



**Downtown Simcoe Business Improvement Area  
Board of Management Meeting**

**DATE:** Wed. March 12, 2025    **TIME:** 12:00 PM  
**LOCATION:** Simcoe BIA Office, 26 Peel St., Simcoe

**AGENDA**

1. **12:00 PM** Welcome and Meeting Called To Order
2. **12:00 PM** Approval of the Agenda
3. **12:05 PM** Pecuniary / Conflict of Interest Declarations
4. **12:10 PM** Acceptance of Board Meeting Minutes of February 12, 2025 (5 min)
5. **12:15 PM** Business Arising From The Minutes (5 min)
6. **12:20 PM** Correspondence (10 min)
  - a) Letter From Community Living Access re: Sponsorship in Their 2025 Calendar
7. **12:30 PM** Committee Reports for Board Discussion (20 min)
  - a) Executive Committee –
  - b) Beautification Committee – Meeting held on March 12, 2025 – See attached recommendation for the Board’s consideration re: planters in the BIA area
  - c) Communications/Events Committee – Meeting held on March 5, 2025
8. **12:50 PM** Financial Report (10 min)
  - a) Cheque Report for the Month of February - See attached
  - b) 2025 Budget and Projections to Year End February 28, 2025 - See attached
9. **1:00 PM** Other Business / Round Table (25 min)
  - a) Update On The Canada Summer Jobs Program – “Street Ambassador”
  - b) Update On The 2023 Audit
  - c) Update On The 2024 Audit
  - d) DRAFT Policy for Providing a Grant for Security Cameras – See attached
  - e) Recommendation to Purchase a Storage Container – See attached
10. **1:25 PM** Next Meeting Dates (5 min)
  - Board of Management Meeting – Wednesday April 9, 2025 – 12:00 PM
  - Beautification Committee Meeting – Wednesday April 2, 2025 – 12:15 PM
  - Communications/Events Committee Meeting – Wed. April 9, 2025 – 11:00 AM
  - Executive Committee Meeting – At the Call of the Chair
11. **1:30 PM** Adjournment