



**Downtown Simcoe Business Improvement Area (BIA)
Board of Management Meeting**

DATE: Wed. August 14, 2024 **TIME:** 12:00 PM

LOCATION: Simcoe BIA Office, 26 Peel Street, Simcoe

AGENDA

1. **12:00 PM** Welcome and Meeting Called To Order
2. **12:00 PM** Approval of the Agenda
3. **12:05 PM** Pecuniary / Conflict of Interest Declarations
4. **12:10 PM** Acceptance of Board Meeting Minutes – July 10, 2024 (5 min)
5. **12:15 PM** Business Arising From The Minutes (5 min)
6. **12:20 PM** Correspondence (10 min)
 - a) Norfolk County Sports Hall of Recognition for 30th Anniversary Program (attached)
 - b) Letter to the Norfolk County Police Services Board August 9, 2024, re Security Cameras in the Simcoe BIA Area
 - c) Email From Lori Yeo re Delhi Community Centre Fundraising Gala
7. **12:30 PM** Committee Reports for Board Discussion (15 min)
 - a) Executive Committee – Did not meet
 - b) Communications / Special Events – Meeting held on August 12
 - c) Beautification Committee – Meeting held on August 6 – See recommendation from the Committee regarding garbage collection by the Simcoe BIA in 2025
8. **12:45 PM** Financial Report (10 min)
 - Cheque Report for the Month of July (see attached)
 - 2024 Budget and Projections to Year End July 31, 2024 (see attached)
9. **12:55 PM** Other Business / Round Table (30 min)
 - a) Update on Board Vacancies (4) and Board Member Recruitment
 - b) 2025 Budget Discussion for General Operations, Strategic Planning and Miscellaneous (see attached)
 - c) 2025 Budget Decisions That Would Affect The Levy Amount (see attached)
 - d) Marketing & Digital Services – RFP Versus Hiring Part Time Contract Employee (see attached)
 - e) Creating An Art Incubator Site in Simcoe
10. **1:25 PM** Next Meeting Dates (5 min)
 - Board of Management Meeting – Wednesday September 11, 2024 – 12:00 PM
 - Beautification Committee Meeting – Tuesday September 3, 2024 – 1:30 PM
 - Communications/Events Committee Meeting – Monday Sept. 9, 2024 - 9:00 AM
 - Executive Committee Meeting – At the Call of the Chair
11. **1:30 PM** Adjournment