



**Tenant Authorization to Release**  
Utility Account Information to Landlord  
Revised: January 2021

By signing this form, I authorize Norfolk County or its billing agent, ERTH Solutions, to add the property owner as a secondary account holder, to release information related to my water and/or wastewater account to the property owner, including but not limited to discussions of billings, payments, balances and the provision of issuing notice of past due accounts.

Water/Wastewater Account Number:

Property Owner's Name:

Tenant's Name:

Address of Property:

Location:

Property Tax Roll Number of Property:

Authorized Signature:

Date:

Authorized Signature:

Date:

**Please submit by mail or scan and email this form to:**

ERTH Solutions, PO Box 271, Dorchester ON N0L 1G0

Email: [customerservice@erthsolutions.com](mailto:customerservice@erthsolutions.com)

Personal information is collected under the authority of the Municipal Act, 2001 Section 398 (2) for the purposes of creating a record to be used for release of tenant utility information related to a property address to the owner of that property.

**Questions about the collection of personal information** may be addressed to the Deputy Clerk, Manager of Legislative and Information Services or the Manager, Corporate Customer Care and Revenue Services, Norfolk County  
50 Colborne Street South, Simcoe ON N3Y 4H3  
Phone: 519-426-5870.