



## CHANGES TO THE COUNCIL AGENDA

June 15, 2021

### PULLED FOR DISCUSSION

Councillors Van Paassen – 4. B) Staff Report CAO 21-49 Release of Closed Session Report

### ADD –

- 6. C) Information Memo Marlene Watson, Director, Facilities  
Re: Norfolk County Soil Remediation Update

### ADD –

- 7. B) Council Minutes – May 18, 2021

### CORRECTION –

Remove

- 8. A) Tourism and Economic Development Advisory Committee  
Minutes – April 21, 2021

Replace -

- 8. A) Tourism and Economic Development Advisory Committee  
Minutes – May 19, 2021

### PULLED FOR DISCUSSION

- 8. D) Council-in-Committee minutes  
CIC Resolution pulled for further discussion: Councillor Taylor –  
Resolution 19

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## Information Package Memo

**To:** Mayor Chopp and Members of Council  
**From:** Marlene Watson, Director, Facilities  
**Date:** June 4, 2021  
**Re:** Norfolk County Soil Remediation Update

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This information memo will provide an update to Council on the latest progress of the Norfolk County Soil Remediation Project at 568 Queensway W, Simcoe since the last information memo of April 2020. This Phase 2 was approved by Council in report PW 19-66 in October 2019.

- The pump and treat system operating in the woodlot to the east of the Norfolk County Garage (NCG) has continued to function, with monthly compliance monitoring.
- The installation of the infrastructure to connect the system in the garage to the treatment system in the woodlot was completed during the summer of 2020.
- Ground Water Treatment System 1 is off-line and was demobilized in February 2018, with exception of the dewatering wells along the east side of the Subject Property which were secured and will remain accessible if further treatment is required due to the potential for adverse effects from the NCG short-term and/or long-term ongoing remediation program.
- A second smaller system (System 2) was brought on-line at the end of December 2017 and has continued to operate, with compliance monitoring, water sampling and chemical testing conducted by Peto MacCallum Ltd. (PML). The chemical quality of the discharge water continues to meet the Table 2 Site Condition Standards (SCSs) for PHC Fractions F1 to F4 and Volatile Organic Compounds (VOCs) in a Potable Ground Water (PGW) condition. System 2 is included as part of System 3.
- System 3 is a larger “pump-and-treat” system that includes infrastructure across the north portion of the NCG (at the source) and downgradient across the wooded lot at 33 Rob Blake Way to seven extraction wells located west of a granular activated carbon (GAC) wall on the west side of 548 Queensway West. Baseline sampling and chemical testing of ground water at select monitoring wells within System 3 was completed in June and July 2020, prior to System 3 commencing. As of the end of October 2020, the System 3 circulation system is working per design expectations. A low dosage of surfactant was injected on October 2020 and is recirculating through the GAC to the beginning of the plume at the NCG. There

is evidence of positive contaminant mobilization as a result of the surfactant injection. Ground water sampling and testing continues on a regular basis. This system will now remain in place for the duration of the project, expected to last two to three years.

Acknowledgment to:

Danika Durish B.Sc., C.E.T., E.P.  
Senior Project Supervisor, Geoenvironmental and Hydrogeological Services  
Peto MacCallum Ltd.

Scott Jeffrey P.Eng., QP<sub>ESA</sub>, LEED<sub>GA</sub>  
Senior Associate  
Regional Manager, Geotechnical and Geoenvironmental Services  
Peto MacCallum Ltd.



Working together with our community

**Council Minutes**  
The Corporation of Norfolk County

May 18, 2021  
3:00pm  
Council Chambers\*  
2nd Floor County Administration Building  
50 Colborne Street South, Simcoe  
\*Electronic participation meeting

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**Present:** Mayor Kristal Chopp, Tom Masschaele, Michael Columbus, Chris Van Paassen, Ian Rabbitts, Ryan Taylor, Amy Martin, Kim Huffman

**Absent with Regrets:**

**Also Present:** Jason Burgess, Jason Godby, Kevin Klingenberg, Shelley Darlington, Paula Boutis, Heidi Van Dyk, Jason Godby, Bill Cridland, Erin Anderson, Lydia Harrison, Teresa Olsen

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**Ceremonial Activities (Item 1)**

**Approval of Agenda/Changes to the Agenda (Item 2)**

1. **(Rabbitts/Masschaele)**  
That the agenda be approved as amended.

Carried.

**Disclosure of Pecuniary Interest (Item 3)**

**Early Closed Session (Item 4)**

2. **(Columbus/Van Paassen)**  
THAT Council enter into closed session at 3:18 P.M to discuss the information memo from Teresa Olsen regarding Civil Marriage Ceremonies, pursuant to Section 239 (2) (b) of the Municipal Act, 2001 as amended as the subject matter pertains to personal matters about an identifiable individual, including municipal or local board employees.
3. **(Taylor/Rabbitts)**  
THAT Council reconvene in open session at 3:38 P.M

Staff provided Council with an update on the Norfolk County Civil Marriage Ceremony program in closed session.

### **Consent items (Item 5)**

- A) Staff Report CAO 21-39  
Re: Norfolk County Civil Marriage Ceremony

#### **4. (Taylor/Huffman)**

THAT Staff Report C.A.O 21-39 regarding the Norfolk County Civil Marriage Ceremony program be received as information;

AND THAT Council authorize By-law 2021-58 to appoint designated individuals as Civil Marriage Officiants for a period of May 18, 2021 to August 31, 2021.

Carried.

### **Communications (Item 6)**

- A) A) Long Point Ratepayers Association  
Re: By-Law Enforcement

Councillor Masschaele spoke to the communication received from Karen Deans regarding By-Law Enforcement in Long Point (Ward 1).

#### **5. (Taylor/Martin)**

That the correspondence from Karen Deans regarding By-Law Enforcement be received as information.

### **Approval of Minutes (Item 7)**

- A) Regular Council Minutes – April 20, 2021 (open and closed)
- B) Special Council Minutes – April 28, 2021 (open and closed)

The open and closed minutes of the April 20, 2021 Regular Council meeting and April 28, 2021 Special Council meeting having been circulated and with no errors or omissions noted, were declared as adopted, signed by the Mayor and Clerk and affixed with the Corporate Seal.

### **Reports of Committees (Item 8)**

#### **6. (Rabbitts/Taylor)**

THAT the following committee minutes be approved:

- A) Council-in-Committee Minutes - May 11, 2021
- B) Public Hearing Committee Minutes - May 4, 2021
- C) Agricultural Advisory Board Minutes – April 28, 2021

D) Tourism Economic Development Advisory Board – April 21, 2021

Carried.

### **Staff Reports/Discussion Items (Item 9)**

#### **By-Laws (Item 10)**

- A) By-Law 2021-56  
Being a By-Law to Amend By-Law 2020-02 as amended, to authorize the appointment of additional Municipal Law Enforcement Officers in Norfolk County.
- B) By-Law 2021-57  
Being a By-Law to Establish Tax Policies and Tax Rates for the 2021 Taxation Year.
- C) By-Law 2021-58  
Being a By-Law to Amend By-Law 2018-84 as amended, to authorize the Civil Marriage Solemnization Service in Norfolk County.
- D) By-Law 2021-59  
Being a By-Law to Authorize the Execution of a Contract with the firm of R.F. Almas Company Limited for Request for Tender PW-E-21-37 Port Dover Watermain Replacements in the amount of \$1,371,369.55 (excluding HST)
- E) By-Law 2021-60  
Being a By-Law to Authorize the Execution of a Contract with the firm of R.F. Almas Company Limited for Request for Tender PW-E-21-37 Port Dover Watermain Replacements, Port Dover for the replacement of the watermain on Jaylin Crescent and reconstruction of the asphalt paving structure provisional item in the tender in the amount of \$28,953.28 (excluding HST);
- F) By-Law 2021-61  
Being a By-Law to Authorize the Execution of a Contract with the firm of G. Douglas Vallee Limited for PW-E-21-74 Engineering and Design Services – Road Construction in the amount of \$33,989.00 (excluding HST).
- G) By-Law 2021-62  
Being a By-Law to Authorize the Execution of a Contract with Ontario Clean Water Agency for PW-ES-20-04 Operation and Maintenance Services for Norfolk County Wastewater Facilities in the amount of \$10,462,636.00 (excluding HST) for the initial term of the five (5) year contract, from October 1, 2021 to September 30, 2026 with the option to renew for two (2) additional two (2) year terms.
- H) By-Law 2021-63  
Being a By-Law to Authorize the Execution of a Contract with Lotowater Technical Services Inc. for EIS-ES-21-02 Well Rehabilitation and Maintenance

Program 2021 – 2026 in the amount of \$1,212,577.00 (excluding HST) for the initial term of the five (5) year contract, from June 1, 2021 to May 31, 2026.

- I) By-Law 2021-64  
Being a By-Law to Authorize the Execution of a with the firm of D.S. Electrical for OPS-FAC-21-09 Generator – Delhi Administration Building in the amount of \$61,420.06 (excluding HST).
  - J) By-Law 2021-65  
Being a By-Law to declare the lands as illustrated in Schedule A being Cedar Drive, Plan 546, Norfolk County, adjacent to 360 Cedar Street, Turkey Point surplus to municipal needs.
  - K) By-Law 2021-66  
Being a By-Law to Amend the Former Township of Delhi By-Law 26-74, As Amended.
  - L) By-Law 2021-67  
Being a By-Law to Authorize the Execution of an Agreement with Lynnwood Arts Management Group to operate the Norfolk Arts Centre located at 21 Lynnwood Ave, Simcoe, Ontario in the amount of \$50,000 funded over two installments for the 2021 operating year.
  - M) By-law 2021-68  
Being a By-Law to Authorize the Execution of an Agreement with Port Dover Lions Club for operating the Port Dover Community Centre located at 801 St George St, Port Dover, Ontario.
  - N) By-Law 2021-69  
Being a By-Law to Repeal By-law 2021-46 which is a duplicate by-law to By-law 2021-45 to Authorize the Execution of a Contract with the firm of Reid & Deleye Contractors Ltd for Request for Tender PW-E-21-45 Port Dover Water Treatment Plant Clarifier Replacement in the amount of \$1,524,938.00 (excluding HST).
  - O) By-Law 2021-70  
Being a By-Law to Amend By-Law 2011-189, as Amended, to Regulate Parking within Norfolk County. (Schedule "A", On-Street Parking)
7. **(Masschaele/Rabbits)**  
THAT By-Law 2021-56 to By-Law 2021-70 inclusive be approved, signed by the Mayor and Clerk and affixed with the Corporate Seal.

Carried.

#### **Motions (Item 11)**

- A) Mayor Chopp: Reopening Recreation Facilities

**8. (Martin/Van Paassen)**

WHEREAS COVID-19 restrictions have had significant impacts;

AND WHEREAS many forms of socializing, recreation and sport have been curtailed;

AND WHEREAS the marine activities can be enjoyed while maintaining proper social distancing;

THEREFORE BE IT RESOLVED,

THAT Norfolk County Council recommend the Province of Ontario withdraws its prohibition on boating and any other outdoor recreational activities which can be enjoyed while maintaining proper social distancing;

AND THAT the County Clerk forward a copy of this resolution to the Premier of Ontario; Toby Barrett, MPP, Haldimand-Norfolk, the Association of Municipalities of Ontario, Ontario Big City Mayors; and the list of other Municipalities in Ontario;

AND THAT Norfolk County Council endorse the motion requesting the Province of Ontario withdraw its prohibition on golfing and other outdoor recreation activities as moved by the City of Brantford Council;

AND THAT Norfolk County Council endorse the motion moved by the City of Toronto Council requesting the Province of Ontario to establish a reopening plan for outdoor sports and recreational activities which includes opportunities for input from local leagues and associations.

Carried.

**B) Mayor Chopp: By-Law Enforcement Priorities****9. (Van Paassen/Taylor)**

WHEREAS the COVID-19 pandemic has significantly affected By-Law enforcement measures and priorities;

AND WHEREAS Norfolk County Council has identified the need to reevaluate By-Law enforcement priorities to align its focus with the unique needs of the community;

THEREFORE BE IT RESOLVED,

THAT Staff be directed to provide a report back to June 8, 2021 Council-in-Committee outlining by-law enforcement priorities over the next six months.

Carried.

**Notices of Motion (Item 12)****A) Councillor Martin: Utility Boxes at 161A New Lakeshore Road, Port Dover**



Councillor Martin introduced a notice of motion regarding the need for Council direction to Staff on reimbursement to the home owner of 161A New Lakeshore Road, Port Dover for moving utility boxes. The motion will be presented at June 8, 2021 Council-in-Committee meeting.

### **General Announcements (Item 13)**

### **Closed Session (Item 14)**

#### **10. (Rabbitts/Taylor)**

That council enter into closed session at 4:48 PM to discuss the following matters:

- A) Staff Report CS 21-31  
Re: Proposed Property Sale
- B) Information memo: External Legal Counsel  
Re: Litigation matters

Pursuant to Section 239 (2) (c)(e) and (f) of the Municipal Act, 2001 as amended as the subject matter proposed or pending acquisition or disposition of land by the municipality; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried.

#### **11. (Taylor/Van Paassen)**

THAT Council reconvene in open session at 5:56 PM.

Carried.

#### **12. (Masschaele/Columbus)**

THAT Report CS 21-33 Closed Session – Proposed Property Sale, be received as information;

AND THAT Council directs the lands at 682 Ireland Road, Simcoe be declared surplus to municipal needs;

AND THAT Council directs staff to renegotiate to strengthen the terms of the offer from 2568551 Ontario Inc. (Calibrex Developments) with a provision for a donation to the Haldimand Norfolk Housing Corporation;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the Agreement of Purchase and Sale that is acceptable to our legal counsel and any other documents necessary to complete the transaction.

Councillor Columbus requested a Recorded Vote.

The Motion CARRIED on the following Recorded Vote:

Yeas: Taylor, Huffman, Masschaele, Rabbitts, Van Paassen, Martin, Chopp

Total: 7

Nay: Columbus

Total: 1

**13. (Masschaele/Van Paassen)**

THAT Staff proceed with the direction provided in closed session regarding the information memo from Mark Abradjian and Shene Harris regarding Richard Mercey and Randy Mawhiney.

Carried.

**Confirming By-Law (Item 15)**

A) By-Law 2021-71

Being a By-Law to Confirm the Proceedings of the Council of Norfolk County at this Council Meeting Held on the 18th Day of May, 2021.

**14. (Martin/Huffman)**

THAT By-Law 2021-71 Being a By-Law to Confirm the Proceedings of the Council of Norfolk County at this Council Meeting Held on the 18th Day of May, 2021 be approved, signed by the Mayor and Clerk and affixed with the Corporate Seal.

Carried.

**Adjournment (Item 16)**

**15. (Huffman/Masschaele)**

THAT Council be adjourned at 6:06 pm.

Carried.

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Deputy Clerk

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Mayor



Working together with our community

**Tourism and Economic Development Advisory Committee**  
The Corporation of Norfolk County

May 19, 2021

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Present: Wanda Heimbecker, Chris Van Paassen, Laura Gibson, Antoinette Wells, Sara Van Wynsberghe, Jerry O'Connell, Helene LaRochelle, Cindy Vanderstar, Michelle Kloepfer, Kristine Carey, Nick Kinkel

Regrets: Alexis Oliveira, Michael Bollert

Also Present: Jacob Robinson, Chris Garwood, Zvi Lifshiz

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**Ceremonial Activities (Item 1)**

**Changes to the Agenda (Item 2)**

A) PD 13

Cindy noted that Port Dover could be a busy place for Friday the 13<sup>th</sup> this summer and this means an opportunity for local businesses but also a safety issue. Councillor Van Paassen provided an update from council discussions.

B) Contact Sheets

Michelle will put together a document containing contacts for all Board members.

**Disclosure of Pecuniary Interest (Item 3)**

**Presentations (Item 4)**

**Approval of Meeting Minutes (Item 5)**

A) TEDAB April 21, 2021

The TEDAB meeting minutes of April 21, 2021, having been circulated and no errors or omissions noted, were declared as adopted.

## **Communications (Item 6)**

### A) Skills Assessments (Attached)

The assessments have all been submitted. Jerry will consolidate and present the results at the next meeting. **Received as information.**

### B) Project Microphone

Zvi outlined his this new county projects and how it will help re-build and host various cultural events and concert series throughout the year. Tickets can be bundled to further promote stay-and-play packages and further promote the county and took questions/suggestions from the Board. The framework was recently presented to council and Zvi and his team will report back to council in the coming months. 2022 will be a smaller version. **Received as information.**

### C) New Council Representative

Councillor Van Paassen will continue as the TEDAB Council representative in place of Councillor Taylor.

### D) Ec Dev Project Update

Zvi provided an update on the Economic Recovery Plan and took questions from the Board. Topics included, but were not limited to, entrepreneurship centre, labour sharing group, grant programs, tourism brand strategy, project microphone, industrial development.

## **Other Business (Item 7)**

### A) Invitation to July meeting will be extended to New Comms Director Kyra Hayes

Jacob will extend an invite for that meeting.

### B) Tanya Van Rooy from Culture Rodeo will be invited to the June meeting

Jacob will extend an invite for the June meeting.

### C) AAB Invite

Jacob will extend an invite to AAB Chair Dusty Zamecnik for an update on Board happenings

### D) Sector Briefings

The Board will look to invite sector leaders to future meetings to provide on update

on their status and happenings. Board members will be welcome to reach out to their peers to secure speakers.

**Adjournment (Item 9) – 6:54 p.m.**

Next meeting - June 16

### **Contact Information**

Jacob Robinson, Committee Coordinator

[Jacob.Robinson@norfolkcounty.ca](mailto:Jacob.Robinson@norfolkcounty.ca)