



## Haldimand-Norfolk Health Unit – Board of Health

May 4, 2021  
2:00pm  
Council Chambers\*

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\*Due to Covid-19 restrictions, there is no public access to Council Chambers. Proceedings are web-streamed live and archived on the County's website. Deputations are presented electronically.

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1. **Ceremonial Activities**
2. **Approval of Agenda/Changes to the Agenda**
3. **Disclosure of Pecuniary Interest**
4. **Presentations**
  - A) Medical Officer of Health Update
5. **Adoption/Correction of Board of Health Meeting Minutes**
  - A) [April 7, 2021 Regular Board of Health Meeting](#) 3
6. **Communications**
  - A) Information memo - Stephanie Pongracz, Director, Public Health. 5  
Re: [Ontario Seniors Dental Care Program Capital Funding – Simcoe Office](#)
7. **General Announcements**
8. **Closed Session**
  - A) Information memo – Jason Burgess, Chief Administrative Officer  
Re: Legal and Labour Relations update

Pursuant to Section 239 (2)(b)(d) of the Municipal Act, 2001 as the subject matter relates to personal matters about an identifiable individual, including municipal or local board employees; and labour relations or employee negotiations.

B) Information Memo – Heidi Van Dyk, Acting General Manager of Health and Social Services  
Re: Operational Update

Pursuant to Section 239 (2) (b)(d)(k) of the Municipal Act, 2001 as the subject matter relates to personal matters about an identifiable individual, including municipal or local board employees; labour relations or employee negotiations; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

## 9. **Confirming By-Law**

- A) By-law 2021-11-BH Being a By-Law to Confirm the Proceedings of The Board 8 of Health for the Haldimand-Norfolk Health Unit at this Board of Health Meeting held on the 4th of May, 2021.

## 10. **Adjournment**

### **Contact Information**

Kevin Klingenberg, Deputy Clerk

[clerks@norfolkcounty.ca](mailto:clerks@norfolkcounty.ca)



Meeting schedules available online at [http://www.norfolkcounty.ca/council\\_meetings/](http://www.norfolkcounty.ca/council_meetings/)



**Haldimand-Norfolk Health Unit  
Board of Health Minutes**

April 7, 2021

2:00pm

Council Chambers\*

\*Conducted as a virtual meeting

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**Present:** Chair Kristal Chopp, Tom Masschaele, Michael Columbus, Chris Van Paassen, Ryan Taylor, Amy Martin, Kim Huffman, Ian Rabbits.

**Absent with Regrets:**

**Also Present:** Jason Burgess, Kevin Klingenberg, Heidi Van Dyk, Jill Dougherty

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**Approval of Agenda/Changes to the Agenda (Item 1)**

**1. (Columbus/Taylor)**

THAT the agenda of the Board of Health be approved as amended to include the additional four pieces of communications received.

Carried.

**Disclosure of Pecuniary Interest (Item 2)**

**Communications (Renumbered Item 3)**

- A) Agricultural Advisory Board  
Re: BOH/MOH Decision Process
- B) Strawberry Tyme Farms  
Re: Section 22 Order
- C) EZ Grow Farms  
Re: Section 22 Order
- D) Ryder Farms  
Re: Section 22 Order

**2. (Masschaele/Huffman)**

THAT the communications from Ryder Farms regarding Section 22 orders be received as information.

Carried.

**3. (Columbus/Taylor)**

THAT the communications from the Agricultural Advisory Board regarding Board, Medicinal Officer of Health decisions be received as information;

AND THAT communications from Strawberry Tyme Farms regarding Sections 22 orders be received as information;

AND FURTHER THAT communications from EZ Grow Farms regarding Section 22 orders be received as information.

Carried.

**Presentations (Renumbered Item 4)**

A) Medical Officer of Health Update

Heidy Van Dyk provided an update on behalf of the Medical Officer of Health and responded to questions of the Board.

B) Update on Migrant Worker Travel Directive

Heidy Van Dyk provided an update on the Migrant Worker Travel Directive with the aid of a slide deck and responded to questions of the Board.

**Adoption/Correction of Board of Health Meeting Minutes (Renumbered Item 5)**

A) Board of Health - March 2, 2021 minutes

B) Special Board of Health – March 16, 2021 minutes

C) Special Board of Health – March 22, 2021 minutes

The minutes of the Board of Health Meeting dated March 2, 2021 and the Special Board of Health – March 16, 2021 and March 22, 2021 having been circulated for review and there being an omission noted were declared adopted as amended, signed by the Chair and Board Clerk and affixed with the Corporate Seal.

**Closed Session (Renumbered Item 6)**

**3. (Masschaele/Taylor)**

THAT the Board of Health convene in Closed Session at 5:00 p.m. to speak about matters pursuant to:

Discussion item: Legal correspondence about identifiable individual(s)

Pursuant to Section 239 (2) (b)(d)(e) (f) of the Municipal Act, 2001 as the subject matter relates to personal matters about an identifiable individual, including municipal or local board employees; labour relations or employee negotiations; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege including communications necessary for that purpose.

Carried.

**4. (Taylor/Masschaele)**

THAT the Board reconvene in open session at 6:16 p.m.

Carried.

Board Member Van Paassen took over as Chair returning to open session.

Chair Van Paassen reported that during closed session a legal update was provided to the Board and a memo from the Board's legal counsel will be released soon regarding the roles and responsibilities of the Board of Health.

**General Announcements (Renumbered Item 7)**

**Confirming By-Law (Renumbered Item 8)**

**5. (Masschaele/Martin)**

THAT By-law 2021-10-BH Being a By-Law to Confirm the Proceedings of The Board of Health for the Haldimand-Norfolk Health Unit at this Board of Health Meeting held on the 7th of April, 2021 be approved, signed by the Chair and Board Clerk and affixed with the Corporate Seal.

Carried.

**Adjournment (Renumbered Item 9)**

**6. (Taylor/Huffman)**

THAT the Board be adjourned at 6:24 p.m.

Carried.

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Board of Health Chair

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Deputy Clerk

## Memo

**To:** Chair Chopp and Members of the Board of Health  
**From:** **Stephanie Pongracz, Director, Public Health.**  
**Date:** **April 19, 2021**  
**Re:** **Ontario Seniors Dental Care Program Capital Funding – Simcoe Office**

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This memo is to provide the Board of Health (BOH) an update on the on-going expansion project of the Simcoe office dental operatory for the Ontario Seniors Dental Care Program (OSDCP).

The Ministry of Health provided one-time funding of \$623,000.00 to support capital and infrastructure improvements in the Simcoe and Dunnville offices for the Ontario Seniors Dental Care Program (OSDCP). The funds were to be used for enhancing existing infrastructure to increase clinical spaces and capacity to deliver dental care services for the eligible seniors in both locations.

Plans for the expansion of existing infrastructure were halted in March 2020, due to the COVID-19 pandemic. The Ministry of Health extended the initial deadline for the completion of the capital funding expenditure from March 31, 2020 to March 3, 2021. However, the Haldimand-Norfolk Health Unit (HNHU) received a further extension from March 31, 2021 until March 31, 2022 to complete the projects. Activities for both expansion projects re-commenced in September 2020, with Haldimand County undertaking the renovation of the dental operatory along with the renovation of the entire Dunnville office.

The COVID-19 pandemic has led to revised recommendations for Infection Prevention and Control (IPAC) practices for dental operatories. These recommendations have resulted in the need to make modifications to the planned construction in the Simcoe office, as well as the need for additional dental equipment, thus leading to an increase in construction and equipment costs for the Simcoe dental operatories.

As a result of the increased construction and equipment costs, the allocated budget of \$300,000 for the Simcoe operatory is no longer sufficient to complete the project. Additional funding of \$400,000 will be required to cover the deficit, and complete the project. HNHU Staff and working with Norfolk County Finance Staff to prepare a request for additional funding to the Ministry of Health, as the Ministry of Health has indicated that the Health Unit can request additional funds to complete the project through the Annual Service Plan one-time funding for capital projects.

Pending the approval of additional funding by the Ministry of Health, on-going activities on the Simcoe dental operatory will be paused.

A future staff report will be brought forward to the BOH once a response to the request for additional funding is received from the Ministry.



## The Board of Health

### By-Law 2021-11-BH

**Being a By-Law to Confirm the Proceedings of The Board of Health for the Haldimand-Norfolk Health Unit at this Board of Health Meeting held on the 4th of May, 2021.**

**WHEREAS** Section 56 of the Health Protection and Promotion Act, R.S.O. 1990, c.H.7, as amended, provides that every Board of Health shall pass a by-law respecting the calling and proceedings at meetings;

**AND WHEREAS** it is deemed expedient that the proceedings of the Board at this Board of Health Meeting be confirmed and adopted by By-Law.

**NOW THEREFORE** the Board of Health for the Haldimand-Norfolk Health Unit hereby enacts as follows:

1. That the actions of The Board of Health for the Haldimand-Norfolk Health Unit at this Board of Health Meeting held the 4<sup>th</sup> of May, 2021, and each motion and resolution passed and other action taken by The Board of Health for The Haldimand-Norfolk Health Unit at this meeting are hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law.
2. That the Chair of the Board of Health and proper officials of the Haldimand-Norfolk Health Unit are hereby authorized and directed to do all things necessary to give effect to the actions of The Board of Health referred to in the preceding section hereof.
3. That the Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of Norfolk County.

**ENACTED AND PASSED** this 4th Day of May, 2021.

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Chair

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Deputy County Clerk