



Downtown Simcoe Business Improvement Area (BIA)

Board of Management Meeting

DATE: Friday September 8, 2023 **TIME:** 12:00 PM (To be confirmed)

LOCATION: Simcoe & District Chamber of Commerce office

AGENDA

1. **12:00 PM** Welcome / Review of Agenda / Declaration of Pecuniary Interest (5 min)
2. **12:05 PM** OPP Report – Shauna Poulton (5 min)
3. **12:10 PM** Norfolk County Economic Development: John Regan (10 min)
4. **12:20 PM** Election of Officers – President, Vice President, and Treasurer
5. **12:30 PM** Acceptance of Board Meeting Minutes – July 14, 2023 (5 min)
6. **12:35 PM** Business Arising From the Minutes (10 min)
7. **12:40 PM** Correspondence (5 min)
 - a) Angela Hogeveen, General Manager, Norfolk County Agricultural Society – Request for sponsorship for the 2023 Norfolk County Fair & Horse Show
8. **12:50 PM** Financial Report (10 min)
9. **1:00 PM** Committee Reports for Board Discussion (30 min total)
 - a) Executive Committee
 - b) Committee of the Whole – see attached September 8 updates
10. **1:10 PM** Other Business / Round Table (10 min or TBD before 10:30 AM)
 - a) Drive Thru Art Gallery Banners and Discussions With Lynnwood Arts
 - b) Review of the 2023 Downtown Friday Nights
 - c) 2024 Downtown Festival(s)
 - d) The 2023 Budget and Projections To Year End as of August 31, 2023
 - e) 2024 Budget and Discussion Regarding Levy Amount Required
 - f) 2022 Simcoe BIA Audit
 - g) 2023 Annual General Meeting – Date and Location
 - h) New By-law To Establish the Simcoe Business Improvement Area Board of Management – see attached
11. **1:30 PM** Adjournment

NEXT MEETING: Friday, October 13 at 8:30 AM at BIA office (or via Zoom if preferred)