



**Downtown Simcoe Business Improvement Area (BIA)**

**Board of Management Meeting**

**DATE:** Friday October 13, 2023    **TIME:** 12:00 Noon

**LOCATION:** Chamber of Commerce Office, 10 Argyle St, Simcoe

**AGENDA**

1. **12:00 PM** Welcome / Review of Agenda / Declaration of Pecuniary Interest (5 min)
2. **12:05 PM** OPP Report – Shauna Poulton (5 min)
3. **12:10 PM** Norfolk County Economic Development: John Regan (10 min)
4. **12:20 PM** Election of Officers – President, Vice President, and Treasurer (15 min)
5. **12:35 PM** Acceptance of Board Meeting Minutes – September 8, 2023 (5 min)
6. **12:40 PM** Business Arising From the Minutes (10 min)
7. **12:50 PM** Correspondence (5 min)
  - a) Simcoe & District Chamber of Commerce – 2023 Outstanding Business Awards
8. **12:55 PM** Financial Report (10 min)
9. **1:05 PM** Committee Reports for Board Discussion (30 min total)
  - a) Executive Committee
  - b) Committee of the Whole – see attached notes

**Board approval is required for the recommendation for the 2024 budget**
10. **1:35 PM** Other Business / Round Table (10 min or TBD before 10:30 AM)
  - a) 2022 Simcoe BIA Audit – **Board approval required for the audited statements**
  - b) 2023 Annual General Meeting – Wednesday October 25 at 7 pm at Capitol Arts
  - c) 2023 Budget and Projections To Year End as of September 30, 2023
  - d) Increase in Minimum Wage-\$15.50-\$16.55 Effective October 1, 2023-see attached
  - e) Update On The Auction of the Drive Thru Art Gallery Banners
  - f) Update On The Treats, Eats and Beats In The Streets – October 28, 11 am to 2 pm
  - g) Update On The Vacant Imperial Oil Lot
  - h) Consider Additional Awards For The BIA To Present at Future AGM’s
  - h) Day And Time Of Board Meetings
11. **1:45 PM** Adjournment

**NEXT MEETING: Friday, November 10<sup>th</sup>. Location and time to be determined. Will advise.**