health Unit at this meeting are hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law.
2. That the Chair of the Board of Health and proper officials of the Haldimand-Norfolk Health Unit are hereby authorized and directed to do all things necessary to give effect to the actions of The Board of Health referred to in the preceding section hereof.
3. That the Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of Norfolk County.

**ENACTED AND PASSED** this 1<sup>st</sup> Day of December, 2020.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
County Clerk