



Working together with our community

Information Package The Corporation of Norfolk County

February 9, 2021

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Contact Information

Kevin Klingenberg, Deputy Clerk
kevin.klingenberg@norfolkcounty.ca





PORT DOVER WATERFRONT PRESERVATION ASSOCIATION

PLEASE INCLUDE IN COUNCIL'S INFORMATION PACKAGE

January 28, 2021

Kristal Chopp
Mayor
Norfolk County
185 Robinson St., Suite 100
Simcoe, ON N3Y 5L6

Subject: Misner Landing Appeal Before the Local Planning Appeal Tribunal

Our Association is a not-for-profit corporation dedicated to the preservation and enhancement of all aspects of the Port Dover waterfront and harbour, including associated waterways and wetlands. This includes the Lynn River along which the proposed Misner Landing development is located. Since most of the waterfront in Port Dover is privately owned, the Association's goal is to maximize the community's ability to access, both physically and visually, the waterfront and harbour.

The Association submitted a request to LPAT and was granted Participant Status for the Misner Landing Appeal. On September 16, 2020, the Association sent a written statement to LPAT. This Statement provided a chronology of events leading up to the developer's Appeal and a list of our concerns. A copy of this Submission is attached. Since this Statement was submitted, Jim Dover has attended all LPAT sessions as an observer on behalf of the Association.

At an LPAT meeting held on September 29, 2020, the developer and Norfolk County agreed to attempt to mediate their dispute which, if successful, would avoid the need for LPAT hearings which are scheduled to begin on April 6, 2021. At an LPAT meeting held on January 21, 2021, the developer's legal counsel advised LPAT that the developer would present a proposal to Norfolk County by January 22nd to settle this dispute.

We are pleased that the parties have agreed to mediation. A mediated settlement acceptable to both the developer and Norfolk County would eliminate the need for, what is expected to take, up to seven days of costly hearings. We also respect the need for the developer's offer to be presented to Council and discussed during an In Camera session.

However, when considering the developer’s proposal and providing negotiating parameters to Staff for this mediation, we are requesting Council to refer to the attached written Statement our Association submitted to LPAT on September 16, 2020.

That Statement included some of the following points:

1. The developer is seeking to double the height that is permissible under Norfolk County’s Official Plan and Lakeshore Area Secondary Plan. This would set a significant precedent for future development along our waterfront. The Official Plan limits the number of storeys to four. The proposed building will have eight storeys visible from Patterson Street and the Lynn River shoreline on its north and east facing facades. Six storeys will be visible from Chapman Street on its west facing façade.

The following drawings are taken from the developer’s Justification Report for the proposed development. We have included these drawings as well as a picture of Dover Wharf and one of the Misner Landing site to help Council members realize the physical and visual impact an eight-storey building will have.

North Façade of Misner Landing – View from Silver Lake Drive



East Façade of Misner Landing – View from Lynn River



East Façade of Port Dover Wharf – Four Storeys



Imagine North and East Façades of Misner Landing - Eight Storeys (View from Silver Lake Drive)



2. Although some unknown factors have been clarified since our Submission was prepared, many remain including:
 - a. The absence of a Phase 2 Environmental Site Assessment and Record of Site Condition which could have implications for the location of the building and possibility of a waterfront trail;
 - b. The precedent being set for, and the impact of, the proposed development of the Gamble Shipyard property immediately to the south;
 - c. Confirmation of the responsible authority for the navigable waterway affected by this development given the dockage proposed;
 - d. The location of a “lookout” which could block truck access for removal of silt that has collected behind Misner Dam

3. The developer has not seriously considered the potential for a waterfront trail along the Lynn River - even though a boardwalk along the Lynn River has been proposed by the developer of the adjacent Gamble Shipyard property. This is inconsistent with the following statement in the County’s Official Plan:

“Public access to the water is an important element to creating a liveable, vibrant waterfront community. A continuous route will allow residents and visitors to experience the full range of

activities and views along Port Dover's interesting and active waterfront. The preferred location is at the water's edge. The pedestrian route should provide connections to the Lynn Valley Trail."

4. The developer has not provided financial information supporting the position that the amendments to the Official Plan requested are essential to the financial viability of this project – even though Dover Wharf has proceeded based on four storeys. More detailed financial information would also enable Staff to assess whether any compensation offered by the developer is commensurate with any agreed to amendments.
5. Most importantly, we are concerned that the public has not been properly informed about the Misner Landing development application and has not had the opportunity to address Council directly regarding their concerns.

The public was not formally notified of the date of the Public Hearing held on June 25, 2019 for this application and an out-of-date developer proposal was presented to the public at an information session hosted by County Staff on July 30, 2019.

The developer filed an Appeal with LPAT on September 6, 2019 stating that Norfolk County had failed to render a decision on their Misner Landing application within the prescribed time limit. On September 10, 2019, Staff Report DCS 19-92 was withdrawn from the Public Hearings Committee Agenda. This prevented the Public from seeing the revised development proposal that no longer showed access to a waterfront trail and from speaking directly to all Council members regarding Staff's recommendations. Furthermore, now that this issue is before LPAT, we have been advised by Norfolk County Staff that Deputations to Council are no longer permissible.

For these reasons, we believe strongly that the public has been denied its statutory right to be properly informed and to participate in the process.

In summary, we request that:

- All Council members review our Association's September 16, 2020 Statement to LPAT before finalizing the parameters for mediation on this matter;
- Council ensures that, before any settlement is approved by Council, the public is made aware of the settlement terms and given the opportunity to address Council at a Public Hearing;
- This letter be included in Council's Information Package by no later than February 9, 2021 and, for that purpose, I have copied Andy Grozelle County Clerk.

Should you have any questions, please feel free to contact me at 519-583-3391.

Sincerely,

Paul Creighton
President, Port Dover Waterfront Preservation Association

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Copy: Andy Grozelle County Clerk, Norfolk County
Amy Martin Councillor, Ward 6 Norfolk County
Brandon Sloan General Manager, Norfolk County
Paula Boutis County Solicitor, Norfolk County

Attachment: Participant Status Submission to LPAT dated September 16, 2020

ATTACHMENT

Participant Status Submission to LPAT dated September 16, 2020

September 16, 2020

**JIM DOVER
DIRECTOR, PORT DOVER WATERFRONT PRESERVATION ASSOCIATION
PARTICIPANT STATUS SUBMISSION
LPAT CASE NUMBER: PL190453**

The Port Dover Waterfront Preservation Association (**the Association**) is a not-for-profit corporation dedicated to the preservation and enhancement of all aspects of the Port Dover waterfront and harbour, including associated waterways and wetlands. This includes the Lynn River shoreline along which the proposed development is located. Since most of the waterfront in Port Dover is privately owned, the Association's goal is to maximize the community's ability to enjoy access to the waterfront and harbour. The Association currently has 91 members.

The Association works collaboratively with community groups, agencies, developers, and all levels of government in the pursuit of its goal. Since being incorporated in 2008, the Association has successfully lobbied Norfolk County for the Port Dover Harbour Marina to remain in public hands. The Association has also worked together with the federal government and Norfolk County to have the ownership of the Port Dover lighthouse transferred to Norfolk County. Heritage status was then given to the lighthouse to preserve and protect it, recognizing its importance to the community. Recently, the Association successfully lobbied Norfolk County to repair Misner Dam which is located adjacent to the proposed development. This dam was responsible for the creation of Silver Lake and the protection of the lower Lynn River and the Port Dover harbour from the accumulation of silt.

The Association is currently working with the Port Dover Lions Club to organize the community to revitalize Silver Lake which lies immediately north of the proposed development. This revitalization project combined with the proposed development of lands between Misner Dam and the lift bridge, approximately one kilometer to the south, represents a unique opportunity to connect the terminus of the Lynn Valley Trail to the Port Dover harbour along the Silver Lake and the Lynn River waterfronts.

Along with other Association representatives, I have attended all public information sessions and Council meetings where the proposed development has been discussed. On August 8, 2019, I met with John Ariens, Associate Director IBI Group together with Marg Creighton, Secretary of the Association, to discuss the proposed development. On August 13, 2019, Marg Creighton and I, together with representatives of the Lynn Valley Trail Association, met with Alisha Cull Senior Planner, Norfolk County and Shannon Van Dalen Director, Planning Norfolk County.

Immediately after these meetings, Paul Creighton, President of the Association, submitted a letter to Alisha Cull to document the Association's concerns related to the proposed development and encourage Staff to recommend deferral of a decision in order to provide the opportunity, for all parties, to gather more information and consider other options.

CHRONOLOGY

- February 14, 2019 The Notice of Complete Application was issued by Norfolk County.
- April 10, 2019 The developer hosted an Information Meeting open to the Public.
- May 15, 2019 The 90 day time limit for Norfolk County to render a decision regarding the proposed Zoning By-law amendment expired.
- June 14, 2019 The 120 day time limit for Norfolk County to render a decision regarding the proposed Official Plan amendment expired.
- June 25, 2019 Norfolk County held a Statutory Public Meeting under the Planning Act regarding the proposal. At this meeting, Kristal Chopp, Mayor Norfolk County and Amy Martin, Councillor for Ward 6, advised the developer's consultant (John Ariens, Associate Director, IBI Group) that the effort to revitalize Silver Lake represented an opportunity to connect a walking trail to the harbour. See Council Video June 25, 2019 Part 1 of 3 at 2 hours and 55 minutes.
- After the meeting, I introduced myself to John Ariens. I explained to John Ariens that the Association is directly involved with the Silver Lake Revitalization Project and is willing to meet to discuss the potential for a walking trail along the Lynn River waterfront. John Ariens did not contact me.
- July 30, 2019 Norfolk County hosted a Public Information meeting regarding the proposal. The development proposal presented at this meeting was an out-dated proposal showing a pathway leading down to the Lynn River along the southern edge of the property. Immediately after the meeting, John Ariens told me that this pathway was no longer part of the developer's proposal and that Norfolk County was considering a more recent proposal.
- August 8, 2019 As John Ariens did not contact me, despite my invitation to do so, I invited John Ariens to meet, together with Marg Creighton, Secretary of the Association, to discuss the developer's proposal. At this meeting, John Ariens stated that the developer had been in consultation with Norfolk County and had been providing input to the Report to Norfolk County Council being prepared by Norfolk County Staff. John Ariens acknowledged that the Planning Act time limits had expired but did not express concern.
- I informed John Ariens of the community effort to revitalize Silver Lake and the potential to link the Lynn Valley Trail to the lighthouse in the Port Dover harbour by way of a new trail extending from Silver Lake to Misner Dam and then along the Lynn River.
- I also explained to John Ariens that the Lynn Valley Trail Association had advised the Port Dover Waterfront Preservation Association that it was not unusual for AODA Committees to grant exemptions where a significant slope presented a physical barrier, especially in those situations where appropriate alternate access to the trail could be arranged within 200 meters, as would be the case. Such an exemption would allow for construction of a waterfront trail starting at Misner Dam and travelling along the Lynn River.

I also passed on a suggestion from a representative of the Lynn Valley Trail Association that the Bruce Trail Association may be a source of information that could help in dealing with the issues that arise when developing a trail. I do not believe that the developer acted on either of these suggestions.

John Ariens stated that the developer was not willing to pursue the possibility of a waterfront trail because the slope at Misner Dam would create a barrier for those with disabilities and because of security reasons, given that boats will be docked along the shoreline of the property.

I explained to John Ariens that, in my travels, I had walked through many waterfronts where boats were docked and the public was free to access. I suggested that it could be argued that the area would be more secure being open to the public.

August 13, 2019

I met with Shannon Van Dalen Director, Planning and Alisha Cull, Senior Planner together with Marg Creighton and representatives of the Lynn Valley Trail Association. The potential for a "Lighthouse Trail" was discussed, including the possibility of an AODA exemption to address concerns related to the slope.

I asked whether Norfolk County was concerned that the time limit for Norfolk County to render a decision had expired. Shannon Van Dalen explained that Staff was not concerned because they had been in regular contact with John Ariens and because a Report was being finalized with input from the consultant.

I do not believe that Norfolk County Staff pursued the idea of seeking an AODA exemption.

September 3, 2019

The following motion was passed at the Norfolk County Council In Committee meeting:

"THAT Council s new County Solicitor, Paula Boutis, be directed to prepare an interim control by-law under Section 38 of the Ontario Planning Act within the Port Dover Urban and Waterfront areas for one year, with a maximum extension of a second year to be ratified at a Special Meeting of Council prior to the September 10, 2019 Public Hearings Committee;

AND THAT Council s CAO, Chris McQueen, and Council s Director of Community Planning, Shannon Van Dalen, be directed to prepare and present to Council a preliminary framework for a multi-stakeholder, community engagement plan to study and update the Port Dover land-use policies so as to ensure that any future growth aligns with the vision that Port Dover residents have for their community."

September 6, 2019

An Appeal with the LPAT, stating that Norfolk County had failed to render a decision on the application within the time limit, was prepared by the developer and received by Norfolk County.

September 10, 2019

Report DCS 19-92 regarding the proposed development was withdrawn from the Public Hearings Committee Agenda, preventing the Public from viewing and commenting at the local level on the revised development proposal that no longer showed access to a waterfront trail.

ISSUES

1. That the Public was misled to believe the development proposal included access to a waterfront trail and then was denied the opportunity to comment on the revised proposed development;
2. That it is premature to render a decision on the proposed development due to a variety of unknown factors;
3. That the amendments proposed by the Appellant are not consistent with the Provincial Policy Statement, the Official Plan and the Lakeshore Special Policy Area Secondary Plan and;
4. That inadequate compensation is being offered by the Appellant for the proposed amendments.

ISSUE 1: That the public was misled to believe that the development proposal included access to a waterfront trail and then was denied the opportunity to comment on the revised proposed development.

The Chronology shows that:

- The most recent development proposal shown to the public included a trail to the Lynn River waterfront along the southern edge of the property. Although this proposal was subsequently withdrawn by the developer, the public was not made aware of this change;
- The developer did not seek input from the community regarding the potential for a waterfront trail even though the Mayor and Ward 6 Councillor advised John Ariens that the revitalization of Silver Lake could provide a linkage to other trails. As a Director of the Association involved in the Silver Lake Revitalization Project, I had provided contact information to the developer's consultant immediately after the Council meeting;
- The developer did not investigate the possibility of an AODA exemption to address the concern regarding the slope of an access to the waterfront trail;
- The developer was always aware that Norfolk County had exceeded the timeline to render a decision; however, the developer deliberately chose to continue discussions with Norfolk County;
- On September 6, 2019 when the developer submitted the Appeal, the developer was aware Report DCS 19-92 recommended acceptance of the proposed amendments to the Official Plan and Zoning By-law and that the Report would be presented at the Public Hearings Committee on September 10, 2019;
- The developer acted in bad faith toward the public by filing an Appeal with the LPAT on September 6, 2019 – just two business days before Report DCS 19-92 was scheduled to be heard at the Public Hearings Committee.

- The developer’s decision to file an Appeal has seriously disadvantaged the Association and general public’s ability to input to the proposal. Whereas in the Public Hearing process, the Association and members of the public may ask questions and challenge the developer on its proposal, the Appeal process requires Party Status and legal representation to effectively participate in the process. The Association does not have the resources to engage legal services.

ISSUE 2: That it is premature to render a decision on the proposed development due to a variety of unknown factors;

As of September 6, 2019, the following factors were unknown:

- **Flood hazard and Lake Erie storm surge mapping** - On May 31, 2019, the Long Point Region Conservation Authority (LPRCA) announced it was beginning a process to update and create new flood hazard and Lake Erie storm surge mapping for approximately 91 kilometres of watercourses within its jurisdiction. This included the site where the proposed development is located. The LPRCA did not expect the flood plain mapping to be completed until January 2020. These results have implications for where the buildings and a waterfront trail could be located on the property;
- **Removal or Repair of Misner Dam** - The decision to remove or repair Misner Dam, located adjacent to the proposed development, remained outstanding and was not resolved until December 10, 2019;
- **Authority overseeing the Lynn River as a navigable waterway** – The federal government is the responsible authority for the navigable waterway south of the lift bridge to the Port Dover harbour. When asked by the Association who was the responsible authority for the navigable waterways north of the lift bridge which includes the shoreline of the proposed development, David Cribbs, CAO of Norfolk County advised he was not aware and that he would only confirm this authority if directed by Norfolk County Council. The Association does not believe that the responsible authority for the portion of the navigable waterway affected by this development is known and has been consulted regarding the proposed development;
- **The proposed development of the “Gamble Shipyard” property** – A decision regarding this proposed development, significantly larger and adjacent to the subject development, remains outstanding. A Notice of Complete Application was issued in January 2020. On August 11, 2020, the developer advised Margaret Creighton and I that a waterfront trail accessible to the public along the entire shoreline of the proposed development is part of his concept. Furthermore, the developer – experienced in waterfront development projects - stated that the continuation of this “boardwalk” through the Misner Landing property to Misner dam was feasible.

The developer repeated the commitment of a waterfront trail in an interview with the Port Dover Maple Leaf that appeared in the July 22, 2020 issue and also in a Virtual Open House on August 20, 2019. At a Public Hearings Committee meeting on September 8, 2020, the developer stated that the proposal could include a waterfront trail if certain conditions were met;

- **Phase 2 Environmental Site Assessment and Record of Site Conditions** – A Phase 2 Environmental Site Assessment and Record of Site Conditions have not been completed. The

findings of these assessments have implications for the location of the building and the possibility of a waterfront trail;

- **Land Ownership** – When Marg Creighton and I met with Norfolk County Staff on August 13, 2019, Staff was not able to confirm the ownership of land and the existence of an easement on the southern side of the former sluice way. This strip of land could serve as both an access to and a portion of a walkway along the Lynn River;
- **The Location of the “Lookout”** – The proposed locations for the “lookout” offered by the developer as “fair compensation” will block truck access for silt removal from Silver Lake. The alternative site for the “Lookout”, on the north side of Chapman Street, may create safety issues and requires assessment.

ISSUE 3 That the amendments proposed by the Appellant are not consistent with the Provincial Policy Statement, the Official Plan and Lakeshore Secondary Plan

The developer has failed to seriously explore ways to meet the requirements of:

1. The Provincial Policy Statement:

“Public Spaces, Recreation, Parks, Trails and Open Space:

1.5.1 Healthy, active communities should be promoted by:

- a) planning public streets, spaces and facilities to be safe, meet the need of pedestrians, foster social interaction and facilitate active transportation and community connectivity;*
- b) planning and providing for a full range and equitable distribution of publicly accessible built and natural settings for recreation, including facilities, parklands, public spaces, open space areas, trails and linkages, and, where practical, water-based resources;*
- c) providing opportunities for public access to shorelines; and...”.*

2. The Norfolk County Official Plan and Lakeshore Special Policy Area Secondary Plan: There are numerous references to the importance of linking trails, public access to the waterfront, views of the waterfront and preserving the cultural heritage of Port Dover throughout these documents.

One example is Section 2.3 of Appendix D of the Norfolk County Official plan which references the Port Dover Waterfront Master Plan and Secondary Plan. It states under Section 7.0 Urban Design Guidelines.

Pedestrian route/public access to the water.

Public access to the water is an important element to creating a liveable, vibrant waterfront community. A continuous route will allow residents and visitors to experience the full range of activities and views along Port Dover's interesting and active waterfront.

The preferred location is at the water's edge. The pedestrian route should provide connections to the Lynn Valley Trail. The route should link the east and west sides of the harbour, connect the marina, commercial fishing port, east side of the Lynn the bridge; west side of the Lynn River, the pier, the beach, and the end of Walker Street.

When Norfolk County Planning Staff requested Norfolk County's Heritage Committee to comment on the developer's proposal, the Committee noted that "trails linking this site to the waterfront would be beneficial to the community".

The Lynn Valley Trail terminates approximately one kilometer north of Misner Dam. This trail links to the Trans Canada Trail in Brantford. To the north of the proposed development, there is a community effort underway to revitalize Silver Lake which could link the Lynn Valley trail to Misner Dam. To the south, the developer of the Gamble Shipyard property has committed publicly to a waterfront trail which in turn could be linked to Norfolk County property lying further south.

These linkages could create a waterfront trail linking the terminus of the Lynn Valley Trail to the lighthouse in the Port Dover harbour if the developer of the subject lands were to seriously consider this option.

ISSUE 4: That inadequate compensation is being offered by the Appellant for the proposed amendments

The developer is seeking amendments that are inconsistent with the provisions of the Norfolk County Official Plan and Lakeshore Special Policy Area Secondary Plan in that they:

- Block public access to the waterfront; (Reference: Norfolk County Official Plan Section 7.0 Urban Design Guidelines)
- Block the public's ability to view the waterfront (Reference: Lakeshore Special Policy Area 11.6.2 Significant Lookouts and Views);
- Prevent the construction of a waterfront trail along the Lynn River that would link the Lakeshore Trail with the Lynn Valley Trail which connects to the Trans Canada Trail (Reference: Norfolk County Official Plan Section 8.3 Walking, Cycling and Trails)

It is important to note that the boathouses, docks, private amenity area, boardwalk, and community gardens proposed by the developer are intended to be accessible only by the residents of the property. As proposed, the public's physical access to the Lynn River waterfront will be blocked both physically and visually given the sheer size of the proposed building. Access to the waterfront at this development will be for the few at the expense of the many.

No financial information was provided by the developer to support the position that what is offered in return represents "fair compensation". However, it is obvious that the provision of a wider sidewalk, a "lookout" in an unsuitable location and unspecified "public art" is not fair compensation in return for the additional 30 units that the developer will gain from these amendments which are contrary to the goals of Norfolk County planning documents.

CONCLUSION:

Since the waterfront and waterways have historically defined Port Dover, the limiting of public water access would radically impact both Norfolk County residents and the thousands of tourists who flock here each year. This could result in significant economic losses for our town and municipality. It is important to note that the decision made regarding the application will set the tone for future redevelopment along the river.

Hopefully the tribunal will be able to help both parties to reach a settlement that is fair and just for all concerned including Norfolk County residents.

Jim Dover
Director, Port Dover Waterfront Preservation Association

Attention Mayor and Councillors:

I want to address a safety concern brought to my attention regarding Simcoe Lion's Park which is popularly used by residents. A pet owner recently advised my husband of an incident of their dog ingesting a substance (which we believed was drug-related) in the vicinity of the play park area and pavilion area of the park. The dog would have died if the pet owner did not take the pet, when becoming quite sick, immediately to the vet. Pet was saved by the administration of naloxlone.

I understand the police were notified of this incident and indicated they were aware of the problem.

This leads me to believe that drug users are using the park for consuming; and leaving product to be potentially eaten by pets. What if this was a young child? The proximity to the play park and pavilion is alarming.

This is a county owned park. What duty does the county have to warn residents of this potential risk of harm to pets and young children with illegal drug use in the park?. Similar to the warning of ticks sign that is posted around the perimeter of the park warning of the need for care for risk of ticks.

When my kids were younger Neighbourhood Watch signs were made available in the community. Perhaps we need to bring back community watch groups that work closely with the community policing so these neighbourhood watch groups could be aware of how to bring safety back to our neighbourhoods and be informed of any risks that are happening in the neighbourhood.

I await your response to hear what action council can take on this matter.

Sincerely

Chris Harrop



T 705-635-2272
TF 1-877-566-0005
F 705-635-2132

TOWNSHIP OF LAKE OF BAYS
1012 Dwight Beach Rd
Dwight, ON P0A 1H0

February 3, 2021

Via email: jrussell@mississippimills.ca

Municipality of Mississippi Mills
Attention: Jennifer Russell, Deputy Clerk
3131 Old Perth Road
PO Box 400
Almonte, ON K0A 1A0

Dear Ms. Russell:

RE: Correspondence – Request for Revisions to the Municipal Elections Act

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that the above-noted correspondence was presented at the last regularly scheduled meeting on February 2, 2021, and the following resolution was passed.

“Resolution #8(a)/02/02/21

BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays hereby supports the resolution from the Municipality of Mississippi Mills regarding support to amend the Municipal Elections Act to provide clearer, stronger wording, to assist municipal Clerks in addressing issues to allow for a more definitive decision to be made when adding names to the voters' list and to ensure that there is a clear and accessible way to report election fraud, dated January 18, 2021;

AND FURTHER THAT this resolution be forwarded to the Municipality of Mississippi Mills, Premier Doug Ford, Norm Miller, M.P.P. for Parry Sound-Muskoka, all Ontario Municipalities and the Association of Municipalities of Ontario.

Carried.”

Should you have any questions, please do not hesitate to contact our Municipal Office at 705-635-2272.

Sincerely,

Carrie Sykes, *Dipl. M.A., CMO, AOMC*,
Director of Corporate Services/Clerk.
CS/cw
Encl.

Copy to: Hon. Doug Ford, Premier of Ontario
Hon. Norm Miller, M.P.P. for Parry Sound-Muskoka
All Ontario Municipalities

Hon. Steve Clark, Minister of Municipal Affairs and Housing
Association of Municipalities of Ontario



CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

3131 OLD PERTH ROAD · PO BOX 400 · RR 2 · ALMONTE ON · K0A 1A0

PHONE: 613-256-2064
FAX: 613-256-4887
WEBSITE: www.mississippimills.ca

January 18, 2021

Ministry of Municipal Affairs and Housing

17th Floor, 777 Bay Street
TORONTO, ON
M7A 2J3

Attention: The Honourable Steve Clark

Re: Request for Revisions to Municipal Elections

Dear Minister Clark,

On October 20, 2020 the Council of the Municipality of Mississippi Mills passed a resolution in support of Wollaston Township to request the Ministry of Municipal Affairs and Housing to review the *Municipal Elections Act* and provide amendments to provide clearer, stronger wording, to assist municipal Clerks in addressing issues to allow for a more definitive decision to be made when adding names to the voters' list and to ensure that there is a clear and accessible way to report election fraud and that the rules described in the *Municipal Elections Act* are actually enforceable even if there is not a current case law.

A copy of the resolution is attached for your reference.

Sincerely,

A handwritten signature in black ink that reads "Jennifer Russell".

Jennifer Russell
Deputy Clerk
jrussell@mississippimills.ca
613-256-2064 x 225
3131 Old Perth Rd, PO Box 400
Almonte, ON K0A 1A0

cc. Premier Doug Ford, Daryl Kramp, AMO and all Ontario Municipalities

Attachment: Resolution No. 421-20



COUNCIL RESOLUTION

October 20, 2020

Resolution No 421-20

Moved by Deputy Mayor Minnille

Seconded by Councillor Dalgity

CW148-20 Info List Item #6 - Request for Revisions to Municipal Elections

BE IT RESOLVED, that the Council of the Municipality of Mississippi Mills ask Minister of Municipal Affairs and Housing, the Hon, Steve Clark, to review the Municipal Elections Act and provide amendments to ensure that loopholes are closed on any pay to play schemes in rural communities where non-resident electors are permitted to participate in elections so that \$100.00 leases do not tum into ballots for garden sheds;

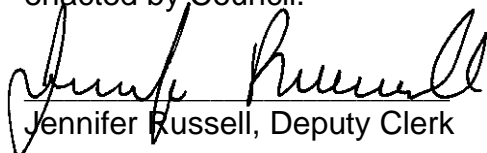
AND BE IT FURTHER RESOLVED, that the Council of the Municipality of Mississippi Mills ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to review the Municipal Elections Act and provide amendments to provide clearer, stronger wording, to assist municipal Clerks in addressing issues to allow for a more definitive decision to be made when adding names to the voters' list;

AND BE IT FURTHER RESOLVED, that the Council of the Municipality of Mississippi Mills ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to ensure that there is a clear and accessible way to report election fraud;

AND BE IT FURTHER RESOLVED, that the Council of the Municipality of Mississippi Mills ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to ensure that the rules described In the Municipal Elections Act are actually enforceable even if there is not current case law;

AND BE IT FURTHER RESOLVED, that support for this resolution be sent to Premier Doug Ford, Daryl Kramp, M.P.P. for Hastings-Lennox and Addington, all Ontario Municipalities and the Association of Municipalities of Ontario.

I, Jennifer Russell, Deputy Clerk for the Corporation of the Municipality of Mississippi Mills, do hereby certify that the above is a true copy of a resolution enacted by Council.


Jennifer Russell, Deputy Clerk





T 705-635-2272 TOWNSHIP OF LAKE OF BAYS
TF 1-877-566-0005 1012 Dwight Beach Rd
F 705-635-2132 Dwight, ON POA 1H0

February 3, 2021

Via email: lglazier@westgrey.com

Municipality of West Grey
Attention: Lindsey Glazier, Legislative Coordinator
402813 Grey Road 4
RR 2
Durham, ON
N0G 1R0

Dear Ms. Glazier:

RE: Correspondence – Schedule 8 of the Provincial Budget Bill 229, Protect, Support and Recover from COVID-19 Act

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that the above-noted correspondence was presented at the last regularly scheduled meeting on February 2, 2021, and the following was passed.

“Resolution #8(b)/02/02/21

BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays hereby supports the resolution from the Municipality of West Grey requesting support to repeal Schedule 8 of Bill 229, Protect, Support and Recover from COVID-19 Act, 2020 (Endangered Species Act), dated January 13, 2021;

AND FURTHER THAT this resolution be forwarded to the Municipality of West Grey, Premier Doug Ford, Minister of Finance, Minister of Natural Resources and Forestry, Minister of the Environment, Conservation and Parks, M.P.P of Parry Sound-Muskoka, all Ontario Municipalities and the Association of Municipalities of Ontario.

Carried.”

Should you have any questions, please do not hesitate to contact our Municipal Office at 705-635-2272.

Sincerely,

Carrie Sykes, *Dipl. M.A., CMO, AOMC*,
Director of Corporate Services/Clerk.
CS/cw
Encl.

Copy to: Hon. Doug Ford, Premier of Ontario
Hon. John Yakabuski, Minister of Natural Resources and Forestry
Hon. Jeff Yurek, Minister of the Environment, Conservation and Parks
Hon. Norm Miller, M.P.P. for Parry Sound-Muskoka
Hon. Peter Bethlenfalvy, Minister of Finance
Association of Municipalities of Ontario
All Ontario Municipalities



**Corporation of the
Municipality of West Grey**

402813 Grey Road 4
RR 2 Durham, ON N0G 1R0
519-369-2200

January 13, 2021

Re: Schedule 8 of the Provincial Budget Bill 229, Protect, Support and Recover from COVID-19 Act

WHEREAS the Ontario Government proposes amendments to the Crown Forest Sustainability Act in Schedule 8 of the Provincial Budget Bill 229, Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020;

WHEREAS the Crown Forest Sustainability Act applies to almost two thirds of Ontario's land base which amounts to over 70 million hectares of land that is habitat for many species at risk;

WHEREAS Bill 229 schedule 8 amends the Crown Forest Sustainability Act in order to exempt all forestry operations from mandatory consideration of species at risk protection and recovery as mandated by the Endangered Species Act;

WHEREAS Bill 229 schedule 8 removes the ability to issue orders in circumstances when there is imminent danger to a species at risk;

THEREFORE BE IT RESOLVED THAT West Grey council requests the Province of Ontario repeal schedule 8 of Bill 229 and that a copy of this resolution be forwarded to:

Premier Ford

Minister Philips, Minister of Finance

Minister Yakabuski, Minister of Natural Resources and Forestry

Minister Yurek, Minister of the Environment, Conservation and Parks

MPP Bill Walker, Bruce-Grey-Owen Sound

MPP Ian Arthur, NDP Environment Critic

Grey County Council
Ontario municipalities
Association of Municipalities of Ontario
Conservation Ontario
Saugeen Valley Conservation Authority
Grey Sauble Conservation Authority

Respectfully,

Genevieve Scharback,
Director of Administration / Clerk
Municipality of West Grey



T 705-635-2272
TF 1-877-566-0005
F 705-635-2132

TOWNSHIP OF LAKE OF BAYS
1012 Dwight Beach Rd
Dwight, ON P0A 1H0

February 3, 2021

Via email: TArbuckle@bracebridge.ca

Town of Bracebridge
Attention: Mayor Graydon Smith
1000 Taylor Court
Bracebridge, ON
P1L 1R6

Dear Mayor Smith:

RE: Correspondence – Request for Municipal Infrastructure Funding Opportunities

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that the above-noted correspondence was presented at the last regularly scheduled meeting on February 2, 2021, and the following was passed.

“Resolution #8(d)/02/02/21

BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays hereby supports the resolution from the Town of Bracebridge requesting the Federal and Provincial Governments provide immediate broad and substantial municipal Infrastructure Funding opportunities for well-planned, shovel-ready projects already prioritized under municipal asset management plans to provide immediate stimulus to the local, provincial and the federal economies in order to rebound from the impact of the COVID-19 pandemic, dated January 22, 2021.

AND FURTHER THAT this resolution be forwarded to the Town of Bracebridge, the Right Honourable Prime Minister of Canada, the Federal Minister of Infrastructure and Communities, the Honourable Premier of Ontario, the Ontario Minister of Finance, the Ontario Minister of Infrastructure, the Ontario Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Federation of Canadian Municipalities, the Local Member of Parliament, the Local Member of Provincial Parliament, and all Ontario Municipalities.

Carried.”

...2



T 705-635-2272
TF 1-877-566-0005
F 705-635-2132

TOWNSHIP OF LAKE OF BAYS
1012 Dwight Beach Rd
Dwight, ON P0A 1H0

Page 2

Should you have any questions, please do not hesitate to contact our Municipal Office at 705-635-2272.

Sincerely,

Carrie Sykes, *Dipl. M.A., CMO, AOMC,*
Director of Corporate Services/Clerk.

CS/cw
Encl.

Copy to: Right Honourable Prime Minister of Canada
Federal Minister of Infrastructure and Communities
Hon. Doug Ford, Premier of Ontario
Hon. Peter Bethlenfalvy, Minister of Finance
Hon. Steve Clark, Minister of Municipal Affairs and Housing
Hon. Scott Aitchison, M.P. Parry Sound-Muskoka
Hon. Norm Miller, M.P.P. Parry Sound-Muskoka
Federation of Canadian Municipalities
Association of Municipalities of Ontario
All Ontario Municipalities



January 22, 2021

RE: Item for Discussion – Infrastructure Funding

At its meeting of January 20, 2021, the Council of the Corporation of the Town of Bracebridge ratified motion 21-GC-024, regarding Infrastructure Funding, as follows:

“WHEREAS the Association of Municipalities of Ontario (AMO) has reported that municipal governments own more of Ontario’s infrastructure than any other order of government, and most of it is essential to economic prosperity and quality of life;

AND WHEREAS municipalities deliver many of the services that are critical to residents in every community, and these services rely on well-planned, well-built and well-maintained infrastructure;

AND WHEREAS the Ontario Provincial Government has stated that universal asset management will be the foundation of its municipal infrastructure strategy because effective asset management planning helps ensure that investments are made at the right time to minimize future repair and rehabilitation costs and maintain assets;

AND WHEREAS Federal and Provincial infrastructure funding models now contain requirements for recipients to demonstrate that comprehensive asset management planning principles are applied when making decisions regarding infrastructure investment;

AND WHEREAS infrastructure funding limits need to be large enough to support significant projects that have a lasting community impact over multiple generations;

AND WHEREAS targeted funding for critical infrastructure is inconsistent with the principle foundation of an asset management strategy which prioritizes needs over wants and has resulted in underfunding of the wide range of infrastructure that municipalities are responsible for maintaining, such as arenas and libraries;

AND WHEREAS the Community, Culture and Recreation Stream of the Investing in Canada Infrastructure Program received demand of almost \$10 billion for a \$1 billion funding envelope;

AND WHEREAS broad eligibility for funding is more appropriate as municipalities best understand their infrastructure needs together with the needs of their community;

AND WHEREAS no and/or insufficient funding programs currently exist to fund the demonstrated need for the building, restoration and enhancement of community, culture and recreation assets;

AND WHEREAS funding the replacement of these needed capital assets is beyond the financial capacity of most communities;

AND WHEREAS the age of the Town of Bracebridge arena is greater than 70 years old, and the Library greater than 110 years old, requiring immediate replacement;

AND WHEREAS the Town of Bracebridge was recently denied any funding under the Community, Culture and Recreation stream of the Investing in Canada Infrastructure Program, despite clearly meeting the tests of proper asset management and identifying needs over wants;

AND WHEREAS the economy of Ontario has been negatively impacted by the ongoing measures implemented to reduce the spread of COVID-19;

NOW THEREFORE the Council of The Corporation of the Town of Bracebridge resolves as follows:

1. THAT the Federal and Provincial Governments provide immediate broad and substantial municipal funding opportunities for well-planned, shovel-ready projects already prioritized under municipal asset management plans to provide immediate stimulus to the local, provincial and the federal economies in order to rebound from the impact of the COVID-19 pandemic.
2. AND THAT this resolution be forwarded to the Right Honourable Prime Minister of Canada; the Federal Minister of Infrastructure and Communities; the Honourable Premier of Ontario; the Ontario Minister of the Finance; the Ontario Minister of Infrastructure; the Ontario Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario (AMO); the Federation of Canadian Municipalities (FCM); the Local Member of Parliament (MP); the Local Member of Provincial Parliament (MPP); and all Municipalities in Ontario.

In accordance with Council's direction I am forwarding you a copy of the resolution for your attention.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,



Graydon Smith
Mayor



T 705-635-2272
TF 1-877-566-0005
F 705-635-2132

TOWNSHIP OF LAKE OF BAYS
1012 Dwight Beach Rd
Dwight, ON POA 1H0

February 3, 2021

Via email: asimonian@augusta.ca

Township of Augusta
Attention: Annette Simonian, Clerk
3560 County Road 26
Prescott, ON
K0E 1T0

Dear Ms. Simonian:

RE: Correspondence – Ontario Fire College

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that the above-noted correspondence was presented at the last regularly scheduled meeting on February 2, 2021, and the following was passed.

“Resolution #8(f)/02/02/21

BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays hereby supports the resolution from the Township of Augusta regarding their request for support for the Province of Ontario to reverse their decision to close the Ontario Fire College, dated January 25, 2021;

AND FURTHER THAT this resolution be forwarded to the Township of Augusta, the Honourable Doug Ford Premier of Ontario, the Honourable Sylvia Jones; Ontario Solicitor General, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Ontario Fire Marshal; Jon Pegg, and all Ontario Municipalities.

Carried.”

Should you have any questions, please do not hesitate to contact our Municipal Office at 705-635-2272.

...2



T 705-635-2272
TF 1-877-566-0005
F 705-635-2132

TOWNSHIP OF LAKE OF BAYS
1012 Dwight Beach Rd
Dwight, ON P0A 1H0

Page 2

Sincerely,

Carrie Sykes, *Dipl. M.A., CMO, AOMC,*
Director of Corporate Services/Clerk.
CS/cw

Encl.

Copy to: Hon. Doug Ford, Premier of Ontario
Hon. Sylvia Jones, Ontario Solicitor General
Hon. Steve Clark, Minister of Municipal Affairs and Housing
Jon Pegg, Ontario Fire Marshal
All Ontario Municipalities

TOWNSHIP OF AUGUSTA

Moved By: TANYA HEURCY

Date: January 25, 2021

Seconded By: JEFF SHAWLEN

Resolution No: 4

WHEREAS the Ontario Fire College has been in existence since 1949; and

WHEREAS the Ontario Fire College is one of the primary sources of certified training for Ontario Firefighters; and

WHEREAS the Ontario Fire College has built a reputation of integrity, credibility, and reliability in providing some of the best training to our Fire Services within the Province of Ontario; and

WHEREAS the Ontario Fire College has been used to train and certify both Volunteer, Part-Time and Career firefighters throughout Ontario; and

WHEREAS the Ontario Fire College gives Ontario Firefighters another option other than Regional Training Centers to obtain National Fire Protection Association (NFPA) certifications; and

WHEREAS the Ontario Fire College is the most cost-effective method to certify Firefighters to NFPA Standards in Ontario; and

WHEREAS the Ontario Government enacted and revoked O. Reg. 379/18: Firefighter Certification in 2018; and

WHEREAS when the Ontario Government revoked O. Reg. 379/18: Firefighter Certification, it was made known by the Office of the Solicitor General that the act would be amended and brought back in the future; and

THEREFORE, BE IT RESOLVED THAT the Township of Augusta requests that the Province of Ontario reverse their decision to close the Ontario Fire College as the OFC is one of the best and most cost-effective methods for municipalities to train their firefighters which assists us in protecting our residents; and

BE IT FURTHER RESOLVED THAT this Resolution is forwarded to the Honourable Doug Ford Premier of Ontario, the Honourable Sylvia Jones; Ontario Solicitor General, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Ontario Fire Marshal; Jon Pegg, and all municipalities within the Province of Ontario.

RECORDED VOTE:

	FOR	AGAINST
Councillor Bowman	_____	_____
Councillor Henry	_____	_____
Mayor Malanka	_____	_____
Councillor Schapelhouman	_____	_____
Deputy Mayor Shaver	_____	_____

CARRIED: Donald
MAYOR

DEFEATED: _____
MAYOR

Declaration of pecuniary interest by: _____

Nature of interest: _____

- Disclosed His/Her/Their Interest
- Vacated His/Her/Their Seat
- Abstained from discussion and did not vote on the question



February 4, 2021

In This Issue

- Report out on January 29, 2021 AMO Board meeting.
- AMO's submission to the Long-Term Care COVID-19 Commission.
- Maple Medical to help AMO members/communities by donating certified PPEs.
- Electrical Safety Authority warns of stockpiling material under overhead powerlines.
- Health & Safety and Training initiatives to support businesses during COVID-19.
- Managing COVID-19 testing and vaccination appointments online - webinar.
- Must-see Municipal Group Buying webinars.
- CNIB resources for blind or partially sighted pedestrian safety.
- ROI Knowledge Centre - Impact of COVID-19 on non-metro businesses.
- Careers: Muskoka District and City of Kitchener.

AMO Matters

AMO President Graydon Smith [recaps the highlights](#) of the January 29 AMO Board meeting.

AMO submitted [final comments to the Long-Term Care COVID-19 Commission](#) in January on behalf of municipal long-term care homes.

[Maple Medical](#) will donate 20 million certified 3 ply disposable face masks, over 100k bottles of sanitizer and disinfectant wipes to frontline workers and any low income/vulnerable individuals. For information email [Savdah Manjra](#), VP Sales, or call 647.501.1553.

Provincial Matters

The [Electrical Safety Authority](#) (ESA) and electrical utilities have seen an [increase of stockpiling of dirt and snow](#) under overhead powerlines. Stockpiling of materials under overhead high voltage powerline or near transformer stations can create hazards to members of the public and workers using high reach equipment.

Eye on Events

On February 10, [4S Consulting Services Inc.](#) is hosting an [online panel](#) with the Honourable Monte McNaughton, Minister of Labour, Training & Skills Development, the Chief Prevention Officer of Ontario, along with industry leaders, to discuss health and safety initiatives during the COVID-19 pandemic and some Ministry priorities and initiatives for 2021. [Register here.](#)

Municipalities and healthcare providers struggle to protect public safety while managing high volumes of COVID-19 testing and vaccination appointments. On February 25, [eSolutionsGroup](#) will discuss the challenges of handling unprecedented requirements and how [Appointio](#) can address the challenges while decreasing the administrative burden on staff. [Register now](#).

LAS

Don't miss our popular bi-weekly webinar series this month. Keep your fleet in top shape with two new categories under our [Municipal Group Buying Program](#). Join us on [February 10 @ 10 am](#) to learn about Automotive Parts (with NAPA), and on [February 24 @ 10 am](#) for Fleet Upfitting (with Commercial Truck).

Municipal Wire*

Blind pedestrian warning signs are used to enhance the safety of blind and partially sighted residents. However, more effective interventions may be available. Canadian National Institute for the Blind (CNIB) offers the [Clearing Our Path](#) resource on safety and encourages contacting them for more guidance.

Through its Focus On Rural Ontario series, the [Rural Ontario Institute Knowledge Centre](#) has released a [fact sheet](#) on the impact of COVID-19 on business closures in non-metro areas.

Careers

[Manager, Fleet Services - District of Muskoka](#). Reporting to the Director, Facilities and Support Services, the Manager is responsible for effectively managing, overseeing and recommending the administration, safe operation, efficient procurement, timely replacement, upgrade and repair of District Fleet related assets. Please review the "[How to Apply](#)" instructions to submit your application. Closing date: February 26, 2021 @ 12:00 NOON.

[Director, Equity, Anti-Racism and Indigenous Initiatives - City of Kitchener](#). The Director will provide the organization and City Council with exceptional leadership, expertise and senior-level competencies in issues including equity, anti-racism, inclusion and Indigenous reconciliation. To explore this opportunity further, please contact [Amanda Bugatto](#) or submit your resume and letter of interest online to [Odgers Berndtson Opportunities](#) by February 28, 2021.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File Tel: 416.971.9856](#)

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries Tel: 416.729.5425](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



February 4, 2021

AMO Policy Update – Expanded Library Broadband and AMO Response to Long-Term Care COVID-19 Commission

Expanded Library Broadband

Today the Province announced a \$4.8 million investment to upgrade broadband at public libraries in unserved and underserved communities. This investment is part of the Province's [Up to Speed: Ontario's Broadband and Cellular Action Plan](#).

The Ontario Library Service will oversee and deliver the project. As a first step in the broadband upgrade process, site surveys and assessments will be conducted to identify eligible library branches, with priority given to those with inadequate broadband located within five kilometres of a secondary school.

AMO's Response to the Long-Term Care COVID-19 Commission

In June 2020, AMO's Health Task Force established a working group on long-term care to help provide advice to the independent Long-Term Care COVID-19 Commission over the course of its investigation. In October 2020, AMO submitted [interim recommendations](#) on an ongoing provincial pandemic response to the Commission for their consideration. The working group on long-term care was also provided an opportunity to meet with the Commissioners on October 26, 2020. The [testimony from that meeting](#) can be found on the LTC Commission website.

AMO provided a final submission, [Improving the Long-Term Care Outbreak Response in Ontario: AMO's Final Submission to the Long-Term Care COVID-19 Commission](#), on January 29, 2021. Looking forward, AMO will continue to provide perspectives to the Commission and the Ministry of Long-Term Care on how municipal long-term care homes are handling the COVID-19 pandemic.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



Operations Division
95 Culver Street
Simcoe, Ontario N3Y 2V5
Tel: 519-426-5870

Information Package Memo

To: Mayor and Council
From: Director, Parks
Date: February 3, 2021
Re: Relocation of the Simcoe Skateboard Park

During the 2021 budget deliberation, Parks Department staff were directed to find a municipally owned location for the Simcoe Skateboard Park. By moving the Park location to municipally owned property, it will eliminate approximately \$13,000 per year rental fee for the current location.

Parks staff have completed a preliminary review of property locations to move the skateboard park, and have decided the following three locations are good possibilities:

1. Adjacent to the East Parking Lot (86 Argyle Street)
2. Simcoe Lions Park (75 Davis Street East).
3. Evergreen Heights Park (33 Brock Street)

Norfolk County has given notice to the current property owners that the skateboard park will be removed from the current location by June 30, 2021. The County will remove all fencing on the property as well as some restoration work to the current property after removing the fence post cemented in the ground.

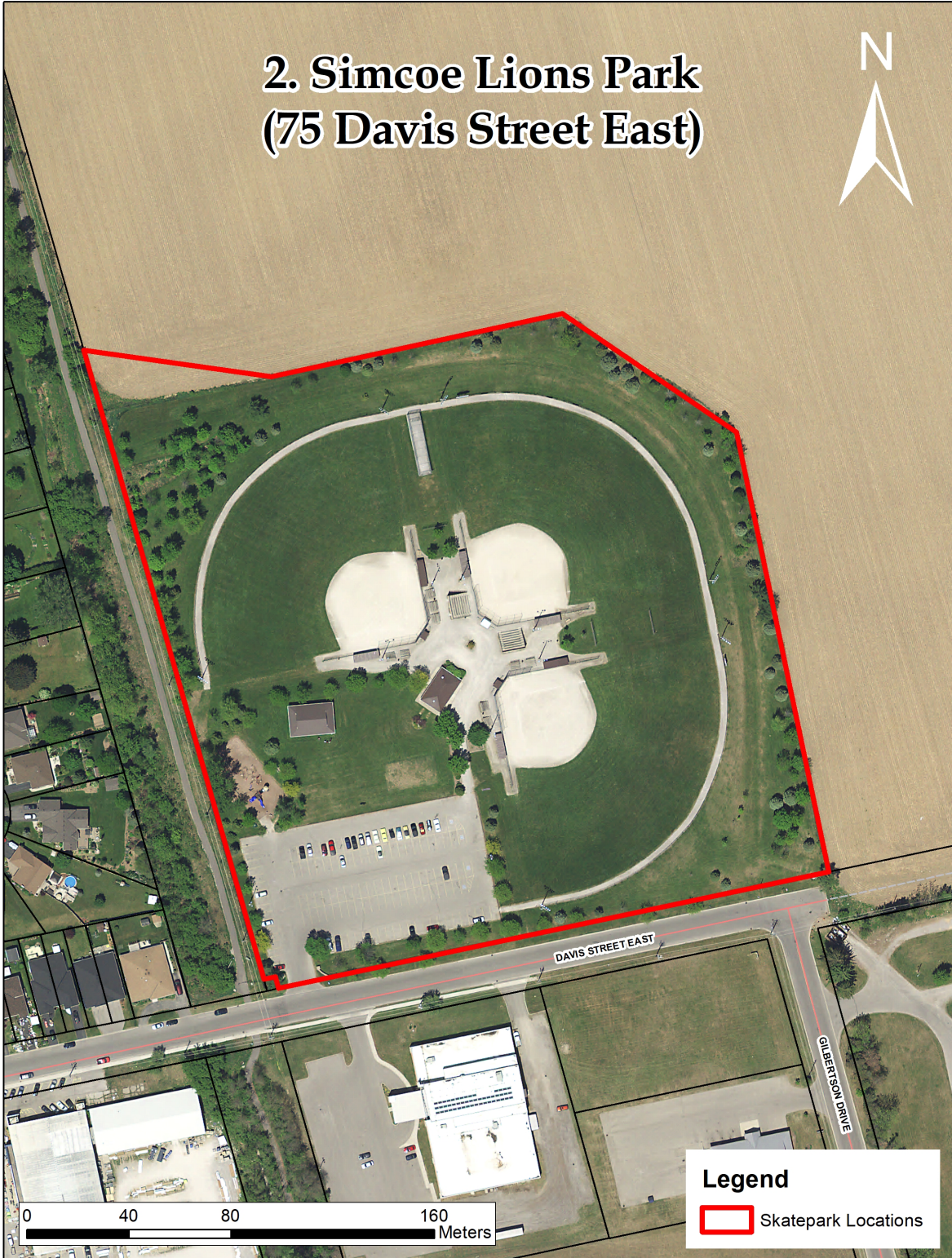
Staff will be bringing a staff report to Council in early spring in regard to the final skateboard park location.

3 Possible Locations:

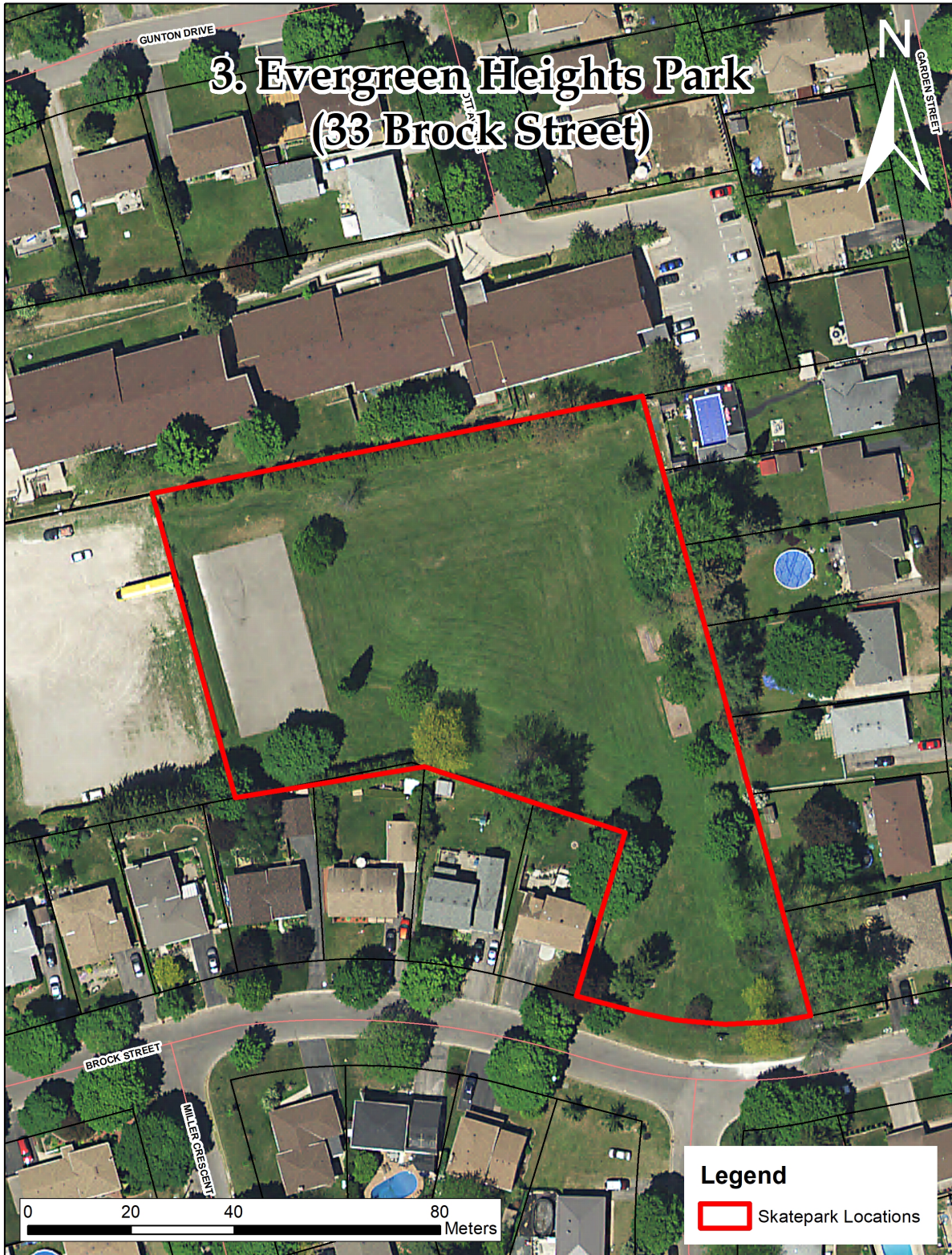
1. Adjacent to the East Parking Lot (86 Argyle Street)



2. Simcoe Lions Park (75 Davis Street East)



3. Evergreen Heights Park (33 Brock Street)



Kevin Klingenberg

From: Kevin Klingenberg
Sent: Thursday, February 4, 2021 12:31 PM
To: Kristal Chopp; Tom Masschaele; Amy Martin; Michael Columbus; Chris Van Paassen; Kim Huffman; Ian Rabbitts; Ryan Taylor
Cc: NC Clerks; Matt Terry; Andy Grozelle
Subject: Contacting Council through Clerks

Good afternoon Council,

In a follow-up to the legacy fund correspondence discussion from Tuesday's Special Council, constituents who would like to provide public input and don't have access or prefer other forms of communication to e-mail or the web form may:

- Mail us a letter addressed to Clerks Department at the County Admin Building - 50 Colborne Street S, Simcoe ON N3Y 4H3
- Contactless delivery of a letter, addressed to Clerk's Department at the drop box by the Council Chambers entrance of the County Admin Building
- Call the County at 519-426-5870, dial 0 and ask the operator to speak to a Clerks Department staff, or extension 6269 to directly reach Clerk's staff

We would like to ensure all constituents are all equally represented, able to be heard and contribute to discussions of local public importance to them.

Thank-you,
Kevin

Kevin Klingenberg

Deputy Clerk, Manager of Legislative and Information Services
Council Services
50 Colborne St. S, Simcoe, Ontario, N3Y 4H3
519-426-5870 x. 1261



Working together with our community



Corporate Services
Corporate Support Services
185 Robinson Street, Suite 100
Simcoe, Ontario N3Y 5L6
Tel: 519-426-5870 x1320
Fax: 519-426-5900

Information Memo

To: Mayor Chopp and Members of Council

Cc: Jason Burgess, Chief Administrative Officer
Andy Grozelle, County Clerk
Shelley Darlington, General Manager, Corporate Services

From: Lydia Harrison, Realty Services Coordinator

Date: February 5, 2021

Re: **Port Rowan Medical Centre - Update**

The purpose of this information memo is to provide Council with an update on the current status of the Port Rowan Medical Centre located at 1035 Bay Street, Port Rowan. This facility is owned by Norfolk County and maintained by Norfolk County staff.

On November 9, 2020, Joe Csoff, Chair, ALUS Norfolk (ALUS) advised Norfolk County staff, in writing, that their staff would be moving to a work-from-home setting and as a result ALUS would be vacating the building.

Currently, the following tenants remain in the building:

1. Delhi Family Health Team Inc. (DFHT).
The DFHT has been a tenant in the building since March 1, 2008, and under the terms of the First Lease Renewal Agreement the term of the Lease Agreement has been extended to February 28, 2023.
2. Dr. Peter Gunn (Dentist)
Dr. Gunn has been a tenant in the building since May 17, 2011. The term of Dr. Gunn's current Lease Agreement expires May 16, 2021. Dr. Gunn has the option to renew the Lease Agreement for an additional term of five (5) years. Staff will be contacting Dr. Gunn shortly to ascertain if he will be renewing the Lease Agreement for an additional five (5) year term.

If you require any further information, please do not hesitate to contact me.



Corporate Services
50 Colborne Street South
Simcoe, Ontario N3Y 4N5
Phone: (519) 426-5870
Fax: (519) 426-8573

Information Package Memo

To: Mayor Chopp and Members of Council

CC: Jason Burgess, Chief Administrative Officer
Shelley Darlington, General Manager, Corporate Services
Kathy Laplante, Director, Financial Services
Matt Terry, Director, Corporate Communications

From: Lucas Cracknell, Financial Analyst

Date: January 28, 2021

Re: 2021 Council Grant Update

The purpose of this memo is to provide Council with an update on the annual Council Grant Program, and to provide notification of and extension to the submission deadline.

At the time of writing this memo, only 1 application for the 2021 program has been received by staff. In prior years, annual applications generally exceeded the budget allocation for this program. It is the opinion of Staff that the uncertainty caused by the COVID-19 pandemic has contributed to lower applications, as in prior years funds were often utilized to support various events held within Norfolk County.

Staff would normally recommend that the deadline for the 2021 applications be extended to March 31st, 2021, from the deadline on January 31st. However due to recent Council direction regarding budget options, staff will provide this as an option in the budget process for a Council decision.

Mayor and Council,

Councillor Martin requested information on the “In’s and Out’s” of the COVID19 funding. Finance has provided a summary which I have attached; however the summary needs further explanation and commentary. Due to competing demands, lack of resources, and due to the program reporting requirements - Finance will not be able to provide more fulsome disclosure to Council until April.

Overall there are two types of funding – (1) General Funding and (2) Directed Funding for expenditures that require submission or proof of expenditure.

General Funding

In the summary provided the General Funding is listed under Corporate Funding. This was general funding that was provided by the Province on a per household basis – this was \$3.6 million provided under safe restart funding. A second envelop of funding under this program was also available but Norfolk County could not apply to this funding as we were not going to qualify (as we were not projecting to be in a deficit position due to the first phase funding). Then near the end of the year the Province announced funding on some type of per capita basis to all municipalities to ensure that municipalities would not have a deficit and Norfolk received this funding which was \$734,000.

This is core funding and is what has allowed us to not have to take more drastic measures during COVID. This funding was announced very late into the year and we had structured our affairs to ensure we minimized any deficit that would have been created.

Directed Funding

Unlike the general funding above this funding for the most part is not finalized as we still have reporting to undertake on this. This funding also has offsets with regards to higher required expenditures. Our teams have to apply for this funding and then report back on how the funding was spent, in some cases we will have to hand money back as we might not have fully met the budget for allowable expenditures . As such the information attached is not final as we have to report back to the Province on many of these funding envelopes.

The largest amount of directed funding is for Social Services and for Public Health as you can see by the summary provided. With regards to Public Health I will remind Council that this information was provided to the Board of Health and one closed session item was deferred. Subsequent to this meeting the Province announced our funding based on our submission and Council’s decision as to the number of additional FTE’s hired. A report updating the BOH on this issue will be coming to the next meeting.

Council has also received some updates with regards to the funding received for Economic Development programming. Council will be receiving a report shortly on one major project for our tourism branding strategy that is nearing the final stages.

Trusting this interim information helps. More disclosure on this will be provided to Council in April as finance completes the funding processes.

All the best.

Jason Burgess

Chief Administrative Officer

Summary of COVID-19 Funding Allocations

Total Corporate	4,396,400
Total CES	860,415
Total HSS	5,036,680
Total P&D	277,948
Total HHNU	5,863,400
Total Relief Funding	16,434,843

Total Temporary Pandemic Pay	1,510,305
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Details of COVID Funding Allocations

Description	Allocation	Guidelines	Notes
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Corporate

Municipal Funding under the Safe Restart Agreement (Phase 1)	3,662,400	To offset financial operating pressures from COVID-19	
Municipal Funding under the Safe Restart Agreement (Phase 2)	734,000	Same as Phase 1	Allocation received was not applied for, divided up similar to Phase 1 by the Province
Total Municipal Funding	4,396,400		

Heritage & Culture

COVID-19 Emergency Support Fund for Heritage Organizations - Museum Assistance Program	100,000	Emergency financial assistance to organizations to allow them to continue to care for heritage collections	April 1, 2020 to March 31, 2021
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Planning & Development

Regional Relief & Recovery Fund	244,650	To support tourism related expenditures	To be completed by February 28, 2021
Digital Service Squad Plan Grant	33,298	Hire 2 digital service squad team members to go to local business to support transition of websites and online services	To be completed by February 28, 2021
Total Planning & Development	277,948		

Housing Services

Social Services Relief Fund - Phase 1	2,017,300	To be used for shelters, food banks, emergency services; in line with CHPI guidelines	Operating only; memo went to Council in April, 2020
Social Services Relief Fund - Phase 2	1,138,106	May be used for capital purchases	Report going January 15, 2021 re use of funding
Total SSRF	3,155,406		

Back to Top

Norview Lodge

Total Prevention and Containment Funding	837,600	Limited to COVID-related expenses (redeployed staff, PPE, etc.); must be tracked and reconciled with the ARR	Started in March, each month is based on the number of beds as well as the current outbreak status. Maximum funding of \$111,500 per month. Must be completed by March 31, 2021
IPAC Funding	95,466	To be used for COVID-related projects	
Total Norview Lodge	933,066		

Social Services

Safe Restart Funding (Child Care)	948,208	Based on the submitted financial pressures seen by Child Care providers	Transfer payments less a 10% available administration amount for the CMSM
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RIDE Norfolk

Safe Restart Funding (Transit - Phase 1)	19,119	Offset both reduced revenues and increased expenses for Ride Norfolk	Allocation that will be reconciled during the year-end process October 1, 2020 to March 31, 2021 - Likely not eligible for a significant amount due to insignificant additional costs
Safe Restart Funding (Transit - Phase 2)	38,296	Same as Phase 1	
Total Transit Funding	57,415		

Paramedics Funding

Paramedics One-Time COVID-19 Funding	588,000	100% funding for eligible COVID-19 expenses	March 31, 2020 to December 31, 2020 expenses
High Intensity Community Paramedicine Program One-Time Funding	115,000	An expanded Community Paramedicine Program	Expanded program until March 31, 2021
Total Paramedics Funding	703,000		

Health Unit

Case & Contact Management Solution	25,200	To implement the Provincial Salesforce C&CM IT Solution	Will be reconciled with the 2020 settlement report; anticipate full use of funds
School Focused Nurses	500,000	To support schools and school boards with activities such as screening, surveillance and testing Track costs separately from the Municipality; will be reconciled with year-end; eligible expenditures include staff and operating costs, PPE, interim hospital, ICs that support the HU	Will be reconciled with the 2020 settlement report; anticipate full staffing complement by January 2021
Extraordinary Expenses	5,338,200		Only item not approved with the submission was the EMR system
Total HHU	5,863,400		

Temporary Pandemic Pay (\$4/hour)

Department	Allocation	Guidelines	Notes	Anticipated Use
Norview Lodge	713,344	All non-management staff	March-August	576,737
Norview Lodge	300,000	For PSWs only - \$3 per hour	October-March (21)	~250,000
EMS	399,000	All non-management Paramedics	March-August	217,993
Health Unit	64,900	Nurse who have had direct contact with COVID-19	March-August	~3,000
		All non-management staff in the Supportive Housing		
Housing	33,061	or Emergency Shelter sectors	March-August	33,061