



## **The Corporation of Norfolk County**

### **By-Law 2024-118**

#### **Being a by-law to Establish User Fees and Service Charges.**

Whereas Section 391(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws imposing fees or charges for services or activities provided, for costs payable by it for services or activities provided or done by or on behalf of the municipality and for the use of its property including property under its control; and

Whereas the *Planning Act, R.S.O. 1990*, c.P.13, as amended, and the Building Code Act, S.O. 1992, c.23, as amended, and various other statutes provide municipalities with authority to impose various fees and charges; and

Whereas the Council of The Corporation of Norfolk County has, from time to time, established various fees and charges for information, services, activities and use of County property; and

Whereas the Council of The Corporation of Norfolk County deems it expedient to enact a comprehensive By-Law establishing and requiring the payment of fees for information, services, activities and use of County property;

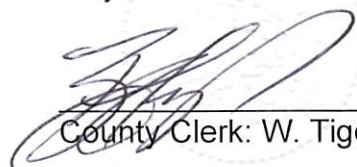
Now therefore the Council of The Corporation of Norfolk County hereby enacts as follows:

1. That the fees and charges as set out in the schedules attached hereto and forming part of this by-law are hereby established and adopted by the Council of The Corporation of Norfolk County.
2. That no request by any person for any information, service, activity or use of County property described in the schedules will be processed or provided by any County Official, unless and until the person requesting the information, service, activity or use of County property has paid the applicable fee or charge in the prescribed amount as set out in the schedules to the County;
3. That in the event that any information, service, activity or use of County property is requested by a person, and a fee or charge for such information, service, activity or use of County property has not been specifically provided for in the schedules thereto, a fee or charge shall be calculated by County staff utilizing the formula described in Schedule "A", attached hereto and forming part of this by-law, and such fee or charge shall be deemed to be a fee or charge otherwise established and adopted by Council and shall be deemed to be included in the schedules;

4. That unless otherwise prescribed, the fees and charges established by this by-Law shall be payable to The Corporation of Norfolk County by cash, money order, certified cheque, cheque or debit card when due;
5. That fees and charges that have been imposed in accordance with this by-law that remain unpaid after the date on which they are due shall be subject to prescribed interest and penalty charges of one and a one quarter percent per month (1 ¼%), non-compounded or fifteen percent (15%) per annum;
6. That in the event any part of this by-law, including any part of the schedules, is determined by a court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the by-Law shall be severable and that the remainder of this by-law including the remainder of the schedules, as applicable, shall continue to operate and to be in force and effect;
7. That in the event another by-law of The Corporation of Norfolk County has an established fee or charge that is also referenced by this by-law, that fee or charge established by this by-law shall be the fee that is in effect;
8. That in the event another by-law of The Corporation of Norfolk County establishes a fee or charge that is not referenced by this by-law and that is not inconsistent with this by-law, the fee or charge established by that other by-law shall be deemed to be included in the schedules attached hereto;
9. That any provision of any by-law that is inconsistent with this by-law be hereby repealed;
10. That By-law 2023-082 and any amendments thereto are hereby repealed in their entirety;
11. That this By-law shall be known as the "User Fees and Service Charges By-law";
12. That the effective date of this by-law shall be the date of passage thereof.

Enacted and passed this 19<sup>th</sup> day of November, 2024.

  
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Mayor: A. Martin

  
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County Clerk: W. Tigert



**OFFICE OF THE CAO**

	Department	Description	Approved 2025 Rate	HST Rate
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**Clerks & By-Law Services**

1	Clerks and By-Law	Retail Business Holidays Act Exemption	676.00	3
2	Clerks and By-Law	Encroachment Applications - Initial Fee	126.00	3
3	Clerks and By-Law	Encroachment Applications - Secondary Fee (for a full review and staff report is required)	346.00	3
4	Clerks and By-Law	Patio Encroachment or Permit Applications	260.00	3
5	Clerks and By-Law	Patio Encroachment - Seasonal Land Rental (per square metre per day)	0.39	3
6	Clerks and By-Law	Patio Encroachment - Full-Year Land Rental (per square metre per day)	0.24	3
7	Clerks and By-Law	Liquor License - Temporary Outdoor Physical Extensions	55.00	3
8	Clerks and By-Law	Line Fence Administration Fee	329.00	3
9	Clerks and By-Law	Commissioner of Oath Services and Document Certification <b>User Fee Exemptions:</b> Planning/Building application; Affidavits relating to Provincial Offences Act; Domestic and Foreign Pension document/Proof of Life; and Affidavits sworn by individuals while acting in the capacity of a government employee.	22.85	3



**OFFICE OF THE CAO**

	<b>Department</b>	<b>Description</b>	<b>Approved 2025 Rate</b>	<b>HST Rate</b>
<b>10</b>	Clerks and By-Law	Civil Marriage Solemnization	356.00	1
<b>11</b>	Clerks and By-Law	By-Law Appeals	257.00	3
<b>12</b>	Clerks and By-Law	Request for Resolution of Support for Independent Electricity Systems Operator (IESO) Feed-In-Tariff (FIT) Program	130.00	3
<b>13</b>	Clerks and By-Law	Expedited Municipal Significance and Letters of No Objection (within 5 business days of the event)	159.00	3
<b>14</b>	Clerks and By-Law	Expedited Municipal Information Form (within 5 business days of the event)	86.00	3

**Clerks & By-Law Services - By-Law**

<b>15</b>	Clerks and By-Law	By-Law Administration Fee	85.00	3
<b>16</b>	Clerks and By-Law	Shopping Cart Recovery Fee	61.00	3

**Property Standards By-Law 2007-66/Clean Yards By-Law 2005-127**

<b>17</b>	Clerks and By-Law	Property Standards/Clean Yards Order Issuance	150.00	3
<b>18</b>	Clerks and By-Law	Appeal Property Standards Not Upheld	122.00	3
<b>19</b>	Clerks and By-Law	Work Completed for Compliance - fee based on 100% of total cost	100% + 15% Administration Fee	3
<b>20</b>	Clerks and By-Law	Certificate of Compliance	122.00	3
<b>21</b>	Clerks and By-Law	Registration/Discharge of an Order	122.00	3

**Sign By-Law 2009-66/Election Sign By-Law 2018-04**

<b>22</b>	Clerks and By-Law	Portable Sign Removal	100% Cost Recovery	3
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**OFFICE OF THE CAO**

	Department	Description	Approved 2025 Rate	HST Rate
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**Legislative & By-Law Services - Freedom of Information (FOI)**

**FOI - Pursuant to MFIPPA, Ontario Regulation 823: General**

23	Clerks and By-Law - FOI	Photocopies Per Page (black & white)	0.20	3
24	Clerks and By-Law - FOI	Records Search Time for each 15 minutes	7.50	3
25	Clerks and By-Law - FOI	Records Preparation Fee for each 15 minutes	7.50	3
26	Clerks and By-Law - FOI	Info Request Deposit (charged when estimated amount payable is \$100 or greater)	50% of the Estimate	3
27	Clerks and By-Law - FOI	Records Released Shipping Costs	100% of Shipping Costs	3
28	Clerks and By-Law - FOI	CD Storage Medium - FOI Requests	10.00	3
29	Clerks and By-Law - FOI	USB or Other Storage Medium - FOI Requests	100% cost recovery of storage medium	1
30	Clerks and By-Law	Rabies Investigation Report	93.00	3

**Human Resources**

31	Human Resources	Photo IDs	16.40	3
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**Office of the CAO Administration**

32	Office of the CAO Administration	Street-Wide Banner Installation	100% cost recovery based on contractor pricing	1
33	Office of the CAO Administration	Norfolk County Flag	68.00	1



**CORPORATE SERVICES**

	Department	Description	Approved 2025 Rate	HST Rate
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**Corporate Communications & Customer Service**

34	Corporate Communications & Customer Service	Faxes for the Public	3.85	1
35	Corporate Communications & Customer Service	Newspaper Vending Boxes	28.00	1
36	All Norfolk County Facilities	Photocopies Per Page	0.72	1

**Corporate Services Administration**

37	Corporate Services Administration	Administration Fee - Road Allowances, Lanes & Alleys Closure and Land Purchase & Sale	896.00	1
38	Corporate Services Administration	Easement & Other Land Transactions	100% Cost Recovery	3
39	Corporate Services Administration	Special Events Permit - Large Events (≥1,000 attendees)	360.00	3
40	Corporate Services Administration	Special Events Permit - Small Events (≤1,000 attendees)	122.00	3
41	Corporate Services Administration	Site Plan Registration Fee	143.00	3

**Financial Management & Planning - Provincial Offences Act**

42	POA - Financial Management & Planning	Transcripts - Photocopying (per page)	0.80 (\$25.00 min)	3
43	POA - Financial Management & Planning	Electronic Transcript Fee per page - to be provided within 24 hours	11.75 (\$25.00 min)	3
44	POA - Financial Management & Planning	Electronic Transcript Fee per page - to be provided within 5 business days	8.80 (\$25.00 min)	3
45	POA - Financial Management & Planning	Electronic Transcript Fee per page - In any other case	6.30 (\$25.00 min)	3
46	POA - Financial Management & Planning	Paper Transcript Fee per page - to be provided within 24 hours	12.55 (\$25.00 min)	3
47	POA - Financial Management & Planning	Paper Transcript Fee per page - to be provided within 5 business days	9.60 (\$25.00 min)	3



**CORPORATE SERVICES**

	<b>Department</b>	<b>Description</b>	<b>Approved 2025 Rate</b>	<b>HST Rate</b>
<b>48</b>	POA - Financial Management & Planning	Paper Transcript Fee per page - In any other case	7.10 (\$25.00 min)	3
<b>49</b>	POA - Financial Management & Planning	Digital Recording Fee Single Day's Recording per Case	22.00	3
<b>50</b>	POA - Financial Management & Planning	Digital Recording Fee Multiple Day's Recording per Case	10.50	3
<b>51</b>	POA - Financial Management & Planning	Certified Copy	3.50	3
<b>52</b>	POA - Financial Management & Planning	Non-Certified Copy	2.00	3
<b>53</b>	POA - Financial Management & Planning	Internal Administration Fee for Defaulted POA	24.35	3
<b>54</b>	POA - Financial Management & Planning	POA Interview Room Rental - 1/2 day charge (from 8:30am - 12:00pm or 1:00pm - 4:30pm)	61.00	1
<b>55</b>	POA - Financial Management & Planning	POA Interview Room Rental - Additional hourly cost after 1/2 day charge	17.80	1



**CORPORATE SERVICES**

	<b>Department</b>	<b>Description</b>	<b>Approved 2025 Rate</b>	<b>HST Rate</b>
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**Financial Management & Planning - Tax & Revenue Services**

<b>56</b>	Tax - Financial Management & Planning	Tax Certificates	70.00	3
<b>57</b>	Tax - Financial Management & Planning	Item Returned by Financial Institution	49.25	3
<b>58</b>	Tax - Financial Management & Planning	Tax Account Adjustment Fee	49.25	3
<b>59</b>	Tax - Financial Management & Planning	Tax Analysis or Income Tax Letter (per property, per taxation year)	15.15	3
<b>60</b>	Tax - Financial Management & Planning	Tax Arrears - File Set up, Initial Warning Letter, Meetings & Monitoring Account	291.00	3
<b>61</b>	Tax - Financial Management & Planning	Tax Arrears - Pre-Tax Registration, Intent to Realize on Security	51.25	3
<b>62</b>	Tax - Financial Management & Planning	Tax Arrears - Tax Registration	128.00	3
<b>63</b>	Tax - Financial Management & Planning	Tax Arrears - Cancellation Certificate	85.00	3
<b>64</b>	Tax - Financial Management & Planning	Tax Arrears - Extension Agreement	537.00	3
<b>65</b>	Tax - Financial Management & Planning	Tax Arrears - Tax Sale	889.00	3
<b>66</b>	Tax - Financial Management & Planning	Tax Statement - only issued to property owner (per property, per year)	9.90	3
<b>67</b>	Tax - Financial Management & Planning	Tax Bill Reprint Fee	9.90	3
<b>68</b>	Tax - Financial Management & Planning	Financial Administration	487.00	3
<b>69</b>	Tax - Financial Management & Planning	Property Tax Owership Fee Account Administration Fee	29.50	3
<b>70</b>	Tax - Financial Management & Planning	Tax sale tender package hardcopy fee	10.85	3
<b>71</b>	Tax - Financial Management & Planning	Loan/Payment Arrangement Administration Fee	117.00	3
<b>72</b>	Tax - Financial Management & Planning	Reminder Notice Fee	10.35	3
<b>73</b>	Tax - Financial Management & Planning	Mortgage Company Payment Fee	2.60	3





**CORPORATE SERVICES**

	<b>Department</b>	<b>Description</b>	<b>Approved 2025 Rate</b>	<b>HST Rate</b>
<b>74</b>	Tax - Financial Management & Planning	Section 357/358 Application Fee	83.00	3
<b>75</b>	Revenue Services - Financial Management & Planning	Development Charge Agreement Default Fee	259.00	3
<b>76</b>	Revenue Services - Financial Management & Planning	Front-End Financing Application Fee	1,500.00	3
<b>77</b>	Revenue Services - Financial Management & Planning	Front-End Financing Monitoring Fee	1% to a maximum of \$10,000	3



PUBLIC TRANSIT				
	Department	Description	Approved 2025 Rate	HST Rate

Ride Norfolk				
78	Tickets	In Town - per ride - Adult (18-54)	3.00	3
79	Tickets	In Town - per ride - Seniors (55+) / Youth (5-17)	2.00	3
80	Tickets	All Service - Veterans, CNIB cardholders, Children 5 years and under	No Charge	3
81	Tickets	Out of Town - per ride - Adult (18-54)	6.50	3
82	Tickets	Out of Town - per ride - Seniors (55+) / Youth (5-17)	4.25	3
83	Tickets	Brantford Connection Pass - Adult (18-54)	15.00	3
84	Tickets	Brantford Connection Pass - Seniors (55+) / Youth (5-17)	10.00	3
85	Tickets	Multi-Ride Pass (\$39 worth of rides in town or out of town)	26.00	3
86	Tickets	Day Pass	8.00	3
87	Tickets	Student - Term Pass - per semester	120.00	3
88	Tickets	Student - Term Pass - per semester incl. Brantford Service	240.00	3
89	Tickets	Monthly Pass - Adult (18-54)	68.00	3
90	Tickets	Monthly Pass - Seniors / Youth	53.50	3
91	Tickets	Add Brantford Service to Monthly Pass	96.00	3
92	Tickets	Family Day Pass (2 Adults + 3 Youth or 1 Adult + 4 Youth)	14.50	3
93	Tickets	Family Day Pass (2 Adults + 3 Youth or 1 Adult + 4 Youth) incl. Brantford Service	55.00	3



## The Corporation of Norfolk County

### By-Law 2024-131

**Being a by-law to Amend By-Law 2024-118 to Establish User Fees and Service Charges, as amended.**

**Whereas** the Council of the Corporation of Norfolk County has established By-Law 2024-118, being a by-law to establish user fees and service charges as passed on November 19<sup>th</sup>, 2024; and

**Whereas** the Council of the Corporation of Norfolk County deems it advisable to amend By-Law 2024-118 to allow for changes as identified through Council report CS-24-180 Marinas Sustainability Plan – Proposed Revised 2025 User Fees presented at the December 10, 2024 Council-in-Committee meeting; and

**Now therefore the Council of The Corporation of Norfolk County hereby enacts as follows:**

1. That Fees 94-133 in By-Law 2024-118 for the Port Dover and Port Rowan Marinas be repealed and replaced with fees 94-133 per Schedule 1 - Amended 2025 User Fees and Service Charges – Marinas attached hereto;
2. **AND That** the effective date of this by-law shall be the date of passage thereof.

Enacted and passed this 17th day of December, 2024.

  
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Mayor

  
\_\_\_\_\_  
County Clerk



MARINAS				
	Department	Description	Approved 2025 Rate	HST Rate

Port Dover Harbour Marina				
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94	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 23 Foot Finger - (min. 27 ft. - cost per ft.)	97.00 Min. \$2,619	1
95	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 26 Foot Finger - (min. 30 ft. - cost per ft.)	97.00 Min. \$2,910	1
96	Port Dover Harbour Marina	Seasonal Berthage (with hydro & water) - 30 Foot Finger - (min. 35 ft. - cost per ft.)	97.00 Min. \$3,395	1
97	Port Dover Harbour Marina	Seasonal Berthage (No hydro & water) - Boats up to 23 Feet (flat fee)	1,709.00	1
98	Port Dover Harbour Marina	Seasonal Berthage - Dock #5 - 35 Foot Finger - (min. 42 ft. - cost per ft.)	114.00 Min. \$4,788	1
99	Port Dover Harbour Marina	Seasonal Hydro Surcharge - per outlet (utilized only for boats with air conditioning)	108.00	1
100	Port Dover Harbour Marina	Daily Transient Dockage - per foot (unserviced)	2.25	1
101	Port Dover Harbour Marina	Daily Transient Dockage - per foot (hydro & water)	2.70	1
102	Port Dover Harbour Marina	Weekly Transient Dockage - per foot (unserviced)	13.70	1
103	Port Dover Harbour Marina	Weekly Transient Dockage - per foot (hydro & water)	16.65	1
104	Port Dover Harbour Marina	Monthly Transient Dockage - per foot (unserviced)	34.00	1
105	Port Dover Harbour Marina	Monthly Transient Dockage - per foot (hydro & water)	41.50	1
106	Port Dover Harbour Marina	Daily Rampage	30.00	2
107	Port Dover Harbour Marina	Seasonal Rampage – Recreational - per season	454.00	1
108	Port Dover Harbour Marina	Seasonal Rampage – Commercial - per season	679.00	1
109	Port Dover Harbour Marina	Summer Daily Boat & Trailer Storage - flat rate	39.50	1
110	Port Dover Harbour Marina	Seasonal Trailer Storage – Dry or Summer – per unit	450.00	1



MARINAS				
	Department	Description	Approved 2025 Rate	HST Rate
111	Port Dover Harbour Marina	Seasonal Boat & Trailer Storage – Dry or Summer – per foot	67.00	1
112	Port Dover Harbour Marina	Winter Boat & Trailer Storage – per unit (max. 25 ft.)	450.00	1
113	Port Dover Harbour Marina	Winter Boat Storage – per sq. ft. (length x beam)	2.70	1
114	Port Dover Harbour Marina	Cradle Handling & Storage – per season	167.00	1
115	Port Dover Harbour Marina	Pump out - per unit	35.00	2
116	Port Dover Harbour Marina	Portable Pump out - flat rate	59.00	2
117	Port Dover Harbour Marina	Extra Tenders – incl. seadoos, small sail, zodiacs, etc.	218.00	1
118	Port Dover Harbour Marina	Dock Box Rentals - per season	150.00	1



MARINAS				
	Department	Description	Approved 2025 Rate	HST Rate

Port Rowan Harbour Marina				
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119	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (first 10 feet)	93.00	1
120	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (next 10ft, from 11 - 20 ft.)	72.00	1
121	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (next 10ft, from 21 - 30 ft.)	59.75	1
122	Port Rowan Harbour Marina	Boathouses/Seasonal Berthage - per foot (add'l 31+ ft.)	50.75	1
123	Port Rowan Harbour Marina	Daily Rampage	30.00	2
124	Port Rowan Harbour Marina	East Slip	992.00	1
125	Port Rowan Harbour Marina	West Slip	1102.00	1
126	Port Rowan Harbour Marina	Seasonal Berthage on West Wall (with hydro) - cost per foot (based on min. 27ft)	39.25 Min. \$1,059.75	1
127	Port Rowan Harbour Marina	Daily Transient Dockage on West Wall - cost per foot (based on min. 27ft)	2.00 Min. \$54.00	1
128	Port Rowan Harbour Marina	Weekly Transient Dockage on West Wall - cost per foot (based on min. 27ft)	12.25 Min. \$330.75	1
129	Port Rowan Harbour Marina	Monthly Transient Dockage on West Wall - cost per foot (based on min. 27ft)	19.70 Min. \$531.90	1
130	Port Rowan Harbour Marina	Transient Dockage - per night	28.80	1
131	Port Rowan Harbour Marina	Transient Dockage - per week	210.00	1
132	Port Rowan Harbour Marina	Transient Dockage - per month	520.00	1
133	Port Rowan Harbour Marina	Extra Tenders – incl. seadoos, small sail, zodiacs, etc.	204.00	1



MARINAS				
	Department	Description	Approved 2025 Rate	HST Rate

Port Dover Riverfront Community Docks				
134	Port Dover Riverfront Community Docks	General Rate	5.00	2
135	Port Dover Riverfront Community Docks	Holiday's and Friday 13th	20.00	2



EMERGENCY SERVICES				
	Department	Description	Approved 2025 Rate	HST Rate

Fire				
136	Fire	Request for Fire Reports	91.00	3
137	Fire	Request for Property File Search	70.00	3
138	Fire	Fire Inspection and/or AGCO Inspection - "A" Occupancies - Base Fee for less than 60 Persons & Restaurants with Capacity of 31 to 60 Persons	329.00	3
139	Fire	Fire Inspection - "A" Occupancies - Base Fee for 60 to 150 Persons	405.00	3
140	Fire	Fire Inspection - "A" Occupancies - Base Fee for more than 150 Persons	481.00	3
141	Fire	Fire Inspection - "B" Occupancies - Base Fee - Single Occupancy, or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	442.00	3
142	Fire	Fire Inspection - "C" Occupancies - Single Family Dwelling	200.00	3
143	Fire	Fire Inspection - "C" Occupancies - Duplex	310.00	3
144	Fire	Fire Inspection - "C" Occupancies - Triplex	354.00	3
145	Fire	Fire Inspection - "C" Occupancies - 4 Units - Base Fee	434.00	3
146	Fire	Fire Inspection - "D" Occupancies - up to 2,000 sq. ft.	338.00	3
147	Fire	Fire Inspection - "D" Occupancies - more than 2,000 sq. ft., but less than 4,000 sq. ft.	389.00	3
148	Fire	Fire Inspection - "D" Occupancies - more than 4,000 sq. ft., but less than 6,000 sq. ft.	441.00	3
149	Fire	Fire Inspection and/or AGCO Inspection - "E" Occupancies - up to 2,150 sq. ft. & Restaurants with Capacity up to, and including, 30 Patrons	324.00	3
150	Fire	Fire Inspection - "E" Occupancies - more than 2,150 sq. ft. and less than 6,000 sq. ft.	452.00	3





EMERGENCY SERVICES				
	Department	Description	Approved 2025 Rate	HST Rate
151	Fire	Fire Inspection - "E" Occupancies - Annual Inspection for Sale of Fireworks	156.00	3
152	Fire	Fire Inspection - "F1" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	449.00	3
153	Fire	Fire Inspection - "F2" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	382.00	3
154	Fire	Fire Inspection - "F3" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq. ft.)	316.00	3
155	Fire	Fire Inspection - "A", "B", "D", "E", & "F" Occupancies - Additional Fee - Single Occupancies, or Initial Occupancy & Public Areas (for each add'l 2000 sq. ft.)	70.00	3
156	Fire	Fire Inspection - "C" Occupancies - additional per unit for each additional unit over four	26.75	3
157	Fire	Fire Inspection - Pesticide Warehouse Inspection - up to 5,000 sq. ft.	193.00	3
158	Fire	Re-Inspections to Verify Code Compliance/Inspections Regarding Complaint/Requests (for each additional visit) - per hour	138.00	3



EMERGENCY SERVICES				
	Department	Description	Approved 2025 Rate	HST Rate
159	Fire	Fire Inspections - Fast Food Carts, etc.	77.00	3
160	Fire	Review & Approval of Fire Safety Plans	166.00	3
161	Fire	Review of Previously Approved Fire Safety Plans	90.00	3
162	Fire	Review and Approval of Burn Safety Plan (does not include burn permit cost)	26.75	3
163	Fire	Review of Risk Management Plans	469.00	3
164	Fire	Preventable Panel Alarms 1st Offence	No Charge	
165	Fire	Preventable Panel Alarms (2nd and add'l offences), OR Caused by Service Personnel Failing to Notify	890.00	3
166	Fire	Response Rate for Fire Vehicles - per fire vehicle for 1st hour and pro-rated per each additional 1/2 hour - min 1hr charge	589.00	3
167	Fire	MTO - Fire/Accidents Involving Vehicles (1st hr/piece of equip. - max. 3 pieces)	593.00	3
168	Fire	MTO - Fire/Accidents Involving Vehicles (add'l 1/2 hr/piece equip. - max.3 pieces)	298.00	3
169	Fire	Additional Fire Dept. Expenses (back hoes, excavators, tow trucks, etc.)	100% Cost Recovery	3
170	Fire	Resident non-replacement of smoke/carbon monoxide alarm - installed by fire dept.	104.00	3

Paramedic Services				
171	Paramedic Services	Special Events - Paid Duty (1 ambulance & crew) - per hour (min. 4 hours max. 12 hours)	210.00	1
172	Paramedic Services	EMS - Request for Ambulance Call Reports (ACRs)	77.00	3



CEMETERIES				
	Department	Description	Approved 2025 Rate	HST Rate

Plot Sales				
A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates				
173	Plot Sales - Oakwood	Single Grave	1,050.00	1
174	Plot Sales - Oakwood	Preferred Single Grave	1,227.00	1
175	Plot Sales - Oakwood	Cremation Plot (4)	1,155.00	1
176	Plot Sales - Oakwood	Veterans Plot (Perpetual Care Only)	347.00	1
177	Plot Sales - Oakwood	Infant Grave	209.00	1
178	Rural Cemeteries - Plot Sales	Single Grave	804.00	1
179	Rural Cemeteries - Plot Sales	Single Cremation Plot (1)	222.00	1

Interments/Disinterments				
A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates				
180	Interments - Summer - Apr 16th to Dec 31st - Oakwood	Adult	961.00	1
181	Interments - Summer - Apr 16th to Dec 31st - Oakwood	Child	266.00	1
182	Interments - Summer - Apr 16th to Dec 31st - Oakwood	Cremation	440.00	1
183	Interments - Winter - Jan 1st to Apr 15th - Oakwood	Adult	1,069.00	1
184	Interments - Winter - Jan 1st to Apr 15th - Oakwood	Child	327.00	1
185	Interments - Winter - Jan 1st to Apr 15th - Oakwood	Cremation	493.00	1
186	Disinterment - May 1st - Nov 1st Only - Oakwood	Removal	1,287.00	1



<b>CEMETERIES</b>				
	<b>Department</b>	<b>Description</b>	<b>Approved 2025 Rate</b>	<b>HST Rate</b>
<b>187</b>	Disinterment - May 1st - Nov 1st Only - Oakwood	Cremated Remains (in container)	266.00	1
<b>188</b>	Rural - Interments - Summer - Apr 16th to Dec 31st	Adult	961.00	1
<b>189</b>	Rural - Interments - Summer - Apr 16th to Dec 31st	Child	266.00	1
<b>190</b>	Rural - Interments - Summer - Apr 16th to Dec 31st	Cremation	440.00	1
<b>191</b>	Rural - Interments - Winter - Jan 1st to Apr 15th	Adult	1,069.00	1
<b>192</b>	Rural - Interments - Winter - Jan 1st to Apr 15th	Child	327.00	1
<b>193</b>	Rural - Interments - Winter - Jan 1st to Apr 15th	Cremation	493.00	1
<b>194</b>	Rural Disinterment - May 1st - Nov 1st Only	Removal only	1,640.00	1
<b>195</b>	Rural Disinterment - May 1st - Nov 1st Only	Cremation - removal only	753.00	1
<b>196</b>	Surcharges - Weekdays - Summer - Apr 16th to Dec 31st - All Cemeteries	Overtime per hour (Summer >3pm)	179.00	1
<b>197</b>	Surcharges - Weekdays - Winter - Jan 1st to Apr 15th - All Cemeteries	Overtime per hour (Winter >3pm)	266.00	1
<b>198</b>	Surcharges - Saturdays - All Cemeteries	Saturdays (11am - 3pm)	350.00	1
<b>199</b>	Surcharges - Sundays - All Cemeteries	Sundays (11am - 3pm)	658.00	1
<b>200</b>	Surcharges - Holidays - All Cemeteries	Holidays (1pm - 3pm)	705.00	1
<b>201</b>	Surcharges - Weekends / Holidays - All Cemeteries	Overtime per hour outside designated hours	266.00	1



CEMETERIES				
	Department	Description	Approved 2025 Rate	HST Rate

Other Fees				
A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates				
202	Deed Fees	Deed Transfer / Exchange	46.50	1
203	Deed Fees	Deed Re-issuance Fee or Resale	85.00	1
204	Other Services	Sodding of Graves - Per Grave	138.00	1
205	Oakwood Cemetery Columbarium	Niche purchase - Holds two urns- Includes a bronze plaque and inscription	2,468.00	1
206	Oakwood Cemetery Columbarium	Interment - Opening and closing of niche	261.00	1
207	Oakwood Cemetery Columbarium	Replacement Niche Plaque	789.00	1
208	Oakwood Cemetery Columbarium	Memory Wall Plaque (6" x 8") Installed on side panels of columbarium (Cremains scattered in another location)	596.00	1

Monuments, Markers and Perpetual Care				
A Non-Resident surcharge of 35% will be applied to all fees, EXCEPT for Veteran and Infant rates				
209	Marker & Monument Locate & Inspection Fees - Including Corner stones	Locate & Inspection Fee - Scheduled	70.00	1
210	Surcharges - Pre-Existing Concrete Monument/Marker Foundation - Oakwood Cemetery	Pre-existing Monument Foundation - Only Available for Graves in Row 3, Section S	429.00	1
211	Monuments & Markers (Perpetual Care)	Flat Marker - Per Marker under 173 sq. inches	No Charge	
212	Monuments & Markers (Perpetual Care)	Flat Marker - Per Marker over 173 sq. inches	100.00	1
213	Monuments & Markers (Perpetual Care)	Monument - Upright <4 Ft in Height/Length	200.00	1
214	Monuments & Markers (Perpetual Care)	Monument - Upright > 4 Ft in Height/Length	400.00	1



CEMETERIES				
	Department	Description	Approved 2025 Rate	HST Rate

Memorial Bench Program				
215	Memorial Bench Program	Memorial Bench with Plaque	4,400.00	1
216	Memorial Bench Program	Bench Plaque Only	750.00	1



**PROGRAMMING, RENTALS AND OTHER USER FEES**

	<b>Department</b>	<b>Description</b>	<b>Approved 2025 Rate</b>	<b>HST Rate</b>
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**Programs**

<b>217</b>	Programs - Administration	Refund Administration Fee (On cancellations within 7 days of program start date)	15.50	1
<b>218</b>	Programs - Active Living	Gear Shop Rental Fee	5.25	2
<b>219</b>	Programs - Child/Youth	Youth Activity Fee - 6 sessions, 1 hr/session	27.25	3
<b>220</b>	Programs - Child/Youth	Youth Activity Fee - Pay as you Play (per person)	5.25	3
<b>221</b>	Programs - Child/Youth	After School Activity Fee - per week - per participant	74.00	3
<b>222</b>	Programs - Child/Youth	After School Activity Fee - per day - per participant	16.75	3
<b>223</b>	Programs - Active Living	Court Rental - per hour	27.25	
<b>224</b>	Programs - Active Living	Drop-in Court Fee - Pay-as-you-play (per person)	5.25	2
<b>225</b>	Programs - Active Living	Discover Norfolk - Walks	No Charge	
<b>226</b>	Programs - Active Living	Indoor Walking/Running Walking Club - Pay as you go	2.00	2
<b>227</b>	Programs - Children's	Babysitting Course	83.00	HST over 14
<b>228</b>	Programs - Active Living	Workshops - 1 hour (materials NOT included)	16.25	1



**PROGRAMMING, RENTALS AND OTHER USER FEES**

	<b>Department</b>	<b>Description</b>	<b>Approved 2025 Rate</b>	<b>HST Rate</b>
<b>229</b>	Programs - Fitness	Contract Fitness Courses at High Schools Per Class	75.00	1
<b>230</b>	Programs - Child/Youth	Goalie Schools - full week (2 hrs per day x 5 days)	847.00	HST over 14
<b>231</b>	Programs - Child/Youth	Goalie Schools - 6 sessions (1 hr per week - 6 weeks)	517.00	HST over 14
<b>232</b>	Programs - Child/Youth	Elite Hockey Schools - 12 Sessions (2 hour sessions)	473.00	HST over 14
<b>233</b>	Programs - Child/Youth	Elite Hockey Schools - 12 Sessions (1 hour sessions)	238.00	HST over 14
<b>234</b>	Programs - Child/Youth	Elite Hockey Schools - 6 Sessions (2 hour sessions)	246.00	HST over 14
<b>235</b>	Programs - Child/Youth	Elite Hockey Schools - 6 Sessions (1 hour sessions)	124.00	HST over 14
<b>236</b>	Programs - Child/Youth	Elite Hockey Schools - Drop in - Pay as you go (2 hour session)	70.00	2
<b>237</b>	Programs - Child/Youth	Elite Hockey Schools - Drop in - Pay as you go (1 hour session)	33.75	2
<b>238</b>	Programs - Child/Youth	Hockey Schools - per week	382.00	HST over 14
<b>239</b>	Programs - Learn to Skate	Skating Programs - learn to skate & power skating - 6 sessions (30 mins ea.)	88.00	HST over 14
<b>240</b>	Programs - Special Events	Special Event Admissions - per person	\$5-\$80 range based on full cost recovery	2
<b>241</b>	Programs - Seniors	Delhi Friendship Centre - Membership - 12 month	25.00	2
<b>242</b>	Programs - Seniors	Delhi Friendship Centre - Activity Fee (Member) - excludes fitness classes	2.00	2
<b>243</b>	Programs - Seniors	Delhi Friendship Centre - Activity Fee (Non-Member) - excludes fitness classes	5.00	2
<b>244</b>	Programs - Seniors	Day Trips - Various Rates (includes transportation & admissions)	\$50-\$150 range based on full cost recovery	2
<b>245</b>	Programs - Camps	Specialty Skills Camps (Tennis, Golf, etc.) - per session (weekly 1/2 day programs)	196.00	3
<b>246</b>	Programs - Camps	Daily Charge - All Locations	49.00	3





**PROGRAMMING, RENTALS AND OTHER USER FEES**

	<b>Department</b>	<b>Description</b>	<b>Approved 2025 Rate</b>	<b>HST Rate</b>
<b>247</b>	Programs - Camps	Weekly Charge - All Locations (does not include specialty camps)	196.00	3
<b>248</b>	Programs - Camps	Trip Fee - Additional Charge for participants attending "Trip Day"	24.00	3
<b>249</b>	Programs - Camps	Hot Lunch Fee	5.75	2
<b>250</b>	Programs - Camps	Leadership Connection - per session	368.00	HST over 14

**Fitness Passes (Dryland and Aquatics)**

**Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility (FAYM)**

<b>251</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Class - Pay as you go	10.25	2
<b>252</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Class - Pay as you go - Senior (age 65 or on government pension)	8.75	2
<b>253</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Pass Card (10 Classes Swims) - Expires after 2 years	77.00	1
<b>254</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior Pass Card (10 Classes Swims) - Expires after 2 years	66.00	1
<b>255</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Pass Card (20 Classes Swims) - Expires after 2 years	129.00	1
<b>256</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior Pass Card (20 Classes Swims) - Expires after 2 years	110.00	1
<b>257</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Pass Card (50 Classes Swims) - Expires after 2 years	308.00	1
<b>258</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior Pass Card (50 Classes Swims) - Expires after 2 years	263.00	1
<b>259</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	1 Month Unlimited Pass	45.00	1



**PROGRAMMING, RENTALS AND OTHER USER FEES**

	<b>Department</b>	<b>Description</b>	<b>Approved 2025 Rate</b>	<b>HST Rate</b>
<b>260</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior 1 Month Unlimited Pass	38.00	1
<b>261</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	12 Month Unlimited Pass	400.00	1
<b>262</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility	Senior 12 Month Unlimited Pass	342.00	1



**PROGRAMMING, RENTALS AND OTHER USER FEES**

	Department	Description	Approved 2025 Rate	HST Rate
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**Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility & General Admission to Pool**

<b>263</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility, and Swim General Admission	All Inclusive Fitness & Swim - 1 Month Unlimited Pass (includes same as FAYM passes plus general admission swims)	68.00	1
<b>264</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility, and Swim General Admission	Seniors All Inclusive Fitness & Swim - 1 Month Unlimited Pass (includes same as FAYM passes plus general admission swims)	58.00	1
<b>265</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility, and Swim General Admission	All Inclusive Fitness & Swim - 12 Month Unlimited Pass (includes same as FAYM passes plus general admission swims)	454.00	1
<b>266</b>	Fitness Classes, Aqua Fitness, Aqua Yoga & Mobility, and Swim General Admission	Seniors All Inclusive Fitness & Swim - 12 Month Unlimited Pass (includes same as FAYM passes plus general admission swims)	385.00	1

**Simcoe Pool/Delhi Pool (Where Applicable) EFFECTIVE - Upon Distribution of the Spring/Summer in Norfolk Guide - March 2024**

**General Admission**

<b>267</b>	General Admission	Children under 2 years of Age	No Charge	
<b>268</b>	General Admission	Child	3.25	2
<b>269</b>	General Admission	Adult (18 +)	5.50	2
<b>270</b>	General Admission	Senior (age 65 + or on government pension)	3.25	2
<b>271</b>	General Admission	Family (up to 2 adults & 4 children)	12.50	2
<b>272</b>	General Admission	School Board Swim Screening - per student	5.50	2



**PROGRAMMING, RENTALS AND OTHER USER FEES**

	Department	Description	Approved 2025 Rate	HST Rate
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**Concessions**

273	Concessions	Swim Diapers - per	100% cost recovery	1
274	Concessions	Text Books - Alert, Cdn Lifesaving, Swimming & Water Safety	100% cost recovery	1
275	Concessions	Lifesaving Instructor Course Materials	100% cost recovery	1
276	Concessions	Jr. Lifeguard Club Material	100% cost recovery	1
277	Concessions	NL - Safety Kit	100% cost recovery	1

**Swim Pass Cards**

278	Swim Pass Cards	Swim Pass (10 ticket) - Child/Senior (senior age 65+ or on government pension)	24.00	1
279	Swim Pass Cards	Swim Pass (10 ticket) - Adult	41.00	1

**Memberships**

280	Memberships	Splash Pass - Unlimited July/Aug Only-Child/Senior	67.00	1
281	Memberships	Splash Pass - Unlimited July/Aug Only-Adult	123.00	1
282	Memberships	1 Month Unlimited - Adult	57.00	1
283	Memberships	1 Month Unlimited - Child/Senior (senior age 65+ or on government pension)	34.00	1
284	Memberships	3 Month Unlimited - Child/Senior (senior age 65+ or on government pension)	92.00	1
285	Memberships	3 Month Unlimited - Adult	152.00	1



**PROGRAMMING, RENTALS AND OTHER USER FEES**

	Department	Description	Approved 2025 Rate	HST Rate
286	Memberships	6 Month Unlimited - Child/Senior (senior age 65+ or on government pension)	161.00	1
287	Memberships	6 Month Unlimited - Adult	269.00	1
288	Memberships	12 Month Unlimited - Adult	404.00	1
289	Memberships	12 Month Unlimited - Child/Senior (senior age 65+ or on government pension)	242.00	1

**Pool Rental**

290	Pool Rental	General Usage - 1-30 people (per hr)	125.00	1
291	Pool Rental	General Usage - 31-75 people (per hr)	165.00	1
292	Pool Rental	General Usage - 76-135 people (per hr)	205.00	1
293	Pool Rental	General Usage - 136-238 people (per hr) (Delhi Kinsmen Pool only)	246.00	1
294	Pool Rental	School Board - 1-30 students (per hour)	91.00	1
295	Pool Rental	School Board - 31-75 Students (per hour)	118.00	1
296	Pool Rental	School Board - 76-135 students (per hour)	141.00	1
297	Pool Rental	Swim Team (Hammerheads/Water dragons) - 1-30 ppl (per hour)	74.00	1
298	Pool Rental	Swim Team (Hammerheads/Water dragons) - 31-75 ppl (per hour)	102.00	1
299	Pool Rental	Swim Team (Hammerheads/Water dragons) - 76-135 ppl (per hour)	123.00	1
300	Pool Rental	Swim Team (Hammerheads/Water dragons); - Swim Meet - Full Day Rate	601.00	1
301	Pool Rental	Swim Team (Hammerheads/Water dragons); - Swim Meet - Half Day Rate	301.00	1
302	Pool Rental	Swim Team (Special Olympics) - 1-30 ppl (per hour)	62.00	1



**PROGRAMMING, RENTALS AND OTHER USER FEES**

	Department	Description	Approved 2025 Rate	HST Rate
303	Pool Rental	Swim Team (Special Olympics) - 31-75 ppl (per hour)	81.00	1
304	Pool Rental	Swim Team (Special Olympics) - Swim Meet - Full Day Rate	451.00	1
305	Pool Rental	Swim Team (Special Olympics) - Swim Meet - Half Day Rate	226.00	1
306	Facility User Insurance Program	Insurance Premiums (where applicable)	per approved rates	

**Swim Instruction**

307	Swim Instruction (Includes GEDSB, Catholic Schools, Homeschoolers, Girl Guides, Boy Scouts)	Swim Instruction - 3 Instructors (per hour)	84.00	1
308	Swim Instruction (Includes GEDSB, Catholic Schools, Homeschoolers, Girl Guides, Boy Scouts)	Swim Instruction - 4 Instructors (per hour) - approx. over 40 participants	112.00	1

**Swim Lessons**

**Preschool**

309	Preschool	10 Lessons (Parent & Tot A, B, & C; Preschool A, B, C, D, E and Squirts)	76.00	3
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**Swimmer**

310	Swimmer	Swimmer Level 1 & 2 - 10 Lessons (Used to be Level 1-4)	76.00	3
311	Swimmer	Swimmer Level 3 to 6 - 10 Lessons (Used to be Level 5-10)	76.00	3
312	Swimmer	Swimmer Level 7 to 9 - 10 Lessons (Used to be included in Level 5-10)	76.00	3
313	Swimmer	Fitness Swimmer (under 18) - 10 Lessons	76.00	HST over 14



**PROGRAMMING, RENTALS AND OTHER USER FEES**

	Department	Description	Approved 2025 Rate	HST Rate
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**Private & Adult Lessons**

314	Private Lessons	Private Lessons - 1:1 Ratio	23.80	1
315	Private Lessons	Semi-Private Lessons - 1:2 Ratio (per participant, per 30 min lesson)	17.70	1
316	Private Lessons	Semi-Private Lessons - 1:3 Ratio (per participant, per 30 min lesson)	14.70	1
317	Adult Lessons	Adults Lessons - 10 Lessons (Used to be Aqua Adults)	81.00	1
318	Adult Lessons	Fitness Swimmer (18 years and over)	93.00	1

**Specialty Courses - General**

319	Specialty Courses - General	Bronze Star & LSS Basic FA	100.00	HST over 14
320	Specialty Courses - General	Bronze Medallion & LSS Emergency FA (includes course material)	133.00	1
321	Specialty Courses - General	Bronze Cross & LSS Std FA (includes course material)	162.00	1
322	Specialty Courses - General	Swim for Life - Swim Instructor Course	200.00	1
323	Specialty Courses - General	Assistant Instructors Course (includes course material)	142.00	1
324	Specialty Courses - General	NL Recertification	93.00	1
325	Specialty Courses - General	NL Course	265.00	1
326	Specialty Courses - General	LSS Fitness Award	63.00	1



**PROGRAMMING, RENTALS AND OTHER USER FEES**

	<b>Department</b>	<b>Description</b>	<b>Approved 2025 Rate</b>	<b>HST Rate</b>
<b>327</b>	Specialty Courses - General	Standard First Aid Recert	22.00	1
<b>328</b>	Specialty Courses - General	Airway Management	11.50	1
<b>329</b>	Specialty Courses	Jr. Lifeguard Club	80.00	HST over 14
<b>330</b>	Specialty Courses	Jr. Lifeguard Daycamp	192.00	HST over 14
<b>331</b>	Specialty Courses	Sunday Workout	90.00	HST over 14

**Arenas** **EFFECTIVE - Spring Ice - May 1, 2024**

**Ice Rentals**

<b>332</b>	Minor Hockey	Prime/Non-Prime Rate (per hour)	146.00	1
<b>333</b>	Figure Skating	Prime/Non-Prime Rate (per hour)	146.00	1
<b>334</b>	Junior/Intermediate Hockey	Prime Rate (per hour)	146.00	1
<b>335</b>	General Usage - Prime Time	Prime Rate (per hour)	223.00	1
<b>336</b>	General Usage - Non-Prime Time	Morning Non-Prime Rate (per hour)	95.00	1
<b>337</b>	General Usage - Non-Prime Time	Non-Prime Rate (per hour)	159.00	1
<b>338</b>	General Usage - Summer Ice	Summer Ice - Prime Rate (per hour)	223.00	1
<b>339</b>	General Usage - Summer Ice	Summer Ice - Non-Prime Rate (per hour)	200.00	1
<b>340</b>	Ice Rentals	Last-minute ice - 30% discount on ice booked within 72 hours of rental date (On General Usage Rentals ONLY)	30%	





**PROGRAMMING, RENTALS AND OTHER USER FEES**

	Department	Description	Approved 2025 Rate	HST Rate
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**Arena Multi-Purpose Room Rentals**

341	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	General Usage (per hour)	28.50	1
342	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	General Usage - With Ice Rental (per hour)	14.25	1
343	Multi-Purpose Room Usage - Per Hour (not available at all facilities)	Discount on Rental - Non-Profit Organization	25%	

**Arena Floor Rentals**

344	Arena Floor	Special Event (Rentals Greater Than 5 Hours In Length)	1,115.00	1
345	Arena Floor	Large Special Event (Applied When Arena Board Glass Or Other Changes To the Venue Are Required)	1,500.00	
346	Arena Floor	Weekday Rental (per hour)	56.00	1
347	Arena Floor	Weekend Rental (per hour) - Fri 4pm - Sun 12am	76.00	1
348	Arena Floor	Discount on Rental - Non-Profit Organization	25%	
349	Facility User Insurance Program	Insurance Premiums (where applicable)	per approved rates	



**PROGRAMMING, RENTALS AND OTHER USER FEES**

	Department	Description	Approved 2025 Rate	HST Rate
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**Admissions**

350	Public Skate Admissions (not offered at all facilities)	Per Participant	2.25	2
351	Shinny Ice	Per Participant	5.25	2
352	Shinny Ice	Per Participant - Senior	3.25	2
353	Adult Skate	Per Participant	2.25	2
354	School Use	Hourly Permit Fee	6.00	2

**Birthday Parties**

355	Birthday Parties - Programs	Skate Party - Fully Hosted	270.00	1
356	Birthday Parties - Programs	Swim Party - Fully Hosted	300.00	1

**Ball Diamonds/Soccer Fields**

**Field Rentals**

357	Field Rentals - General Usage	Playing Field - Field Types A & B (per hour)	23.30	1
358	Field Rentals - General Usage	Playing Field - Field Type C (per hour)	11.75	1
359	Field Rentals - General Usage	Playing Field - Field Type D (per hour)	No Charge	



**PROGRAMMING, RENTALS AND OTHER USER FEES**

	Department	Description	Approved 2025 Rate	HST Rate
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**Field Rentals - Minor Sports**

<b>360</b>	Field Rentals - Minor Sports Usage	Playing Field - Field Types A & B (per hour)	14.75	1
<b>361</b>	Field Rentals - Minor Sports Usage	Playing Field - Field Type C (per hour)	7.50	1
<b>362</b>	Field Rentals - Minor Sports Usage	Playing Field - Field Type D (per hour)	No Charge	

**Light Usage - Per Hour Charge**

<b>363</b>	Light Usage	Lights - General (per hour)	29.50	1
<b>364</b>	Light Usage	Lights - Minor Sports (per hour)	14.35	1

**Parks Usage**

<b>365</b>	Picnic Pavilions	Type A Pavilions Pavillion Rental - Per Rental	74.00	1
<b>366</b>	Picnic Pavilions	Type B Pavilions Picnic Shelter Rental - Per Rental	41.50	1
<b>367</b>	Gazebos	Gazebo Rental - Per Rental	41.50	1
<b>368</b>	Chapel in the Park	Park Chapel Rental - Per Rental	55.00	1
<b>369</b>	Parks Usage	Special Events / Community Festivals - Per Rental	74.00	1



COMMUNITY CENTRE AND HALL RENTALS				
	Department	Description	Approved 2025 Rate	HST Rate

**Community Centres**

Facility User Insurance Program and Surcharges				
370	Facility User Insurance Program	Insurance Premiums (where applicable)	per approved rates	
371	Holiday Surcharge	Holiday Surcharge - rentals on Statutory Holidays	25%	



COMMUNITY CENTRE AND HALL RENTALS				
	Department	Description	Approved 2025 Rate	HST Rate

X-Large Halls - Capacity Over 400; Large Halls - Capacity 301-400; Medium Halls - Capacity 151-300; Small Halls - Capacity Under 150

X-Large Halls - Hall Capacity great than 400 People				
372	Port Dover Lions C.C.	Hourly - Room A & B Hall Rental (minimum 2 hour rental up to 4 hour maximum after which full-day rates apply, excluding non-profit and seniors groups)	54.00	1
373	Port Dover Lions C.C.	Hourly - Room A Hall Rental	25.60	1
374	Port Dover Lions C.C.	Hourly - Room B Hall Rental	31.75	1
375	Port Dover Lions C.C.	Rooms A & B - Friday - Saturday	787.00	1
376	Port Dover Lions C.C.	Rooms A & B - Sunday - Thursday	395.00	1
377	Port Dover Lions C.C.	Room A OR B - Friday - Saturday	494.00	1
378	Port Dover Lions C.C.	Room A OR B - Sunday - Thursday	248.00	1
379	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere - Over 4 Hours	270.00	1
380	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere - Over 4 Hours	136.00	1
381	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental - Over 4 Hours	166.00	1
382	Port Dover Lions C.C.	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental - Over 4 Hours	82.00	1
383	Port Dover Lions C.C.	Bar Rental Fee - for events with Special Occasion Permit	133.00	1
384	Port Dover Lions C.C.	Hall Rental for Decorating on Previous Day	242.00	1
385	Port Dover Lions C.C.	Damage Deposit (refundable)	250.00	3
386	Port Dover Lions C.C.	Discount on Rental - Non-Profit Organizations	25%	1
387	Port Dover Lions C.C.	Discount on Rental - Funerals (Full-day rentals only)	25%	1



COMMUNITY CENTRE AND HALL RENTALS				
	Department	Description	Approved 2025 Rate	HST Rate

**Large Halls - Hall Capacity of 301 to 400 People**

388	Port Rowan CC, Langton CC, Courtland CC	Hourly - Hall Rental (minimum 2 hour rental up to 4 hour maximum after which full-day rates apply, excluding non-profit and seniors groups)	46.25	1
389	Port Rowan CC, Langton CC, Courtland CC	Hourly - Meeting Room Rental	19.70	1
390	Port Rowan CC, Langton CC, Courtland CC	Hall Rental - Friday - Saturday	329.00	1
391	Port Rowan CC, Langton CC, Courtland CC	Hall Rental - Sunday - Thursday	166.00	1
392	Port Rowan CC, Langton CC, Courtland CC	Meeting Room - Friday - Saturday	166.00	1
393	Port Rowan CC, Langton CC, Courtland CC	Meeting Room - Sunday - Thursday	102.00	1
394	Port Rowan CC, Langton CC, Courtland CC	Showtime Rentals (Langton CC only)	911.00	1
395	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere - Over 4 Hours	270.00	1
396	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere - Over 4 Hours	136.00	1
397	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental - Over 4 Hours	133.00	1
398	Port Rowan CC, Langton CC, Courtland CC	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental - Over 4 Hours	66.00	1
399	Port Rowan CC, Langton CC, Courtland CC	Bar Rental - for events with Special Occasion Permit	133.00	1
400	Port Rowan CC, Langton CC, Courtland CC	Hall Rental for Decorating on Previous Day	102.00	1
401	Port Rowan CC, Langton CC, Courtland CC	Damage Deposit (refundable)	200.00	3
402	Port Rowan CC, Langton CC, Courtland CC	Discount on Rental - Non-Profit Organizations	25%	1
403	Port Rowan CC, Langton CC, Courtland CC	Discount on Rental - Funerals (Full-day rentals only)	25%	1



COMMUNITY CENTRE AND HALL RENTALS				
	Department	Description	Approved 2025 Rate	HST Rate

**Medium Halls - Hall Capacity of 151 to 300 People**

404	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Hourly - Hall Rental (minimum 2 hour rental up to 4 hour maximum after which full-day rates apply, excluding non-profit and seniors groups)	39.50	1
405	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Hourly - Meeting Room Rental	19.60	1
406	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Hall Rental - Friday - Saturday	261.00	1
407	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Hall Rental - Sunday - Thursday	133.00	1
408	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Meeting Room - Friday - Saturday	166.00	1
409	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Meeting Room - Sunday - Thursday	102.00	1
410	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	232.00	1
411	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	117.00	1
412	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental	102.00	1
413	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental	50.75	1
414	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Bar Rental Fee - for events with Special Occasion Permit	102.00	1
415	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Hall Rental for Decorating on Previous Day	102.00	1
416	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Damage Deposit (refundable)	150.00	3
417	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Discount on Rental - Non-Profit Organizations	25%	1
418	Vit Dist. CC, Sim Rec Centre, St. Williams CC	Discount on Rental - Funerals (Full-day rentals only)	25%	1



COMMUNITY CENTRE AND HALL RENTALS				
	Department	Description	Approved 2025 Rate	HST Rate

**Small Halls - Hall Capacity less than 150 People**

419	Wtfd CC, PTD Kin, DFC	Hourly - Hall Rental (minimum 2 hour rental up to 4 hour maximum after which full-day rates apply, excluding non-profit and seniors groups)	26.75	1
420	Wtfd CC, PTD Kin, DFC	Hourly - Meeting Room Rental	12.95	1
421	Wtfd CC, PTD Kin, DFC	Hall Rental - Friday - Saturday	180.00	1
422	Wtfd CC, PTD Kin, DFC	Hall Rental - Sunday - Thursday	84.00	1
423	Wtfd CC, PTD Kin, DFC	Meeting Room/Basements - Friday - Saturday	93.00	1
424	Wtfd CC, PTD Kin, DFC	Meeting Room/Basements - Sunday - Thursday	46.75	1
425	Wtfd CC, PTD Kin, DFC	Kitchen Usage - Weekend/Weekday - Full Day - Caterers for Events Elsewhere	133.00	1
426	Wtfd CC, PTD Kin, DFC	Kitchen Usage - Weekend/Weekday - Half Day - Caterers for Events Elsewhere	66.00	1
427	Wtfd CC, PTD Kin, DFC	Kitchen Usage - Weekend/Weekday - Full Day - with Hall Rental (Waterford CC only - all other facilities rental rate includes kitchenette usage)	66.00	1
428	Wtfd CC, PTD Kin, DFC	Kitchen Usage - Weekend/Weekday - Half Day - with Hall Rental (Waterford CC only - all other facilities rental rate includes kitchenette usage)	32.75	1
429	Wtfd CC, PTD Kin, DFC	Bar Rental Fee - for events with Special Occasion Permit	66.00	1
430	Wtfd CC, PTD Kin, DFC	Hall Rental for Decorating on Previous Day	66.00	1
431	Wtfd CC, PTD Kin, DFC	Damage Deposit (refundable)	150.00	3
432	Wtfd CC, PTD Kin, DFC	Discount on Rental - Non-Profit Organizations	25%	1
433	Wtfd CC, PTD Kin, DFC	Discount on Rental - Funerals (Full-day rentals only)	25%	1





FORESTRY CONSERVATION				
	Department	Description	Approved 2025 Rate	HST Rate

Forestry				
434	Forest Conservation	Timber Harvest Signs	10.60	1
435	Forest Conservation	Woodlot Map	7.80	1
436	Forest Management	Hunting Map	7.80	1
437	Urban Forestry	Installation of 50 mm caliper tree	590.00	3
438	Weeds	Weed Inspection - No Compliance (per infraction)	86.00	1



HERITAGE & CULTURE				
	Department	Description	Approved 2025 Rate	HST Rate

Museum Rental Rates & Memberships				
439	Museum Rental Rates	Rental Fee Hourly	77.00	2
440	Museum Rental Rates	Rental Fee Half Day	155.00	2
441	Museum Rental Rates	Rental Fee Full Day - 7 hours	309.00	2
442	Museum Rental Rates	Rental Fees - Hourly - Gallery	77.00	2
443	Museum Rental Rates	Rental Fees - Hourly - Meeting Room	35.00	2
444	Museum Rental Rates	Rental Fees - Half Day - Gallery	155.00	2
445	Museum Rental Rates	Rental Fees - Half Day - Meeting Room	106.00	2
446	Museum Rental Rates	Rental Fees - Full Day - Gallery	309.00	2
447	Museum Rental Rates	Rental Fees - Full Day - Meeting Room	205.00	2
448	Museum Rental Rates	Maintenance Deposit	140.00	3
449	Museum Memberships	Membership Fees-Individual	35.00	2
450	Museum Memberships	Membership Fees-Family	60.00	2
451	Museum Memberships	Membership Fees-Corporate	140.00	2

Delhi Tobacco Museum & Heritage Centre				
452	Delhi Tobacco Museum & Heritage Centre	Guided Tour Fee	6.35	2
453	Delhi Tobacco Museum & Heritage Centre	Educational Program Fees - Full Day	12.65	HST over 14
454	Delhi Tobacco Museum & Heritage Centre	Children's Day Camps - One Day	36.00	HST over 14
455	Delhi Tobacco Museum & Heritage Centre	Special Events, Adult Programs, Workshops, etc.	Various Rates	



HERITAGE & CULTURE				
	Department	Description	Approved 2025 Rate	HST Rate

Waterford Heritage & Agricultural Museum				
456	Waterford Heritage & Agricultural Museum	Guided Tour Fee	6.35	2
457	Waterford Heritage & Agricultural Museum	Educational Program Fees	6.35	HST over 14
458	Waterford Heritage & Agricultural Museum	Children's Day Camps - One Day	36.00	HST over 14
459	Waterford Heritage & Agricultural Museum	Special Events, Adult Programs, Workshops, etc.	Various Rates	

Port Dover Harbour Museum				
460	Port Dover Harbour Museum	Guided Tour Fee	6.35	2
461	Port Dover Harbour Museum	Educational Program Fees	6.35	HST over 14
462	Port Dover Harbour Museum	Children's Day Camps - One Day	36.00	HST over 14
463	Port Dover Harbour Museum	Special Events, Adult Programs, Workshops, etc.	Various Rates	



HERITAGE & CULTURE				
	Department	Description	Approved 2025 Rate	HST Rate

Norfolk County Archives				
464	Norfolk County Archives	Document scanning	1.15	1
465	Norfolk County Archives	USB Drives	12.35	1
466	Norfolk County Archives	Long Distance Research (per Hour)	49.75	1
467	Norfolk County Archives	Digital image files (per image)	6.20	1
468	Norfolk County Archives	Digital image files for publication purposes (per image)	25.00	1
469	Norfolk County Archives	Image scanning (per image)	6.20	1
470	Norfolk County Archives	Postage/Shipping	Full Cost Recovery	1
471	Norfolk County Archives	Guided Tour Fee	6.35	2
472	Norfolk County Archives	Educational Program Fees	6.35	HST over 14
473	Norfolk County Archives	Children's Day Camps - One Day	36.00	HST over 14
474	Norfolk County Archives	Special Events, Adult Programs, Workshops, etc.	Various Rates	



**STRATEGIC INNOVATION & ECONOMIC DEVELOPMENT**

	<b>Department</b>	<b>Description</b>	<b>Approved 2025 Rate</b>	<b>HST Rate</b>
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**Strategic Innovation & Economic Development**

<b>475</b>	Strategic Innovation & Economic Development	Directional Sign- Type 1- A Directional Sign - Type 1 - B (Annual Renewal)	350.00	1
<b>476</b>	Strategic Innovation & Economic Development	Directional Sign- Type 2 - A Directional Sign Type 2 - B (Annual Renewal)	205.00	1
<b>477</b>	Strategic Innovation & Economic Development	Event or Workshop Registration Fee	Various rates based on full cost recovery	1
<b>478</b>	Strategic Innovation & Economic Development	Print Advertising	Varies based on actual production	1
<b>479</b>	Strategic Innovation & Economic Development	Advertising - Two-sided business name plate (Select locations only)	1,169.00	1

**ENVIRONMENTAL & INFRASTRUCTURE SERVICES & ROADS**

	Department	Description	Approved 2025 Rate	HST Rate
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**Environmental Services**

480	Environmental Services	Tipping Fee - per Tonne	152.00	3
481	Environmental Services	South Walsingham Transfer Station Minimum fee / each visit	20.00	3
482	Environmental Services	Simcoe Transfer Station Minimum fee / each visit	16.00	3
483	Environmental Services	Excess Load Charge - Tipping in Excess of 1 Tonne	26.25	3
484	Environmental Services	Composter	50.00	2
485	Environmental Services	Bulky Item Collection (per collection)	40.00	3

**Municipal Drainage Services**

486	Drainage Services	Drainage Lawyer Certificates	76.00	3
487	Drainage Services	Inspection of Private Tile Connection OR Tile Loan Installation Inspection, OR Inspection of Contractor Installed Catch Basin to a Municipal Drain	291.00	3
488	Drainage Services	Formulate a Mutual Agreement Drain as per the Drainage Act	2,018.00	3
489	Drainage Services	Maintenance Fee (per property)	18.35	3
490	Drainage Services	New Drainage System Fee (per property)	38.25	3
491	Drainage Services	Completing a Severance Reapportionment as per Section 65(1) of the Drainage Act (per drain assessment schedule)	348.00	3

**Roads - Property Replacement**

492	Sign Replacement OR New Sign	Regulatory Signs or Non Regulatory Signs	388.00	1
493	Roadside Property Damage	Cost Recovery - Roadside Property Damage	100% Cost Recovery	



**HEALTH & SOCIAL SERVICES**

	<b>Department</b>	<b>Description</b>	<b>Approved 2025 Rate</b>	<b>HST Rate</b>
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**Norview (EFFECTIVE February 1st, 2022)**

<b>494</b>	Norview	Resident Transportation Fee Unaccompanied (per hour)	26.75	3
<b>495</b>	Norview	Resident Accompaniment without Transportation (per hour)	35.00	3

**Haldimand Norfolk Health Unit**

<b>496</b>	Haldimand Norfolk Health Unit	Seasonal Housing (Per Unit)	99.00	3
<b>497</b>	Haldimand Norfolk Health Unit	Seasonal Housing (Reinspection)	46.50	3
<b>498</b>	Haldimand Norfolk Health Unit	Disinterment	184.00	3
<b>499</b>	Haldimand Norfolk Health Unit	Prenatal Classes	No Charge	3
<b>500</b>	Haldimand Norfolk Health Unit	Food Handler Program	66.00	3
<b>501</b>	Haldimand Norfolk Health Unit	Lawyers' Letters - Search	187.00	3



**DEVELOPMENT FEES**

	Department	Description	Approved 2025 Rate	HST Rate
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**Development Applications**

502	Planning	Preconsultation Meeting (Reimbursement If Proceeding With Planning Application)	500.00	3
503	Planning	Submission Review Fee	414.00	3
504	Committee of Adjustment	Consent	5,261.00	3
505	Committee of Adjustment	Surplus Farm Dwelling Consent/Zoning Amendment	6,290.00	3
506	Planning	Zoning Amendment - Regular	14,146.00	3
507	Planning	Zoning Amendment - Major	21,099.00	3
508	Planning	Zoning Amendment - Minor - All Minor Zoning Amendments as Identified in By-Law 2022-106 and Temporary Use Extensions, Garden Suite 20-Year Re-Application	1,005.00	3
509	Planning	Official Plan Amendment - Regular	14,620.00	3
510	Planning	Official Plan Amendment - Major	21,989.00	3
511	Planning	Combined Official Plan / Zoning Amendment - Regular	19,728.00	3
512	Planning	Combined Official Plan / Zoning Amendment - Major	30,731.00	3
513	Planning	Subdivision/Condominium - Application Fee plus \$75.00 per lot	20,813.00	3
514	Planning	Condominium Conversion	3,829.00	3





<b>DEVELOPMENT FEES</b>				
	<b>Department</b>	<b>Description</b>	<b>Approved 2025 Rate</b>	<b>HST Rate</b>
<b>515</b>	Planning	Condominium Exemption from Draft Approval	2,446.00	3
<b>516</b>	Planning	Communications Tower	2,174.00	3
<b>517</b>	Planning	Green Energy Act	1,269.00	3
<b>518</b>	Planning	Part Lot Control Exemption	2,537.00	3
<b>Minor Variance</b>				
<b>519</b>	Committee of Adjustment	Standard Minor Variance	2,916.00	3
<b>519</b>	Committee of Adjustment	Complex Minor Variance (After-the-fact)	3,443.00	
<b>520</b>	Committee of Adjustment	Routine Minor Variance	700.00	
<b>Site Plan</b>				
<b>521</b>	Planning	Site Plan - Regular	15,689.00	3
<b>522</b>	Planning	Site Plan - Major	25,093.00	3
<b>523</b>	Planning	Site Plan Minor or Amendment	4,000.00	3
<b>524</b>	Planning	Site Plan for On-Farm Diversified Use	1,422.00	3
<b>525</b>	Planning	Site Plan Waiver (For Lands With An Approved Site Plan)	500.00	



DEVELOPMENT FEES				
	Department	Description	Approved 2025 Rate	HST Rate

Development Agreements				
526	Planning	Site Plan Agreement	3,022.00	3
527	Planning	Subdivision and Condominium Agreement	5,074.00	3
528	Planning	Agreement Compliance Letter	117.00	3
529	Planning	Cash-In-Lieu of Parking Per Stall	1,107.00	3
530	EIS - Engineering	Other Agreements	1,766.00	3
531	EIS - Engineering	Pre-servicing Agreement	2,621.00	3

Application Maintenance & Other Development Fees				
532	Planning	Agreement Default	1,164.00	3
533	Planning	Application Deferral or Inactive File	585.00	3
534	Planning	Recirculation (at first and every recirculation)	582.00	3
535	Planning	Recirculation - Site Plan, Subdivision or Condominium (at third and every recirculation thereafter)	1,164.00	3
536	Planning	Draft Approval of Subdivision/Condominium/Site Plan and Part Lot Control Extensions	1,673.00	3
537	Planning	Draft Plan (Redline)	1,334.00	3
538	Planning	Planning Letter Fee	83.00	3
539	Planning	911 Civic Addressing – Assignment of Number and Sign Charges	131.00	3
540	Planning	Publication Sales - Official Plan or Zoning By-Law	133.00	1
541	Planning	Planning Peer Review	Full Cost Recovery	

**DEVELOPMENT FEES**

	Department	Description	Approved 2025 Rate	HST Rate
542	EIS - Engineering	Peer Review	Full Cost Recovery	
543	EIS - Engineering	Lot Grading Review	375.00	3
544	EIS - Engineering	Subdivision/Condominium Re-submissions (applicable upon second submission)	1,882.00	3
545	EIS - Engineering	Inspection/Acceptance/Assumption Review	3% Developer Costing	3

**Planning - GIS**

546	GIS	Hard Copy Maps - County Map - Colour	24.10	3
547	GIS	Hard Copy Maps - County Map - Black and White	12.80	3
548	GIS	Hard Copy Maps - County Map Book - Paper - Colour	23.55	3
549	GIS	Hard Copy Maps - 2ft x 3ft - Black and White	12.80	3
550	GIS	Paper Plots - 8.5"x11" (A size) - Colour	7.40	3
551	GIS	Paper Plots - 11"x17" (B size) - Colour	9.90	3
552	GIS	Full Colour - per Square Foot	5.15	3
553	GIS	Line Work - per Square Foot	4.65	3
554	GIS	Photo Paper - per Square Foot	6.70	3



**DEVELOPMENT FEES**

	<b>Department</b>	<b>Description</b>	<b>Approved 2025 Rate</b>	<b>HST Rate</b>
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**Building**

<b>555</b>	Building	Zoning Compliance or Building Work Orders - Residential	63.00	3
<b>556</b>	Building	Zoning Compliance or Building Work Orders – Non-Residential	87.00	3
<b>557</b>	Building	Additional Fee for Construction without Permit - Any Demolition or Any Building Work Requiring a Permit	100% of permit fee	3
<b>558</b>	Building	Septic Structural Additions	174.00	3
<b>559</b>	Building	Additional Inspections - Per Inspection	261.00	3
<b>560</b>	Building	Spatial Separation Agreement	161.00	3
<b>561</b>	Building	Evaluation of Alternative Solution (up to 4 hours review, \$160 per hour of review thereafter)	522.00	3
<b>562</b>	Building	Removal of Order	189.00	3
<b>563</b>	Building	Additional Plan Review (Resubmission)	174.00	3



## Proposed 2025 Licenses

	Department	Description	Approved 2025 Rate	HST Rate
564	Clerks & By-Law - Licensing	Raffle, Bingo, Nevada Lottery	3% of total value of prizes and/or \$10 per wheel	3
565	Clerks & By-Law - Licensing	Bazaar Lottery	3% of total value of prizes and/or \$10 per wheel	3
566	Clerks & By-Law - Licensing	Marriage Licence	150.00	3
567	Clerks & By-Law - Licensing	Peddlers - Annual License	100.00	3
568	Clerks & By-Law - Licensing	Peddlers - Non-Profit Charitable Organizations	No Charge	
569	Clerks & By-Law - Licensing	Peddlers - Auction and Flea Market Sales Not Within the Central Business Districts	100.00	3
570	Clerks & By-Law - Licensing	Mobile Food Premises Sales	525.00	3
571	Clerks & By-Law - Licensing	Mobile Food Premises Sales: Per Festival Event	150.00	3
572	Clerks & By-Law - Licensing	Mobile Food Premises Sales: Ice Cream & Non-Hazardous Food Vendor	150.00	3
573	Clerks & By-Law - Licensing	Mobile Food Premises Sales: Non-Profit Charitable Organizations	393.75	3
574	Clerks & By-Law - Licensing	Mobile Food Premises Sales: Second or Subsequent Vehicle	262.50	3
575	Clerks & By-Law - Licensing	Amusements, Carnivals & Circuses: Amusements devices such as merry-go-rounds, carousels, switchback railways and other like contrivances (30 day period)	45.00	3
576	Clerks & By-Law - Licensing	Amusements, Carnivals & Circuses: Amusements devices such as merry-go-rounds, carousels, switchback railways and other like contrivances (annual)	225.00	3
577	Clerks & By-Law - Licensing	Personal Watercraft Rentals Business License - Annual Fee	175.00	3



## Proposed 2025 Licenses

	Department	Description	Approved 2025 Rate	HST Rate
578	Clerks & By-Law - Licensing	Per Personal Motorized Watercraft License and per Motorized Pleasure Vessel License - Annual Fee (Limit of 25 Licenses per location)	50.00	3
579	Clerks & By-Law - Licensing	Friday 13th Daily Sales: Merchandise/Mobile Food Only	150.00	3
580	Clerks & By-Law - Licensing	Friday 13th Non Profit/Charitable Organizations: Ticket Sales Only	40.00	3
581	Clerks & By-Law - Licensing	Pawnbrokers/Sellers of Used Goods	100.00	3
582	Clerks & By-Law - Licensing	New Salvage Yard Licence Application	260.00	3
583	Clerks & By-Law - Licensing	Renewal Salvage Yard Licence Application	130.00	3
584	Clerks & By-Law - Licensing	Taxicab/Limo Owner (April 14th Renewal Date Annually)	110.00	3
585	Clerks & By-Law - Licensing	Taxicab/Limo Drivers	60.00	3
586	Clerks & By-Law - Licensing	Taxicab/Limo (per vehicle)	70.00	3
587	Clerks & By-Law - Licensing	Tattoo & Body Piercing Parlours	150.00	3
588	Clerks & By-Law - Licensing	Personal Aesthetics / Salons (excluding Tattoo & Body Piercing Parlours)	150.00	3
589	Clerks & By-Law - Licensing	Hotel / Motel / Bed & Breakfasts	150.00	3
590	Clerks & By-Law - Licensing	Food Premises	150.00	3
591	Clerks & By-Law - Licensing	Administrative Fee for Late License Renewals	85.00	3
592	Clerks & By-Law - Licensing	License Replacement	25.00	3
593	Clerks & By-Law - Licensing	Kennel Licence	150.00	3
594	Clerks & By-Law - Licensing	Dog Tags - Spayed/Neutered Dog (February 1st Renewal Date Annually)	37.50	3
595	Clerks & By-Law - Licensing	Dog Tags - Intact Dog (February 1st Renewal Date Annually)	50.00	3
596	Clerks & By-Law - Licensing	Late Purchase Spayed/Neutered Dog	42.50	3
597	Clerks & By-Law - Licensing	Late Purchase of an Intact Dog Tag	55.00	3



**OPP Services**  
By-Law 01-08

	<b>Department</b>	<b>Description</b>	<b>Approved 2025 Rate</b>	<b>HST Rate</b>
<b>598</b>	OPP Services	At Fault False Alarm Charge	200.00	3



## Proposed 2025 Permits

	Department	Description	Approved 2025 Rate	HST Rate
599	Fire Department	Pyrotechnics Permit Application	412.00	3
600	Fire Department	Fireworks Permit Application	90.00	3
601	Fire Department	Burn Permits - 1 Day, 6 Months, 2 Year	37.50	3
602	Roads	Excavation Permit - (Road Cut)	286.00	3
603	Roads	Excavation Permit - Deposit	1,087.00	3
604	Roads	Oversize Load Permit- Single Trip	156.00	3
605	Roads	Annual Oversize Load Permit	459.00	3
606	Roads	Entrance Permits	286.00	3
607	Roads	Entrance Permit - Deposit	1,087.00	3
608	Roads	Entrance Permit - Resurfacing	No Charge	
609	Clerks & By-Law	Sign Permit	71.00	3
610	Clerks & By-Law	Burial/Death Registration Permit	30.50	3
611	Forest Conservation	Council Exemption Permit	329.00	3
612	Building	Demolition Permit - under 600 sq. m Building Area	174.00	3
613	Building	Demolition Permit - 600 sq. m Building Area and over	261.00	3
614	Building	Plumbing Permit (Residential) - Per Unit	58.00	3
615	Building	Plumbing Permit (Residential) - Per Fixture	8.05	3
616	Building	Plumbing Permit (Non-Residential) - Per Unit	87.00	3
617	Building	Plumbing Permit (Non-Residential) - Per Fixture	17.40	3
618	Building	Assembly Permit per sq.m. (incl. recreation and daycare facilities, schools, libraries, places of worship, theatres, restaurants, arenas, gymnasiums) - New or Addition	24.25	3
619	Building	Assembly Permit per sq.m. - Alteration or Repair	12.10	3





## Proposed 2025 Permits

	Department	Description	Approved 2025 Rate	HST Rate
<b>620</b>	Building	Institutional Permit per sq.m. (incl. institutional, hospitals, medical care facilities, nursing homes) - New or Addition	30.25	3
<b>621</b>	Building	Institutional Permit per sq.m. - Alteration or Repair	15.15	3
<b>622</b>	Building	Residential Permit per sq.m. (incl. single detached dwelling, semi, duplex, row house, townhouse) - New or Addition	19.80	3
<b>623</b>	Building	Apartment Building Permit per sq.m.	19.70	3
<b>624</b>	Building	Hotel / Motel Permit per sq.m.	26.00	3
<b>625</b>	Building	Residential Permit per sq.m. - Alteration or Repair	9.95	3
<b>626</b>	Building	Business (Office Buildings) Permit per sq.m. - New or Addition	23.55	3
<b>627</b>	Building	Business (Office Buildings) Permit per sq.m. - Alteration or Repair	11.80	3
<b>628</b>	Building	Mercantile (Retail) Permit per sq.m. - New or Addition	23.55	3
<b>629</b>	Building	Mercantile (Retail) Permit per sq.m. - Alteration or Repair	11.80	3
<b>630</b>	Building	Industrial Permit per sq.m. - New or Addition	14.20	3
<b>631</b>	Building	Industrial Permit per sq.m. - Alteration or Repair	7.10	3
<b>632</b>	Building	Parking Garage Permit per sq.m.	8.35	3
<b>633</b>	Building	Gas Station Permit per sq.m.	15.20	3
<b>634</b>	Building	Accessory Structures Permit (garage, storage shed, new basement, cold cellar, unenclosed canopies, air supported structures) per sq.m.	4.60	3
<b>635</b>	Building	Farm Buildings Permit per sq.m. - New / Addition	3.40	3
<b>636</b>	Building	Farm Buildings Permit per sq.m. - Alterations / Repairs	1.90	3
<b>637</b>	Building	Greenhouse Permit per sq.m.	2.10	3
<b>638</b>	Building	Occupancy Permit - Prior to Final Completion	174.00	3



## Proposed 2025 Permits

	Department	Description	Approved 2025 Rate	HST Rate
<b>639</b>	Building	Transfer of Permit	174.00	3
<b>640</b>	Building	Conditional Permit - greater of 10% of Permit Fee or \$75 (in addition to permit fee)	82.00	3
<b>641</b>	Building	Swimming Pool Permit (Residential)	202.00	3
<b>642</b>	Building	Septic Permit: New Systems or Full Replacement	609.00	3
<b>643</b>	Building	Septic Permit - Repair/Partial Replacement	435.00	3
<b>644</b>	Building	Roof Top Solar Panel Permit (Single Detached Dwelling, Semi, Duplex)	261.00	3
<b>645</b>	Building	Change of Use Permit	261.00	3
<b>646</b>	Building	Portable Classroom Permit	348.00	3
<b>647</b>	Building	Outdoor Patio Permit	202.00	3
<b>648</b>	Building	Communication Tower Permit	522.00	3
<b>649</b>	Building	Silo Permit	522.00	3
<b>650</b>	Building	Outdoor Public Swimming Pool/Public Spa Permit (Non-Residential)	1,565.00	3
<b>651</b>	Building	Electromagnetic Locks / Strikes Permit (each)	174.00	3
<b>652</b>	Building	Fire Alarm System Permit	435.00	3
<b>653</b>	Building	Emergency Lighting / Exit Signs Permit	435.00	3
<b>654</b>	Building	Sprinkler System Permit	435.00	3
<b>655</b>	Building	Standpipe System Permit	435.00	3



## Proposed 2025 Permits

	Department	Description	Approved 2025 Rate	HST Rate
<b>656</b>	Building	Combined Sprinkler and Standpipe System Permit	609.00	3
<b>657</b>	Building	Commercial Cooking Exhaust System Permit	435.00	3
<b>658</b>	Building	Backflow Preventor Permit plus \$120 per additional premise or zone device	261.00	3
<b>659</b>	Building	Grease / Oil Interceptor Permit	261.00	3
<b>660</b>	Building	Geothermal System Permit (single detached dwelling, semi, duplex)	522.00	3
<b>661</b>	Building	Geothermal System Permit (Other)	609.00	3
<b>662</b>	Building	Wind Turbine Permit	522.00	3
<b>663</b>	Building	Temporary Structures Permit (tent, demountable stage or structure, construction trailer)	87.00	3
<b>664</b>	Building	Minimum Fee for Permit (for sq.m. calculations or not otherwise listed)	254.00	3
<b>Designated Structures</b>				
<b>665</b>	Building	Roof Top Solar Panel Permit	522.00	3
<b>665</b>	Building	Crane Runway Permit	522.00	3
<b>666</b>	Building	Exterior Storage Tank Permit - Above and Below Ground (excluding fire fighting water reservoirs)	522.00	3
<b>667</b>	Building	Retaining Wall Permit	522.00	3
<b>668</b>	Building	Signs (Per 3.15 OBC)	254.00	3



**EV CHARGING STATIONS**

	Department	Description	Approved 2025 Rate	HST Rate
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**EV Charging Station Usage**

<b>669</b>	Facilities	EV Charging Station Usage Fee - Per Hour	2.15	2
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**Paid Parking**

	Department	Description	Approved 2025 Rate	HST Rate
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**Parking Permit Fees**

<b>670</b>	Roads - Traffic Services	Parking Rate - Per Hour - All Zones (Parking Lots Only in Port Dover) - Daily 10am - 6pm - June 15th - Labour Day	4.00	1
<b>671</b>	Roads - Traffic Services	Resident Parking Permit - Vehicle Registration Fee - All Zones - Unlimited Use - Maximum 4-hour Limit Per Parking Session	35.00	1