



**Downtown Simcoe Business Improvement Area (BIA)  
Board of Management Meeting**

**DATE:** Wed. June 12, 2024 **TIME:** 12:00 PM

**LOCATION:** JK's Restaurant, 9 Norfolk Street South, Simcoe

**AGENDA**

1. **12:00 PM** Welcome / Review of Agenda / Declaration of Pecuniary Interest (5 min)
2. **12:05 PM** OPP Report – Shauna Poulton and Year To Date Statistics (5 min)
3. **12:10 PM** Acceptance of Board Meeting Minutes – May 8, 2024 (5 min)
4. **12:15 PM** Business Arising From The Minutes (5 min)
5. **12:20 PM** Correspondence (10 min)
  - a) Diabetes Canada re Request for Sponsorship/Advertising for Benefit Show (attached)
6. **12:30 PM** Committee Reports for Board Discussion (15 min)
  - a) Executive Committee – Meeting held on June 4 – Letter to Norfolk County regarding living conditions at the encampment at Talbot Gardens and the response from Al Meneses, CAO, Norfolk County
  - b) Communications / Special Events – Meetings held on May 6 and June 10
  - c) Beautification Committee – Meeting held June 4
7. **12:45 PM** Financial Report (10 min)
  1. Cheque Report and Payroll Report for the Months of April and May (attached)
  2. 2024 Budget and Projections to Year End May 31, 2024 (attached)
8. **12:55 PM** Other Business / Round Table (20 min)
  - a) Update on the Installation of New Streetlights on Robinson St.
  - b) Update on the Funding From Canada Summer Jobs for the Summer Student
  - c) Update on the My Main Street Community Activator Grant Application
  - d) Follow Up to Presentation by Kay Matthews, Executive Director, OBIAA to the Council In Committee Meeting June 11
  - e) Follow Up to the Deputation to Council-In-Committee on June 11, 2024, Regarding the Comprehensive Parking Study and the Staff Report
  - f) “Welcome Package” for New Businesses Opening in Downtown Simcoe - Tiana
  - g) Reminder of Unveiling of the Larry Dawson Plaque on June 22 at 11:00 am
  - h) Simcoe Studio Tour June 21, 22, 23 (organized by Michael Barber)
  - i)
  - j)
9. **1:30 PM** Adjournment

**NEXT MEETING: Wednesday July 10, 2024, at 12:00 pm**

**LOCATION: JK's Restaurant**