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**Haldimand-Norfolk
Health and Social Services Advisory Committee
REVISED AGENDA**

March 27, 2023

9:30 a.m.

Virtual Meeting

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1. Disclosure of Pecuniary Interest	
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11. Closed Session	
12. Next Meeting	
12.1 Monday April 24, 2023	

13. Adjournment

**Haldimand-Norfolk
Health and Social Services Advisory Committee**

**February 27, 2023
9:30 a.m.
Council Chambers**

Present: Chris Van Paassen, Shelley Ann Bentley, Natalie Stam, John Metcalfe

Absent with
Regrets: Linda Vandendriessche, Alan Duthie

Also Present: Christina Lounsbury, Stephanie Rice, Heidy VanDyk HNHSS, Bill Nolan, Eric Robertson, Fiaza Siddiqi, Kike Ogunsulire

Staff Absent Syed Shah, Lori Friesen

1. **Disclosure of Pecuniary Interest**
2. **Additions to Agenda**
3. **Presentations/Deputations**
4. **Adoption/Correction of Advisory Committee Meeting Minutes**
 - 4.1 **Health and Social Services Advisory Committee - January 9, 2023**

The Minutes of the Health and Social Services Advisory Committee meeting dated January 9, 2023, having been distributed to all Committee Members and there being no errors reported, they were there upon declared adopted and sign by Chair Bentley

Moved By: John Metcalfe
Seconded By: Chris Van Paassen

Carried.

5. Update on Reports

Heidy VanDyk, General Manager Corporate Support Services along with Acting General Manger of Health and Social Services, Stephanie Rice, advised that all reports from the January 9, 2023 Advisory Committee Meeting were approved at council as presented.

6. Consent Items

7. Staff Reports

7.1 General Manager

7.2 Social Services and Housing

7.2.1 CMHC National Housing Co-Investment Funding, HSS-23-008

Moved By: Natalie Stam

Seconded By: Chris Van Paassen

THAT Staff Report HSS-23-008, be received as information;

AND THAT Council accept the National Housing Co-Investment Funding from the Canada Mortgage and Housing Corporation in the amount of \$2,372,314, to be used for the repair of Haldimand Norfolk Housing Corporation social housing units, as outlined in Attachment A;

AND THAT Council authorize the Mayor and Clerk to sign the National Housing Co-Investment Fund Contribution Agreement with the Canada Mortgage and Housing Corporation;

AND THAT the Approved 2023 Levy Supported Operating Budget be amended to include Haldimand County's share of the Canada Mortgage and Housing Corporation funding, including allocations for the Haldimand-Norfolk Housing Corporation, totaling \$1,012,300;

AND THAT the Approved 2023-2032 Capital Plan be amended to include Norfolk County's share of the Haldimand-Norfolk Housing

Corporation's 2023-2025 repair and renewal budget, as outlined in Table 1;

AND FURTHER THAT funding for Haldimand-Norfolk Housing Corporation projects be cash flowed upon receipt of a quote, with a final report submitted upon project completion.

Carried.

7.3 Public Health

7.3.1 2023 ISPA Suspensions - HSS-23-003

Moved By: John Metcalfe

Seconded By: Natalie Stam

THAT the Information Memo regarding the 2022/2023 ISPA Suspensions be received as information.

Carried.

7.3.2 Haldimand-Norfolk Opioids Surveillance System HSS-23-005 - HSS-23-005

Moved By: Natalie Stam

Seconded By: John Metcalfe

THAT Staff Report for the Haldimand-Norfolk Opioids Surveillance System be received as information.

The Public Health Agency of Canada (PHAC) provided one-time funding to the Haldimand-Norfolk Health Unit (HNHU) to support harm reduction efforts for the surveillance of opioids-overdose events in our counties. This report is to advise and inform the Board of Health (BOH) about the completion of the project undertaken through the funding.

Carried.

8. Sub-Committee Reports

9. Communications

9.1 January 2023 alPHa InfoBreak

Resolution No. That the following items be received as information

Moved By: Chris Van Paassen

Seconded By: John Metcalfe

Carried.

10. Other Business

11. Closed Session

12. Next Meeting

12.1 Monday March 27, 2023

13. Adjournment

Resolution No. 9:48am

Moved By: John Metcalfe

Seconded By: Chris Van Paassen

9.48am

Carried.

Chair

Clerk



Council-In-Committee Meeting – April 12, 2023

Advisory Committee Meeting – March 27, 2023

Subject: Licensed Home Child Care Service Agreement
Report Number: HSS-23-009
Division: Health and Social Services
Department: Social Services and Housing
Purpose: For Decision

Recommendation(s):

THAT the report HSS-23-009 regarding the Licensed Home Child Care Service Agreement be received as information;

AND THAT Council authorize staff to proceed with entering into a service agreement with Today's Family, the current Licensed Home Child Care (LHCC) Service Provider, for an additional eighteen (18) months beyond the end of the existing agreement on April 28, 2023;

AND FURTHER THAT Children's Services proceed with securing long-term Licensed Home Child Care Agency services in the fall of 2024, in alignment with Norfolk County Purchasing Policy CS-02, following the Ministry of Education's release of a new funding formula in 2024.

Executive Summary:

The purpose of this staff report is to advise Council that the existing Licensed Home Child Care Agency service agreement ends on April 28, 2023, with all optional one-year contract extensions being exhausted. The timeline of the Ministry of Education's new child care funding formula poses significant challenges to aligning with Norfolk County's Purchasing Policy CS-02.

Discussion:

As part of the implementation of the Canada-Wide Early Learning and Child Care (CWELCC) system, the Ministry of Education is developing a new child care funding formula (CCFF). The new cost-based funding formula, to be implemented in 2024, is intended to improve and strengthen child care and early years programs and services across Ontario.

The anticipated changes and expected transition from the current funding model to the new formula, pose significant challenges in proceeding with the competitive bidding process that would typically be required when the current Licensed Home Child Care service agreement ends on April 28, 2023. In consideration of the uncertainties with the funding structure beyond 2023, and after consultation with Norfolk County's Purchasing Department, proceeding with the existing service provider as a single source procurement for a temporary period is recommended.

Entering into a short-term, eighteen (18) month contract with Today's Family would provide stability and continuity to support growth and increased recruitment of new providers, and would provide a supportive timeframe to learn and adapt to the new funding formula once implemented in 2024, establish LHCC funding that aligns with the new Ministry directed approach, which would be followed by a competitive bidding process to secure a long-term service provider.

Financial Services Comments:

Norfolk County

There are no financial impacts outside of the approved operational budgets in extending the contract an additional 18 months. The LHCC program is 100% funded by the Ministry of Education. Norfolk County is aware of changes in Ministry of Education funding formula for 2024, however the impacts are not known at this time.

Haldimand County

Haldimand County Finance staff have reviewed the report and have no additional comments.

Interdepartmental Implications:

Norfolk County

Purchasing Services

Purchasing staff have reviewed the report and advises that Norfolk County Policy CS-02 Section 4.8.4 requires all single source procurements to be authorized prior to the purchase through resolution of Council. Single source supply is defined where there is more than one vendor able to supply the goods or service but for reasons of function or service, one supplier is recommended for consideration and the purchase will be made without a competitive bidding process.

Following the Ministry of Education's release of a new funding formula in 2024, Norfolk County Purchasing Services will work with the Children's Services to develop and issue a competitive bidding opportunity to the marketplace in accordance with Purchasing Policy CS-02.

Haldimand County

The Social Services and Housing Department is the Consolidated Municipal Services Manager (CMSM) for licensed child care in Haldimand and Norfolk Counties. In this role, funding is provided by the Ministry of Education for the CMSM to support licensed child care centres and families who are accessing child care to improve accessibility and affordability. The support that is available includes: child care fee subsidy for eligible families, support for children with special needs, operating grants for licensed child care centres and licensed home child care providers, and wage enhancement funding for registered Early Childhood Educators who are working in licensed child care. This service is available to residents of Haldimand and Norfolk alike.

As the CMSM, all purchasing related activities must adhere to Norfolk County's Purchasing Policy. As required by the Norfolk County Purchasing Policy, "all Single Source procurements, must be authorized prior to the purchase through resolution of Council".

Consultation(s):

n/a

Strategic Plan Linkage:

This report aligns with the 2019-2022 Council Strategic Priority

Explanation:

Focus on Service: Entering into a temporary service agreement with the existing licensed home child care agency, Today's Family, will provide continuity in services and stability to the child care system and services available to families.

Foster Vibrant Creative Communities: The provision of accessible, affordable and high quality licensed child care and early years programming allows families with children to connect with and fully participate in the community. Maintaining the stability, and supporting the growth of Licensed Home Child Care will support increased access to flexible and quality licensed child care options for families.

Conclusion:

Staff are seeking Council approval to proceed with entering into a temporary, eighteen (18) month service agreement with Today's Family, the existing Licensed Home Child Care agency, to provide stability and continuity while the Ministry of Education's new child care funding formula is implemented in 2024. A competitive bidding process

would be used to procure a long-term service provider once the new funding formula is established.

Attachment(s):

- Service Agreement and Licensed Home Child Care Schedule- to be attached when finalized.

Approval:

Approved By:
Stephanie Rice
Director Social Services and Housing

Reviewed By:
Stephanie Rice
Director Social Services and Housing

Prepared By:
Jennifer Snell
Program Manager, Children's Services

Please Route to:
All Board of Health Members
All Members of Regional Health & Social Service Committees
All Senior Public Health Managers



Dear alPha Members,

alPha’s 2023 Annual General Meeting (AGM) and Conference will be held in person at the University of Toronto’s Dalla Lana School of Public Health on Tuesday, June 13, 2023. In addition, a pre-conference walking tour and reception will be held on the afternoon and evening of Monday, June 12th and the Section meetings will be on the morning Wednesday, June 14th.

Registration is now available and can be found by [clicking here](#). The [Conference Poster](#) and [Sponsorship](#) information are also available. Further details regarding the conference program will be available in the coming weeks. Updates are posted on our Conference webpage, so check this regularly. Attendees are encouraged to book accommodations as soon as possible.

alPha members were notified last week the [June 2023 alPha AGM Notice and Package](#) is available. Individual documents can be found here:

- [Notice for the 2023 alPha Annual General Meeting](#)
- [Call for 2023 alPha Resolutions](#)
- [Call for 2023 alPha Distinguished Service Awards](#)
- [Call for Board of Health Nominations](#)

We look forward to seeing you at these events!

Take Care,

Loretta

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