



## Haldimand-Norfolk Health Unit – Board of Health

April 7, 2021  
2:00pm  
Council Chambers\*

Live Stream: [www.norfolkcounty.ca/watch-norfolk-county-meetings/](http://www.norfolkcounty.ca/watch-norfolk-county-meetings/)

\*Due to Covid-19 restrictions, there is no public access to Council Chambers. Proceedings are web-streamed live and archived on the County's website. Deputations are presented electronically.

---

1. **Approval of Agenda/Changes to the Agenda**
2. **Disclosure of Pecuniary Interest**
3. **Presentations**
  - A) Medical Officer of Health Update
  - B) Update on Migrant Worker Travel Directive
4. **Adoption/Correction of Board of Health Meeting Minutes**
  - A) [March 2, 2021 Regular Board of Health Meeting](#) 3
  - B) [March 16, 2021 Special Board of Health Meeting](#) 5
  - C) [March 22, 2021 Special Board of Health Meeting](#) 7

(Closed session minutes to be distributed)
5. **Closed session**
  - A) Discussion item: Legal correspondence about identifiable individual(s) Pursuant to Section 239 (2) (b)(d)(e) (f) of the Municipal Act, 2001 as the subject matter relates to personal matters about an identifiable individual, including municipal or local board employees; labour relations or employee negotiations; litigation or potential litigation, including matters before administrative tribunals,

affecting the municipality or local board; advice that is subject to solicitor-client privilege including communications necessary for that purpose.

6. **Confirming By-Law**

- A) By-law 2021-10-BH Being a By-Law to Confirm the Proceedings of The Board of Health for the Haldimand-Norfolk Health Unit at this Board of Health Meeting held on the 7th of April, 2021. 10

7. **Adjournment**

**Contact Information**

Kevin Klingenberg, Deputy Clerk

[kevin.klingenberg@norfolkcounty.ca](mailto:kevin.klingenberg@norfolkcounty.ca)



Meeting schedules available online at [http://www.norfolkcounty.ca/council\\_meetings/](http://www.norfolkcounty.ca/council_meetings/)



**Haldimand-Norfolk Health Unit  
Board of Health Minutes**

March 2, 2021  
2:00pm  
Council Chambers\*

---

**Present:** Chair Kristal Chopp, Tom Masschaele, Michael Columbus,  
Chris Van Paassen, Ryan Taylor, Amy Martin, Kim Huffman.

**Absent with Regrets:**

**Also Present:** Jason Burgess, Kevin Klingenberg.

\*\*Due to Covid-19 restrictions, there is no public access to Council Chambers. Proceedings are web-streamed live and archived on the County's website. Deputations are presented electronically.

---

**Approval of Agenda/Changes to the Agenda (Item 1)**

1. (Van Paassen/Huffman)  
THAT the agenda of the Board of Health be approved to with the following revision of withdrawing item.  

Carried.

**Disclosure of Pecuniary Interest (Item 2)**

**Adoption/Correction of Board of Health Meeting Minutes (Item 3)**

- A) Board of Health - February 2, 2021 minutes
- B) Special Board of Health – February 24, 2021 minutes

The minutes of the Board of Health Meeting dated February 2, 2021 and the Special Board of Health – February 24, 2021 having been circulated for review and there being no errors or omissions noted were declared as adopted, signed by the Chair and Board Clerk and affixed with the Corporate Seal.

**Communications (Item 3)**

Communication item withdrawn from agenda.

**Closed Session (Item 4)**

**2. (Rabbitts/Martin)**

THAT the Board of Health convene in Closed Session at 2:05 p.m. to speak about matters pursuant to:

A) Information memo – Correspondence with Ministry of Health

Pursuant to Section 239 (2) (h) and (k) of the Municipal Act 2001 as amended as the subject matter pertains to information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried.

**3. (Martin/Columbus)**

THAT the Board reconvene in open session at 2:48 p.m.

Carried.

**General Announcements**

**Confirming By-Law (Item 5)**

**4. (Masschaele/Rabbitts)**

THAT By-law 2021-07-BH Being a By-Law to Confirm the Proceedings of The Board of Health for the Haldimand-Norfolk Health Unit at this Board of Health Meeting held on the 2nd of March, 2021 be approved, signed by the Chair and Board Clerk and affixed with the Corporate Seal.

Carried.

**Adjournment (Item 6)**

**5. (Columbus/Masschaele)**

THAT the Board be adjourned at 3:04 p.m.

Carried.

---

Board of Health Chair

---

Acting County Clerk



**Haldimand-Norfolk Health Unit  
Special Board of Health Agenda Minutes**

March 16, 2021

4:30p.m.

Council Chambers\*

\*meeting held electronically

---

**Present:** Board Chair Kristal Chopp, Tom Masschaele, Michael Columbus, Chris Van Paassen, Ryan Taylor, Amy Martin, Kim Huffman, Ian Rabbitts

**Absent with Regrets:**

**Also Present:** Jason Burgess, Kevin Klingenberg, Erin Anderson, Thomas Agnew

---

**Approval of Agenda/Changes to the Agenda (Item 1)**

1. **(Columbus/Rabbitts)**  
THAT the agenda of the Board of Health be approved.

Carried.

**Disclosure of Pecuniary Interest (Item 2)**

**Closed Session (Item 3)**

2. **(Columbus/Rabbitts)**  
THAT the Board enter closed session at 4:32 PM to address the following matter:

A) Discussion item: Legal correspondence about identifiable individual(s)

Pursuant to Section 239 (2) (b)(d)(e) (f) of the Municipal Act, 2001 as the subject matter relates to personal matters about an identifiable individual, including municipal or local board employees; labour relations or employee negotiations; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege including communications necessary for that purpose.

Carried.

**3. (Taylor/Van Paassen)**

THAT Council in Committee reconvene in open session at 6:00 P.M.

Carried.

The Board provided staff with direction in closed session and it was reported that a subsequent Special Board of Health is called for March 22, 2021 at 1:00 P.M.

**Confirming By-law (Item 4)**

**4. (Martin/Rabbitts)**

THAT By-Law 2021-08-BH Being a By-Law to Confirm the Proceedings of The Special Board of Health for the Haldimand-Norfolk Health Unit at this Board of Health Meeting held on the 16th of March, 2021 be approved, signed by the Chair and Board Clerk and affixed with the Corporate Seal.

**Adjournment (Item 5)**

**5. (Taylor/Columbus)**

THAT the Board of Health be adjourned at 6:02 P.M.

**Contact Information**

Kevin Klingenberg, Acting County Clerk  
[Kevin.Klingenberg@norfolkcounty.ca](mailto:Kevin.Klingenberg@norfolkcounty.ca)





**Haldimand-Norfolk Health Unit  
Special Board of Health Agenda Minutes**

March 22, 2021

1:00p.m.

Council Chambers\*

\*meeting held electronically

---

**Present:** Board Chair Kristal Chopp, Tom Masschaele, Michael Columbus, Chris Van Paassen, Ryan Taylor, Amy Martin, Kim Huffman

**Absent with Regrets:** Ian Rabbitts

**Also Present:** Jason Burgess, Kevin Klingenberg, Erin Anderson, Thomas Agnew

---

**Approval of Agenda/Changes to the Agenda (Item 1)**

1. **(Martin/Taylor)**  
THAT the agenda of the Board of Health be approved.

Carried.

**Disclosure of Pecuniary Interest (Item 2)**

**Closed Session (Item 3)**

2. **(Van Paassen/Huffman)**  
THAT the Board enter closed session at 1:05 PM to address the following matter:

A) Discussion item: Legal correspondence about identifiable individual(s)

Pursuant to Section 239 (2) (b)(d)(e) (f) of the Municipal Act, 2001 as the subject matter relates to personal matters about an identifiable individual, including municipal or local board employees; labour relations or employee negotiations; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege including communications necessary for that purpose.

Carried.

**3. (Martin/Masschaele)**

THAT Council in Committee reconvene in open session at 2:42 P.M.

Carried.

**4. (Huffman/Taylor)**

WHEREAS Section 4 of the *Health Protection and Promotion Act* requires that every Board of Health,

(a) shall superintend, provide or ensure the provision of the health programs and services required by this Act and the regulations to the persons who reside in the health unit served by the board; and

(b) shall perform such other functions as are required by or under this or any other Act. R.S.O. 1990, c. H.7, s. 4;

WHEREAS section 5 of the *Health Protection and Promotion Act* requires that every Board of Health shall superintend, provide or ensure the provision of health programs and services in the following areas:

1. Community sanitation, to ensure the maintenance of sanitary conditions and the prevention or elimination of health hazards.

1.1 The provision of safe drinking water by small drinking water systems.

2. Control of infectious diseases and diseases of public health significance, including provision of immunization services to children and adults.

3. Health promotion, health protection and disease and injury prevention, including the prevention and control of cardiovascular disease, cancer, AIDS and other diseases.

4. Family health, including, i. counselling services, ii. family planning services, iii. health services to infants, pregnant women in high risk health categories and the elderly, iv. preschool and school health services, including dental services, v. screening programs to reduce the morbidity and mortality of disease, vi. tobacco use prevention programs, and vii. nutrition services;

THEREFORE BE IT RESOLVED,

THAT the Haldimand-Norfolk Board of Health has serious concerns about our present ability to meet our legal obligations under the *Health Protection and Promotion Act* and request an urgent meeting with the Provincial Minister of Health and Provincial Chief Medical Officer of Health;

AND THAT the Board of Health direct the Chair to communicate with the Minister of Health about the Board of Health's request for an urgent meeting;

AND FURTHER THAT the Haldimand-Norfolk Board of Health requests that the Board Clerk immediately notify our local MPP, Toby Barrett, so that he may assist in arranging the meeting with the provincial representatives and be informed of the Board of Health's concerns.

Carried.



**5. (Masschaele/Taylor)**

THAT the Board of Health directs the Chair to engage independent legal counsel with expertise in administrative law and in particular with *Health Protection and Promotion Act* in order to provide independent legal advice to the Board of Health;

AND THAT The Board of Health authorizes the Chair to utilize single source or modified procurement measures to obtain independent legal counsel;

AND FURTHER THAT The Board directs the Chair to work with the Chief Administrative Officer and the General Manager of Corporate Services to ensure that appropriate procurement measures are undertaken.

Carried.

**Confirming By-law (Item 4)**

**7. (Van Paassen/Columbus)**

THAT By-Law 2021-09-BH Being a By-Law to Confirm the Proceedings of The Special Board of Health for the Haldimand-Norfolk Health Unit at this Board of Health Meeting held on the 22nd of March, 2021 be approved, signed by the Chair and Board Clerk and affixed with the Corporate Seal.

**Adjournment (Item 5)**

**7. (Martin/Taylor)**

THAT the Board of Health be adjourned at 2:46 P.M.

**Contact Information**

Kevin Klingenberg, Acting County Clerk  
[Kevin.Klingenberg@norfolkcounty.ca](mailto:Kevin.Klingenberg@norfolkcounty.ca)





## The Board of Health

### By-Law 2021-10-BH

**Being a By-Law to Confirm the Proceedings of The Board of Health for the Haldimand-Norfolk Health Unit at this Board of Health Meeting held on the 7th of April, 2021.**

**WHEREAS** Section 56 of the Health Protection and Promotion Act, R.S.O. 1990, c.H.7, as amended, provides that every Board of Health shall pass a by-law respecting the calling and proceedings at meetings;

**AND WHEREAS** it is deemed expedient that the proceedings of the Board at this Board of Health Meeting be confirmed and adopted by By-Law.

**NOW THEREFORE** the Board of Health for the Haldimand-Norfolk Health Unit hereby enacts as follows:

1. That the actions of The Board of Health for the Haldimand-Norfolk Health Unit at this Board of Health Meeting held the 7<sup>th</sup> of April, 2021, and each motion and resolution passed and other action taken by The Board of Health for The Haldimand-Norfolk Health Unit at this meeting are hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law.
2. That the Chair of the Board of Health and proper officials of the Haldimand-Norfolk Health Unit are hereby authorized and directed to do all things necessary to give effect to the actions of The Board of Health referred to in the preceding section hereof.
3. That the Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of Norfolk County.

**ENACTED AND PASSED** this 7th Day of April, 2021.

---

Chair

---

Deputy County Clerk