



**Downtown Simcoe Business Improvement Area (BIA)
Board of Management Meeting**

DATE: Wed. April 10 2024 **TIME:** 12:00 PM

LOCATION: JK's Restaurant, 9 Norfolk Street South, Simcoe

AGENDA

1. **12:00 PM** Welcome / Review of Agenda / Declaration of Pecuniary Interest (5 min)
2. **12:05 PM** John Regan, Director, Strategic Innovation & Economic Development (15 min)
3. **12:20 PM** OPP Report – Shauna Poulton and Year To Date Statistics (5 min)
4. **12:25 PM** Acceptance of Board Meeting Minutes – March 20, 2024 (5 min)
5. **12:30 PM** Business Arising From The Minutes (5 min)
6. **12:35 PM** Correspondence (10 min)
 - a)
7. **12:45 PM** Committee Reports for Board Discussion (15 min)
 - a) Executive Committee – Pursuant to Section 239(2)(b) of the Municipal Act, 2001, as amended as the subject matter pertains to personal matters about an identifiable individual, including municipal or local board employees
 - b) Communications / Special Events –
 - c) Beautification Committee – Met on April 2 – discussed Drive Thru Art Gallery Banner Program, Hanging Flower Baskets and Street Level Planters
8. **1:00 PM** Financial Report (10 min)
 1. Cheque Report and Payroll Report for the Month of March (attached)
 2. 2024 Budget and Projections to Year End March 31, 2024 (attached)
 3. Profit and Loss Statement January 1 to March 31, 2024 (attached)
9. **1:10 PM** Other Business / Round Table (20 min)
 - a) Request for Sponsorship for Make Art Theatre – see attached
 - b) Request for Sponsorship for Simcoe Heritage Friendship Festival – see attached
 - c) Update on the AMPLIFY Norfolk Grant Application
 - d) Update on Property Taxes Versus a Levy Applied on a For Profit Business Located Within a Not For Profit Charitable Organization's Building
 - e) Telephone Conversation With Kay Matthews, Executive Director, OBIAA
 - f) Zoom Meeting With Sue Gardner, Sr. Economic Development Officer, Norfolk
 - g)
 - h)
11. **1:30 PM** Adjournment

NEXT MEETING: Wednesday May 8, 2024, at 12:00 pm

LOCATION: JK's Restaurant